

**BOIS BLANC TOWNSHIP
REGULAR MEETING
May 9, 2018
Bois Blanc Township Hall**

Meeting was called to order at 7:00pm by Township Supervisor, Brent Sharpe

Pledge of Allegiance.

Members present were: Brent Sharpe, Anne Kennedy, Diane Akright, and Tom Wybranowski

Absent: Louise Sullivan

Agenda was submitted and approved without revisions.

Approval of the Minutes:

Minutes were previous submitted to all board members for the April general meeting.

Motion was made by T Wybranowski, 2nd by A Kennedy to accept the minutes as presented.

Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright & B Sharpe - Nays; none Absent: L Sullivan. **Motion: 2018-044 -carried**

Treasurer's report was presented for review.

Budget Amendment: none submitted.

Approval of Bills: List of bills for approval were submitted. Motion was made by Anne Kennedy and seconded by T Wybranowski to pay the bills as presented.

Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright & B Sharpe - Nays; none Absent: L Sullivan. **Motion: 2018-045 -carried**

Department Reports:

Airport – GT construction out of Brighton, MI was awarded the SRE building. Work should begin in August. Cameras at the Airport have been readjusted and are recording correctly. Kathy also has access via her phone. Started cleaning out the hangers. Anything to be disposed of that is not construction materials needs to be removed before demolition. Pay phone was requested at the last meeting. Investigation revealed a cost of approx. \$1000 to install plus a monthly fee. Recommendation is just that we promote the use of a calling card. They can be easily purchased and utilized. Other suggestions were a voice over IP phone or simply putting in long distance with a limited calling area. Kathy will look into the cost of long distance.

A software update is required for the Western Star truck. Kathy will schedule. It was also noted that the hood springs need to be replaced/repaired. Kathy asked about the loader. Loader belongs to the township, but is used mostly at the airport with some additional use at the transfer station. Maint. and repairs are typically paid through the airport as that is where the majority of the work hours are performed.

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Brent talked with Mike Borta and the AIP did not include connection of the SRE building to the generator. We rejected having the company that got the bid do the work to run the line for a fee of \$7200. We will look at connecting it at a later time. There is a 100 amp breaker on the generator that is not being used that can run an emergency panel for block heaters etc.

Fire: Most of the general maintenance work done. CPR class will be offered 6/2/18 9:00am. General public can attend if they are interested, however only the firefighters and the school employees will get their cards. All new supplies for the rescue vehicle are ordered. Talked to Connie Riopelle/health committee about purchasing the AED. Kathy Brown requested an AED to be available at the airport as well. Harbor Commission has cleared the July 5th car wash.

Marina: Met last Saturday and they will be operating under the guidelines of the new Harbor Ordinance. Following up on new signage needed, general maintenance, designating handicap spots etc. Graham requested guidance from the township regarding putting up the flag. Graham has not received a date from T Lower as to when they will receive the new flags, but they are rigged up and still have one of the old larger flags available. Gregg will be taking care of maintenance. Graham, with Gregg's help will take care of putting the flag up when he returns around the 20th so we have the flag up for Memorial weekend.

They have named Deputy Harbor Master people as Tom Stevenson and John Sanborn to act in Graham's absence. Working on normal maintenance issues like completing the ramp to the finger piers. There was one aerator that burned up this winter. Jim Hutchinson will be working on preparing all for storage. Outhouses have been emptied.

Curt Plaunt requested a copy of the new Harbor Ordinance.

Law: New battery for the newer truck was installed and the truck is up and running. There is an older model AED that was in the Law truck. It belongs to the Sheriff's Dept., but they have no record of it and would like to donate it to the township. A new AED is being supplied for the Deputy. This might be available for the Airport or the School. A new computer is also coming over for his use. Boat will be put in the water shortly. The brakes on the trailer are seized up and Sean contacted Jim Gilligan about helping work on them. Under sheriff had him print off and bring over some forms dog licenses. (discussion)

The current computer in the law office was purchased by the township. Graham has used it in the past for the Harbor Commission and has requested we allow him to continue to use that for those purposes. It will be moved to his home for Harbor Commission use.

Cemetery: no report

Parks & Rec: Tables and trash receptacles have arrived. We will be putting in another grant request with the BBI Foundation for 2 more. DNR will be here next Friday to tour some areas with P&R. regarding campgrounds. Site maps were submitted. There is a possibility of designating them as "State Forest" campgrounds.

There was some discussion regarding the open position on Parks & Rec and how to fill it. Diane will review the ordinance and post if necessary or contact the Planning Commission to appoint. Kathy noted the change in meetings to Saturday mornings 8:00am. They had completed one more of the goals in the 5 year plan.

Kathy was asked to get an update from the board as to if there was any interest in purchasing the narrows. There was discussion regarding interest and hurdles that would need to be removed.

Planning: no report

Transfer Station: We've been able to get a truck over for pick-up right away and everything looks good.

Zoning: Mike sent a written report that we have had 6 zoning permit applications so far this year. Some for new cabins, some for new utility buildings or additions.

Maintenance: Bill Akright submitted his resignation for maintenance. Resignation was read. Motion was made by B Sharpe, 2nd by A Kennedy to accept Bill Akright's resignation with regret. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright & B Sharpe - Nays; none Absent: L Sullivan. **Motion: 2018-046 -carried**

Motion was made by B Sharpe, 2nd by D Akright that we post for the open Maintenance position. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright & B Sharpe - Nays; none Absent: L Sullivan. **Motion: 2018-047 -carried**

Bill will maintain his position with transfer station as attendant for now and Gregg as supervisor will monitor. We discussed utilizing the loader bucket for collection of trash from those of the community that need assistance with disposal. Bags can be put in the bucket and dumped at the end of the day by Gregg or Bill.

Motion was also made at the time by B Sharpe, 2nd by T Wybranowski that we post for the plowing position as well. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright & B Sharpe - Nays; none Absent: L Sullivan. **Motion: 2018-048 -carried**

Clinic: E-mail went out from Connie to all committee members regarding the AED requested by the fire dept.

Old Business:

- Douglas Farms/West End Property: Packet of information that included 4/18 e-mail from Douglas Farms, 5/6 e-mail from Douglas Farms and proposed response letter from the Township. General discussion by board of all information, past & current. Motion was made by T Wybranowski, 2nd by A Kennedy that we send the proposed response letter to Douglas Farms. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright & B Sharpe - Nays; none Absent: L Sullivan. **Motion: 2018-049 -carried**

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- Commercial Dock Lease extension: Current contract expired 3/31/18. Extension would simply allow the continuation under the current contract and give us time to reestablish a new contract with new dates and get away from this March deadline when it's harder to get everyone together. This allows everyone to get organized. Curt Plaunt noted that he does not want a revised contract date. If the March deadline is a problem then we need to look at getting together in November or sometime earlier so that we aren't down to the deadline of the contract. He also stated that he would not sign the extension agreement and requested paperwork that says the Harbor Commission does not have the authority to enter into/sign the contract with Plaunt Transportation as well as a copy of the new ordinance. (A copy of the new ordinance was given to Curt before leaving that evening.) In light of this the lease extension died for lack of action taken.

Public Comment:

Kathy Brown requested explanation regarding how the minutes are documented in regard to public comment. – Minutes are mostly used to take information regarding actions taken by the board. Every word spoken is not required.

Char asked about what happens to “tabled” items. – Typically tabled items are put on the next meetings agenda or at another agenda specified by the board.

New Business:

- Michigan Shelf Proposal: Board reviewed a proposal from Michigan Shelf with T Wybranowski's assistance to put shelving and counter for storage on the South wall of the township hall. This was just for information and possible future planning. No actions were taken at this time.
- Proposed Amendment to the Harbor Ordinance: The Harbor Commission requested an amendment to section 4 (A) and section 8 of the Harbor Ordinance. Since this was just submitted to the board, it was decided to table this until the next Township Board meeting (June 13,2018) so all board members can review it.
- Pines Dock Safety – Possible Emergency Ordinance: Discussion. Caution tape was put out by our Deputy to try to keep people off the end of the dock. Sean will watch for people that shouldn't be out there and we would encourage the public to do the same.

Correspondence and Meetings

- The township reviewed and discussed the letter from Mackinac County regarding Tax Reverted Lands. It was decided that the township will not be redeeming any of the pieces for township/public use.
- E-mail correspondence from Beth Beson regarding a gate on S. Thompson Lake Rd was discussed. The township would not approve of such a gate as the road is shared by other property owners and a gate would hinder emergency access.

There being no further business, meeting was adjourned at 8:32pm

Respectfully Submitted, (pre-approval)

Diane M Akright

Bois Blanc Township Clerk