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**BOIS BLANC TOWNSHIP
REGULAR MEETING
Feb 14, 2018
Bois Blanc Township Hall**

Meeting was called to order at 5:00pm by Township Supervisor, Brent Sharpe

Pledge of Allegiance.

Members present were: Anne Kennedy, Diane Akright & Brent Sharpe. Teleconferencing in: Louise Sullivan, Tom Wybranowski (*When conferencing in, only one member may vote. Previously the trustees agreed that L Sullivan will be voting today.)

Agenda was submitted for approval.

Approval of the Minutes:

Minutes were previous submitted to all board members for 1/10/2018.

Motion was made by D Akright and seconded by L Sullivan to accept the minutes as presented.

Roll call vote: Ayes; A Kennedy, L Sullivan, D Akright, B Sharpe - Nays; none Abstained: T Wybranowski

Treasurer's report was presented for review.

Budget Amendment: none submitted.

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Approval of Bills: List of Bills for approval were submitted. Motion was made by L Sullivan, 2nd by A Kennedy to pay the bills as presented Roll call vote: Ayes; A Kennedy, L Sullivan, D Akright, B Sharpe - Nays; none Abstained: T Wybranowski

Motion 2018-010 carried.

Department Reports:

Airport: Kathy Brown submitted a list of items completed this last month. She passed her certification at 96%.

Kathy noted that there have been problems with people driving onto the tarmac and waiting for the plane to come in. This is not allowed and poses a safety issue. She asked for everyone's cooperation in making all aware that this cannot be done. You can pull up your vehicle AFTER the plane is landed and engines off to load/unload if you like.

Kathy requested approval to receive administrative pay to come in and go through the 2 drawers of airport files to organize and clean up the duplications. Some discussion: A Kennedy made a motion, 2nd by L Sullivan that we authorize 5-10 hours at \$9/hr admin fee for Kathy to update the Airport files. Roll call vote: Ayes; A Kennedy, L Sullivan, D Akright, B Sharpe - Nays; none Abstained: T Wybranowski

Motion 2018-011 carried.

Fire: No calls. Started their continuing education classes for EMR licenses. Will be scheduling a CPR class in the future and will post for anyone interested in participating. The school wishes to participate. FD

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is going to be doing a fire safety presentation at the school for the kids. Keeping watch out for the sale of good used vehicles that other depts. may be getting rid of. Would like to replace the tanker truck (Ours is state owned and they will take it back.)

Marina: Aerators are running. Electric hook-ups need to be updated next year. May need to work on how they de-icers are mounted to adjust for depth next year.

Law: Nothing

Cemetery: Nothing

Parks & Rec: Community calendar of events is finished. Working on 5 year plan. This Saturday is the winter picnic at Lake Mary.

Planning: Planning not meeting this month and probably won't before May 1st. Motion was made by D Akright, 2nd by L Sullivan to accept with regret the resignation of Tom Bach from the planning commission. Roll call vote: Ayes; A Kennedy, L Sullivan, D Akright, B Sharpe - Nays; none Abstained: T Wybranowski **Motion 2018-012 carried.**

Transfer Station: All is well

Zoning: Nothing to report.

Maintenance: Nothing to report.

Clinic: Nothing to report.

Old Business:

- Pines Dock: Reviewed the survey and letters to be sent to Rd Commission, DEQ, DNR and Army Corp of Engineers. Discussion.
Survey needs to be revised. Diane will contact Ecker to initiate a re-do on the survey/description to get rid of the language encompassing the beach and see if he has reference points needed to show the Dock, Boat Launch and 30' beyond. Will need to include an easement from the road to the dock.
- Douglas Farms: Michael Douglas has contacted the board. He wants an appraisal done and for the Township to agree to share in the appraisal and accept the outcome. Discussion.

Motion was made by A Kennedy, 2nd by L Sullivan to have the attorney re-write a previous letter stating our points/opinions that we won't move on, but include our agreement to a shared appraisal. Roll call vote: Ayes; A Kennedy, L Sullivan, D Akright, B Sharpe - Nays; none Abstained: T Wybranowski **Motion 2018-013 carried.**

Public Comment:

Kathy Brown asked about the Twin Lakes inquiry mentioned in the past. Discussion. Need to check on a survey, title search and legal easements.

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Clover Schlund asked about SRE building project, township vehicle maintenance and airport parking. Discussion on all.

New Business:

- Motion was made by D Akright, 2nd by A Kennedy to accept the state mandated poverty guidelines. Roll call vote: Ayes; A Kennedy, L Sullivan, D Akright, B Sharpe - Nays; none Abstained: T Wybranowski **Motion 2018-014 carried.**
- Motion was made by A Kennedy, 2nd by L Sullivan to dismiss the charges for non-submittal of the property transfer affidavits. Roll call vote: Ayes; A Kennedy, L Sullivan, D Akright, B Sharpe - Nays; none Abstained: T Wybranowski **Motion 2018-015 carried.**
- Motion was made by L Sullivan, 2nd by A Kennedy to approve up to 10 people for MTA Conference registration. Roll call vote: Ayes; A Kennedy, L Sullivan, D Akright, B Sharpe - Nays; none Abstained: T Wybranowski **Motion 2018-016 carried.**
- The SRE (Snow Removal Equip.) land: A parcel sketch was submitted to the board from QoE. The designated land the SRE building is to be built on has to be added to the Airport property and the AIP (Airport Improvement Plan) Motion was made by D Akright, 2nd by A Kennedy to approve the parcel sketch and have that land added to the airport AIP. Roll call vote: Ayes; A Kennedy, L Sullivan, D Akright, B Sharpe - Nays; none Abstained: T Wybranowski **Motion 2018-017 carried.**
- Transportation Contract for the Harbor Commission: Our current contract with Plaunt Transportation expires 3/31/18. A letter will be drafted to Plaunt Transportation requesting a copy of the proposed 2018 schedule, and a date to discuss issues (wish lists) from either side.
- 2018-2019 Budget workshops are set for 9-1 on Mar 15th & 16th.
- Motion was made by L Sullivan, 2nd by A Kennedy to approve the 2018 meeting schedule as presented. Roll call vote: Ayes; A Kennedy, L Sullivan, D Akright, B Sharpe - Nays; none Abstained: T Wybranowski **Motion 2018-018 carried.**
- Motion was made by A Kennedy, 2nd by L Sullivan to authorize up to \$350 for John Maynard to attend the MTA Board of Review Conference and travel. Roll call vote: Ayes; A Kennedy, L Sullivan, D Akright, B Sharpe - Nays; none Abstained: T Wybranowski **Motion 2018-019 carried.**
- Motion was made by L Sullivan, 2nd by A Kennedy to authorize travel for D Akright for election training on Mar 7th. Costs are currently covered in budget. Roll call vote: Ayes; A Kennedy, L Sullivan, D Akright, B Sharpe - Nays; none Abstained: T Wybranowski **Motion 2018-020 carried.**

There being no further business, meeting was adjourned at 6:05pm

Respectfully Submitted,

Diane M Akright
Bois Blanc Township Clerk