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**BOIS BLANC TOWNSHIP
REGULAR MEETING
October 10, 2018
Bois Blanc Township Hall**

Meeting was called to order at 7:00 p.m. by Township Supervisor, Brent Sharpe.

Pledge of Allegiance.

Members present were: Brent Sharpe, Anne Kennedy, Diane Akright, and Tom Wybranowski and Louise Sullivan

Agenda was submitted for approval

Minutes: Motion was made by L Sullivan 2nd by T Wybranowski that we accept the minutes from September 12, 2018 as presented.

Roll call vote: Ayes: B Sharpe, A Kennedy, D Akright, T Wybranowski and L Sullivan Nays: none
Motion 2018-112 carried.

Treasurers report was read by A Kennedy.

Budget Amendment:

Motion was made by D Akright, 2nd by A Kennedy that we move \$551.72 from Airport contingency to Airport professional services to cover the extra costs incurred for legal and reg of deeds for the SRE building land as this was not originally budgeted for. Roll call vote: Ayes: B Sharpe, A Kennedy, D Akright, T Wybranowski and L Sullivan Nays: none **Motion 2018-113 carried.**

Approval of Bills: Motion was made by D Akright, 2nd by T Wybranowski to pay the bills as presented. Roll call vote: Ayes: B Sharpe, A Kennedy, D Akright, T Wybranowski and L Sullivan Nays: none **Motion 2018-114 carried.**

Department Reports:

Airport: Kathy Brown presented her report. There had been 25 maintenance hours this month. New camera system is estimated at \$2680 and includes camera system for the new building. Kathy asked permission to attend the meeting in St Ignace regarding the AIP and have travel billed to the township. Motion was made by A Kennedy, 2nd by L Sullivan to approve travel expenditures for Kathy to attend the AIP meeting in St Ignace. Roll call vote: Ayes: B Sharpe, A Kennedy, D Akright, T Wybranowski and L Sullivan Nays: none **Motion 2018-115 carried.**

Kathy requested an explanation as to why she was not given an interview for the snow plow position, and why she was not issued keys to the gas pump at the township. She also noted that there was a problem with the budget expenditures and she was not being allowed to do maintenance that needed to be done at the airport and that she had communicated such to the airport inspector.

No one but emergency personnel has a key to the gasoline pump (Fire & Law). A key is available inside the office for everyone else and gasoline should be pulled during office hours M-TH. There is a new procedure in place to better report where gasoline is being used since we went through a lot more than usual this summer.

It was explained that at the time a request for interviews was made via public comment for the snowplow position, the board had already voted on and approved James Gilligan to be appointed to that position. Unless we were willing to reverse that position, there was no need to interview all applicants. An interview would be awarded to Jim (as we had done in the past with the Maint. Position) to allow him an opportunity to ask questions, cover all job requirements and turn it down if he so chose.

It was suggested that if Kathy would like, we could schedule a performance review and we could discuss more fully at that time why she did not get the position as well as reviewing her budget management and maintenance dollars. Kathy confirmed she would like this to happen and a date will be coordinated through the Township Clerk.

Fire: no report

Marina: Flag lowered and will be repaired. Multiple members of the HC attended a seminar on grants and toured the Grand Haven Marina. Agitators we now have are not doing the job and Graham will look at other options. Graham spoke with NC Power and they will provide us with a bid for a back-up generator for the Marina. A few maintenance problems have been taken care of.

Law: Assisting with the McCormick Fire. Will be removing the boat soon and getting ready for hunting season. Higher volume of recreational trespassing complaints.

Cemetery: It was previously requested that we look at solar lighting for the cemetery flagpole. A presentation was made of round solar flagpole lights that would mount at the top of the pole and shine down. These appear to range between \$20 and \$35 in cost. Motion was made by L Sullivan, 2nd by T Wybranowski to purchase a light for the cemetery and have it ready for installation in the spring. Roll call vote: Ayes: B Sharpe, A Kennedy, D Akright, T Wybranowski and L Sullivan Nays: none **Motion 2018-116 carried.**

Parks & Rec: Kathy Brown reported plans for a 5K run/walk for July 5th, 2019 as well as a 4th of July parade in conjunction with safety lessons for bicyclists and ATV's.

Planning: Louise presented an update on what the Planning is doing.

Transfer Station: No problems.

Zoning: No report.

Maintenance: Margi LaPorte verbal resignation was submitted. Jim Hutchinson will pick up the general custodial needs for now. It was suggested that we consider if this needs to be 2 separate positions; one custodial only and a second that is truly more maintenance in nature. As long as Jim

will cover for now we will table to discuss this during the winter.

Clinic: Reminder of the flu clinic.

Old Business:

- Signs: final came in over the \$2000 previously approved. Total is \$2250. On estimate looked like it would come in under the \$2000, but ordering was problematic and there was little confidence the signs would be correct.

Public Comment: A letter was presented by Plaunt Transportation and asked to be read aloud requesting Treasurer A Kennedy abstain from any vote concerning Plaunt Transportation or the harbor. Letter was read/received and a written response will follow after investigation.

New Business:

- a) **River Property due diligence list was reviewed:** specific follow up assignments were made.
- b) **QoE invoice 0760:** invoice was submitted for approval. Motion was made by L Sullivan, 2nd by T Wybranowski to authorized B Sharpe to approve invoice QoE 0760 for payment by MDOT. Roll call vote: Ayes: B Sharpe, A Kennedy, D Akright, T Wybranowski and L Sullivan Nays: none **Motion 2018-117 carried.**

Correspondence and Meetings:

- Power outage – Township Wagner Room availability: E-mail was received from Trustee T Wybranowski regarding the use of the wagner room in emergency situations such as the recent power outage when people are caught unprepared. Response from the FD, regarding same were received as well. This topic will be tabled for a winter workshop so we can consider all the requirements and procedures necessary.
- DEQ – Post Closure Landfill Inspection is required. Clerk will find time to do the inspection and fill out the reports to submit the DEQ

There being no further business, meeting was adjourned.

Respectfully Submitted,
Diane M Akright
Bois Blanc Township Clerk