

**BOIS BLANC TOWNSHIP  
REGULAR MEETING  
December 14, 2018  
Bois Blanc Township Hall**

Meeting was called to order at 5:00 p.m. by Township Supervisor, Brent Sharpe.

Pledge of Allegiance.

Members present were: Brent Sharpe, Anne Kennedy and Diane Akright, Tom Wybranowski and Louise Sullivan (both conference in with T Wybranowski having voting rights)

Agenda was submitted for approval. It was noted that there would be Budget Amendments to vote on as well.

**Minutes:** Motion was made by A Kennedy 2<sup>nd</sup> by D Akright that we accept the minutes from the 11/14/18 meeting as presented. Roll call vote: Ayes: B Sharpe, A Kennedy, D Akright, T Wybranowski Nays: none **Motion 2018-128 carried.**

Treasurer's report was read by A Kennedy.

**Budget Amendments:**

- Motion was made by D Akright, 2<sup>nd</sup> by A Kennedy to move \$410.20 from the Cemetery Budget to Streets for the overage to Right of Ways for replacement signs, posts, and installation. (-400 from Cemetery Repair 101.276.930.000 & -10.20 from Cemetery maint. wages 101.276.702.000) Roll call vote: Ayes: B Sharpe, A Kennedy, D Akright, T Wybranowski Nays: none **Motion 2018-129 carried.**
- Motion was made by D Akright, 2<sup>nd</sup> by A Kennedy to move \$1284.79 to cover Township Hall Professional Services overage from Dept. 101 (Trustee) Ed & Training and Dept 171 (Supervisor) Transportation. (-500 from 101.101.958.000 & -784.79 from 101.171.860.000) Roll call vote: Ayes: B Sharpe, A Kennedy, D Akright, T Wybranowski Nays: none **Motion 2018-130 carried.**

**Approval of Bills:** Motion was made by A Kennedy, 2<sup>nd</sup> by T Wybranowski to pay the bills as presented. Roll call vote: Roll call vote: Ayes: B Sharpe, A Kennedy, D Akright, T Wybranowski Nays: none **Motion 2018-131 carried.**

**Department Reports:**

**Airport:** An update letter regarding the SRE building was received from Mike Borta @ QoE and was shared. Previously the question was raised about why the project in Cheboygan was started before the project on the island. It was shared that the contractor had actually fronted some money for construction materials for Cheboygan and that had made the materials available to start sooner. Also shared was that GP construction has provided a Letter of Intent to construct the SRE Building for the "as bid" price, and that they are capable of constructing both the Cheboygan and BBI projects concurrently in the spring of 2019. A request was sent to GP construction for submittal of subcontracts, building shop drawings and catalog cuts and QoE will continue working toward getting these necessary documents.

**Fire:** Brandon gave an update. We received the stickers for the ambulance. BBIFD will be working on updating medical training through the winter.

Previously discussed service contracts for the fire truck and the compressors were discussed. The fire truck maint. people (R&R Fire Truck Repair) will be here in the spring to perform all necessary checks. They also have the ability to do what is required for the compressor checks. Due to lack of response from the other service provider, we will have everything done in the spring by R&R.

Tom Linderman (with our insurance co) will also be here in the spring to do a risk management assessment. He will provide us with a list of items to address in the hope of getting a better fire rating.

**Law:** Finishing closing everything up for winter. The boat will need maintenance in the spring. Deputy Sean Kelly announced he will not be returning in the spring as he has accepted full time employment with Iron Mountain. Mackinac County Sheriff is working on a replacement already and we will have someone else here come spring. He thanked the island for their support. Township board wished him the best in his new position.

**Marina:** Winter bubblers are in and the buoy is out.

**Cemetery:** No report

**Parks & Rec:** Ad needs to be placed for public viewing of the new 5 year plan. Adjustments can be made during the viewing time based on feedback. Motion was made by A Kennedy, 2<sup>nd</sup> by D Akright to place the public view ad in the Cheboygan Tribune. Roll call vote: Ayes: B Sharpe, A Kennedy, D Akright, T Wybranowski Nays: none Motion **2018-132 carried.**

**Planning:** Louise presented an update on what the Planning is doing. Louise attended the City of Cheboygan Planning commission meeting on 11/19/18. Cheboygan is in the final stages of ratifying their master plan. She noted this was a 4 year project for them. She was given the name of Lindsey Gardner with MSU extension to contact regarding helping BBI planning with this in the spring. They also recommended we contact our insurance company regarding assistance with planning commission training costs. Lee and Louise will be attending the next Planning Commission meeting on 12/17.

**Transfer Station:** No problems. Everything was picked up and emptied so we should be good for winter.

**Zoning:** No report.

**Maintenance: No report.** Jim Gilligan noted that the plow trucks both got greased. His license for Automotive Electrical Systems is up for renewal. It would be \$30 for testing and licensing and can be done at the Sec. of State's office in Cheboygan. Motion was made by D Akright, 2<sup>nd</sup> by A Kennedy that we cover the \$30 cost plus transportation for Jim to renew his license/certification for continued township vehicle repair and maintenance. Roll call vote: Ayes: B Sharpe, A Kennedy, D

Akright, T Wybranowski Nays: none Motion **2018-133 carried.**

**Clinic:** Current clinic schedule has the nurse practitioner here on 12/26. A phone tree message will go out to let everyone know to call Maureen direct if they are going to need to see her. If no need we may cancel or re-schedule this date due to the holidays.

**Old Business:**

- **Airport Manager Position:** Letter of interest and resume was received by Jim Gilligan. Motion was made by D Akright, 2<sup>nd</sup> by T Wybranowski that we approve Jim Gilligan for the open Airport Manager position. Opportunity was given for the board to ask Jim questions and for Jim to ask us anything. Roll call vote: Ayes: B Sharpe, A Kennedy, D Akright, T Wybranowski Nays: none Motion **2018-134 carried.** Jim noted that he had already pulled up the study guide for the Michigan Airport Managers license. We suggested he be in contact with Paul Fullerton, manager of St Ignace Airport regarding testing.
- **MTA conference:** This item was tabled last month for a better count on participants. It was noted that all 5 members of the planning commission would like to attend. Supervisor and maybe the Assessor will attend. Motion was made by D Akright, 2<sup>nd</sup> by A Kennedy that we approve up to 7 members to attend the April 2019 MTA conference in Grand Rapids. Roll call vote: Ayes: B Sharpe, A Kennedy, D Akright, T Wybranowski Nays: none Motion **2018-135 carried.**

**Public Comment:**

**New Business:**

- **QoE transfer of contracts:** Motion was made by D Akright, 2<sup>nd</sup> by A Kennedy to have Supervisor Brent Sharpe sign the Consent to Assign documents to transfer the QoE contracts for the SRE building to Prein & Newhof, Inc due to their pending acquisition. Roll call vote: Ayes: B Sharpe, A Kennedy, D Akright, T Wybranowski Nays: none Motion **2018-136 carried.**
- **QoE invoice 0750:** Brent will request an itemized statement from QoE. Decision to pay will be tabled pending their response.
- **2019 Meeting Schedule:** After discussion it was decided to schedule the January meeting for Friday 1/18/18 and the remaining meetings will be scheduled as in the past (2<sup>nd</sup> Wed of the month Feb through Dec with the additional meeting July and Aug to include the 4<sup>th</sup> Wed of the month.) Times will stay as scheduled in the past.
  - **Douglas Family Farm** proposal will be discussed at the January meeting.
  - **Cheboygan River Property due diligence:** Should be completed and will be on the agenda for the January meeting.

**Correspondence and Meetings:**

**There being no further business, meeting was adjourned at 5:41pm**

**Respectfully Submitted,**  
Diane M Akright  
Bois Blanc Township Clerk