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**BOIS BLANC TOWNSHIP  
REGULAR MEETING  
Dec 13, 2017  
Bois Blanc Township Hall**

Meeting was called to order at 5:00 pm by Township Clerk, Diane Akright

Pledge of Allegiance.

Members present were: Tom Wybranowski, Anne Kennedy, and Diane Akright, Present via Teleconference:  
L Sullivan Absent: Brent Sharpe

Agenda was submitted with revisions.

**Approval of the Minutes:**

Minutes were previously submitted to all board members in advance.

Motion was made by T Wybranowski and seconded by L Sullivan to accept the November minutes as presented.

Roll call vote: Ayes; A Kennedy, T Wybranowski, L Sullivan, D Akright - Nays; none Absent: B Sharpe

**Treasurer's report** was read for review.

**Budget Amemendments** were presented. Motion was made by L Sullivan, 2<sup>nd</sup> by T Wybranowski to move \$10,181.86 from the General Contingency to Capital Outlay. Roll call vote: Ayes; A Kennedy, T Wybranowski, L Sullivan, D Akright - Nays; none Absent: B Sharpe **Motion 2017-129 carried.**

Motion was made by L Sullivan, 2<sup>nd</sup> by T Wybranowski to move \$9850.00 from Airport Contingency to Project Costs. Roll call vote: Ayes; A Kennedy, T Wybranowski, L Sullivan, D Akright - Nays; none Absent: B Sharpe **Motion 2017-130 carried.**

**Approval of Bills:** List of Bills for approval were submitted. Motion was made by T Wybranowski, 2<sup>nd</sup> by L Sullivan to pay the bills as presented. Roll call vote: Ayes; A Kennedy, T Wybranowski, L Sullivan, D Akright - Nays; none Absent: B Sharpe

**Motion 2017-131 carried.**

Propane bill for the new generator was discussed. Current Bill will be paid from the general fund and history will be pulled from use areas to discuss pro-rating @ next budget meeting.

**Department Reports:**

**Airport:** none

**Fire:** We have a new rescue vehicle. There were no runs last month. Dan is creating a press release about the newly donated vehicle as well as "Thank You's" for multiple donations. Working on finding parts to repair the old rescue vehicle. Talked with 911 coordinator & in January the new rescue vehicle will be set up with an 800 radio. There was discussion about 800 radios and their benefit to us.

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We discussed house numbers to be posted for homes. We can set up purchase through the township with an additional cost that will be a donation for the fire dept. (Fund Raiser). This would be helpful for police and fire & rescue. Diane will pass info to the FD & Planning and add it to a future agenda. Diane will check into our current ordinance on house signs. We discussed a possible article for the tattler to be submitted.

**Marina:** New deicer install went well. Waiting for 1 replacement bubbler yet to come. South finger piers to be installed once weather breaks.

**Law:** There was one call for service this last month. Thanks to Brent Sharpe & Larry Rickly for assisting on the West End. Shawn has been checking on vacant properties and will be here through the 31<sup>st</sup>, returning on 4/1/18. He has been checking in on hunt camps etc.

**Cemetery:** Nothing

**Parks & Rec:** We wish to petition the board to revise Section 3 of the ordinance to broaden committee membership some. Motion was made by A Kennedy, 2<sup>nd</sup> by T Wybranowski to revise the Parks & Recreation Ordinance 45- section 3 as follows:

### **“Section 3: Membership**

Membership of the Parks and Recreation Commission shall be as follows:

1. One member of the Township Board may be appointed to the Parks and Recreation Commission.  
The Township Supervisor shall not serve as a member.
2. One **or more** member(s) of the Township Planning Commission may be appointed to the Parks and Recreation Commission.
3. **Not more than one employee of the township may serve.**
4. All other Parks and Recreation Commission members shall be qualified electors of or property owners of lands in the Township.
5. No other elected officer or employee of the Township is eligible to be a member of the Parks and Recreation Commission. “

Roll call vote: Ayes; A Kennedy, T Wybranowski, L Sullivan, D Akright - Nays; none Absent: B Sharpe  
**Motion 2017-132 carried.**

Kathy Brown presented recommendation for the new Parks & Recreation Committee beginning Jan 2018 as follows: Kathy Brown, Diane Akright, Tom Bach, Mitch Begel & Chris Suchner. Motion was made by

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L Sullivan, 2<sup>nd</sup> by A Kennedy to accept the committee member recommendations as submitted. Roll call vote: Ayes; A Kennedy, T Wybranowski, L Sullivan, D Akright - Nays; none Absent: B Sharpe  
**Motion 2017-133 carried.**

**Planning:** Planning did not meet in December. Not sure about January, but Louise will confirm the 2018 meeting schedule for the January Board meeting.

**Transfer Station:** All is well

**Zoning:** no report

**Maintenance:** all good

**Clinic:** Waiting to hear from Maureen regarding a winter schedule change.

**Old Business:**

- **Airport Manager:** 2 applications received. (Kathy Brown re-submitted & Margi LaPort) Township board was given information in advance. Motion was made by T Wybranowski, 2<sup>nd</sup> by L Sullivan to accept Kathy Brown as airport manager pending passing the required testing. Roll call vote: Ayes; A Kennedy, T Wybranowski, L Sullivan, D Akright - Nays; none Absent: B Sharpe  
**Motion 2017-134 carried.**

There has already been contact with Paul Fullerton and the state regarding Paul administering the test in St. Ignace. Once she has her certification Paul will send a copy to Lansing. There was some discussion regarding salary. Diane will provide Kathy with a list of additional pay items and their current rate. Kathy officially accepted the position.

A motion was made by A Kennedy, 2<sup>nd</sup> by L Sullivan to reimburse Kathy for her travel expenses for testing pending her passing. Roll call vote: Ayes; A Kennedy, T Wybranowski, L Sullivan, D Akright - Nays; none Absent: B Sharpe **Motion 2017-135 carried.**

- **Township Plowing:** At the last meeting the decision was made to separate the plowing from the airport manager position. Anne noted that we currently have Bill Akright established as an airport plow person and Brent has also assisted. Kathy Brown noted that she would be interested in the plowing in the future with training. We also received an unsolicited proposal from Island Contractors (all board members had a copy) to plow using township equipment. Discussion.

Based on budget constraints, no prior job posting and qualified employees to perform the task, it was decided to keep the township plowing within the current township employees as is currently being maintained with Bill and Brent providing the coverage for this winter.

**Public Comment:**

There was no public comment.

**New Business:**

- **Board of Review Meeting:** Motion made by D Akright, 2<sup>nd</sup> by A Kennedy to revise the Board of Review meeting to December 14<sup>th</sup> @ 10:30 am. Roll call vote: Ayes; A Kennedy, T Wybranowski, L Sullivan, D Akright - Nays; none Absent: B Sharpe **Motion 2017-136 carried.**
- **Board of Review Appointees:** Joan was recommending the appointment of John Maynard and Loren Gibbons to the December Board of Review. Motion was made by A Kennedy, 2<sup>nd</sup> by T Wybranowski to appoint John Maynard and Loren Gibbons to the Board of Review. Roll call vote: Ayes; A Kennedy, T Wybranowski, L Sullivan, D Akright - Nays; none Absent: B Sharpe **Motion 2017-137 carried.**
- Graham Whipple on behalf of the Harbor Commission requested that the deicers be checked daily and that for safety reasons (due to ice) that 2 people go out at a time. Discussion ensued regarding who should/could be utilized for this and any other maintenance. The township currently has 3 persons employed for maintenance; Bill Akright, Jim Hutchinson & James Gilligan. If the Harbor Commission wants or needs anyone else specifically to be added to the Marina payroll for maintenance they would need to present that to the board. For now we should utilize the people we already have on payroll.

**Correspondence and Meetings:** Letter was read from attorneys Dickenson & Wright regarding the destruction of files from 1988 – 1994. Discussion. It was determined that any paperwork that involved attorneys we would already have copies of and the decision was made to let them destroy.

**There being no further business, meeting was adjourned at 5:58pm**

**Respectfully Submitted,**

Diane M Akright  
Bois Blanc Township Clerk