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**BOIS BLANC TOWNSHIP
REGULAR MEETING
January 10, 2018
Bois Blanc Township Hall**

Meeting was called to order at 5:00 pm by Township Supervisor, Brent Sharp

Pledge of Allegiance.

Members present were: Brent Sharpe, Anne Kennedy, Diane Akright, Present via Teleconference: L Sullivan
Absent: Tom Wybranowski

Agenda was submitted.

Approval of the Minutes:

Minutes were previously submitted to all board members in advance.

Motion was made by A Kennedy and seconded by L Sullivan to accept the December minutes as presented.

Roll call vote: Ayes; A Kennedy, B Sharp, L Sullivan, D Akright - Nays; none Absent: T Wybranowski

Treasurer's report was read for review.

Budget Amemendments were presented. Motion was made by A Kennedy, 2nd by L Sullivan to move \$2,413.99 from the General Contingency to Fuel & Gas. Roll call vote: Ayes; A Kennedy, B Sharpe, L Sullivan, D Akright - Nays; none Absent: T Wybranowski **Motion 2018-001 carried.**

Motion was made by L Sullivan, 2nd by A Kennedy to move \$13,798.05 from Dept 446 Streets to Capital Outlay. Roll call vote: Ayes; A Kennedy, B Sharpe, L Sullivan, D Akright - Nays; none Absent: T Wybranowski **Motion 2018-002 carried.**

Approval of Bills: List of Bills for approval were submitted. Motion was made by L Sullivan, 2nd by A Kennedy to pay the bills as presented. Roll call vote: Ayes; A Kennedy, B Sharpe, L Sullivan, D Akright - Nays; none Absent: T Wybranowski

Motion 2018-003 carried.

Department Reports:

Airport: Kathy Brown has taken over the management role as of Jan 1, 2018. She will be taking her test in St Ignace next week. So far she has spent 28 ½ hrs at the airport cleaning, working on the emergency evacuation plan, sorting files and reading materials. Plow truck is still down, but Bill and Brent have been working on it. Many position comments have been received regarding the plowing. Everything is going well. Bill will be assisting in changing the beacon light tomorrow. Purchase of office supplies were discussed.

Fire: Busy getting the new Rescue Vehicle equipped. Old Rescue Vehicle will become our back-up. Working on Policies & Procedures. Responded yesterday to calls regarding burning on the West End.

Marina: New deicer working well. Being checked daily and readjusting due to temp. changes as required.

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They are keeping the ice back away from where we wanted the ice controlled.

Law: no report

Cemetery: Nothing

Parks & Rec: At the last meeting they were able to schedule all the 2018 activities. There will be a winter Pic-nic/Cook-out Saturday 2/17 @ 1:00 at Lake Mary Park. (information will be posted) One thing discussed at the meeting was doing beach clean up. P&R requested the township consider offering a free back of trash to the transfer station in exchange for working beach clean up. Bags like those for road clean up would be provided. This will be discussed further at budget meetings so we can consider the impact to the Transfer Station and possible limitations to be put in place for the offer. It's a good incentive, but needs to be investigated further.

Planning: Planning will be meeting in February for their annual organizational meeting. Kathy Brown resigned from Planning Commission due to her employment as the Airport Manager. Motion was made by A Kennedy, 2nd by L Sullivan to accept with regret Kathy's resignation from the PC. Explanation that State law precludes any township employee from serving on the Planning Commission was shared with the audience. Roll call vote: Ayes; A Kennedy, B Sharpe, L Sullivan, D Akright - Nays; none Absent: T Wybranowski **Motion 2018-004 carried.**

Transfer Station: All is well. Started on our 4th dumpster, so we should be good for winter.

Zoning: no report

Maintenance: all good

Clinic: New schedule received from Maureen and posted.

Old Business:

- **New Harbor Commission Ordinance:** The revised ordinance was distributed to board members in advance after some changes due to Harbor Commission input and DNR/Waterways Commission input. Discussion.

Motion was made by D Akright, 2nd by L Sullivan to accept the revised Harbor Commission Ordinance with a draft date of 1/5/2018 to replace the current Bois Blanc Township Public Docks & Harbor Ordinance #3 adopted on 3/11/2009. Roll call vote: Ayes; A Kennedy, B Sharpe, L Sullivan, D Akright - Nays; none Absent: T Wybranowski **Motion 2018-005 carried.** Diane will publish the "Notice of Ordinance Adoption" and send notification with a copy of the ordinance to all Harbor Commission Members.

Public Comment:

Tom Bach had a question regarding the reporting and public internet access at the Marina & Airport.

New Business:

- **Pines Dock Survey:** Motion was made by A Kennedy, 2nd by L Sullivan that we approve the preliminary survey supplied by Ecker Surveying of the Beach Park Area and instruct him to move

forward with a legal description. Roll call vote: Ayes; A Kennedy, B Sharpe, L Sullivan, D Akright - Nays; none Absent: T Wybranowski **Motion 2018-006 carried.**

- **Letter of Thanks:** A letter of thanks to Graham Whipple for all his years of service/guidance in Bois Blanc Township park creation was presented to the board for approval to be sent on behalf of the board & the new Parks & Recreation Committee. Motion was made by L Sullivan, 2nd by A Kennedy to sign and mail the letter of thanks to Graham Whipple. Roll call vote: Ayes; A Kennedy, B Sharpe, L Sullivan, D Akright - Nays; none Absent: T Wybranowski **Motion 2018-007 carried.**
- **Website hosting:** new contract was briefly discussed. We confirmed that the expansion of website is possible. Current bill is based on current usage of < 1 GB of space.
- **Safety Deposit Box access:** Motion was made by A Kennedy, 2nd by L Sullivan to add the Clerk to access of the bank Safety Deposit Box after the boat starts running in the spring. Roll call vote: Ayes; A Kennedy, B Sharpe, L Sullivan, D Akright - Nays; none Absent: T Wybranowski **Motion 2018-008 carried.**
- **Airport Parking:** It has been noted that we have not been enforcing the parking rules at the airport. There is to be an area for loading/unloading, 48 hour parking and permit parking. Board discussed. We will plan and organize for next year putting clear parameters in place and publicizing so everyone will know in advance. (Suggestion is that posting be placed in both St Ignace and Cheboygan airport as well as our own once completed.) Kathy will work on a layout and we can discuss further.
- **Appoint Board of Review Members (& approve training):** Motion was made by A Kennedy, 2nd by L Sullivan to appoint Loren Gibbons, John Maynard & Ann Harrington to Board of Review for a 2 year term and to allow any of them to attend Bd of Review training in St. Ignace at a cost of \$20 plus transportation. Roll call vote: Ayes; A Kennedy, B Sharpe, L Sullivan, D Akright - Nays; none Absent: T Wybranowski **Motion 2018-009 carried.**

Correspondence:

A letter was received from the DNR regarding a potential land gift to the State of Michigan, (Lot 14 of Block 60) In the 2nd Additon BBIG. The letter requests any questions or concerns be submitted in writing.

There being no further business, meeting was adjourned at 6:00pm

Respectfully Submitted,

Diane M Akright
Bois Blanc Township Clerk