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**BOIS BLANC TOWNSHIP
REGULAR MEETING
June 13, 2018
Bois Blanc Township Hall**

Meeting was called to order at 7:00pm by Township Supervisor, Brent Sharpe

Pledge of Allegiance.

Members present were: Brent Sharpe, Anne Kennedy, Diane Akright, Louise Sullivan and Tom Wybranowski

Agenda was submitted and approved without revisions.

Approval of the Minutes:

Minutes were previous submitted to all board members for the May general meeting and the 6/4 Special Meeting.

Motion was made by A Kennedy, 2nd by T Wybranowski to accept the minutes as presented.

Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none

Motion: 2018-050 -carried

Treasurer's report was presented for review.

Budget Amendment: none submitted.

Approval of Bills: List of bills for approval were submitted. Motion was made by Louise Sullivan and seconded by Anne Kennedy to pay the bills as presented.

Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none

Motion: 2018-051 -carried

Department Reports:

Airport: Kathy Brown reported on all activities at the airport.

Fire: CPR training went well. Car wash plans are in place. Letter submitted to the board regarding some unsolicited cleaner received.

Marina: Negotiations started with Plaunt Transportation. Getting estimates on updating the electrical at the Marina. Mary Lake and Thompson Lake skid piers need to be pulled and legs extended. Repainting the Marina sign on the doghouse. Jim H & Gregg will be working on putting up the aerators for the summer. General maintenance is being done. Any signs required will be submitted to the township for purchase.

Motion was made by L Sullivan, 2nd by A Kennedy to confirm Graham Whipple as Harbor Master and Tom Lower and John Sanborn as Deputy Harbor Masters to act with full authority in Graham's absence. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-052 -carried** (Diane will administer the oath of office to Tom Lower

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and John Sanborn)

Law: Sean submitted information on SMART 911. He explained the benefits and copies will be available on the office counter. Motion was made by D Akright, 2nd by L Sullivan that we purchase the locking covers for the truck bed for the police trucks at an estimated cost of \$900 each. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-053 -carried**

Cemetery: Request for burial rights requested for Wes and Ann Simpson. Motion was made by A Kennedy, 2nd by T Wybranowski that we approve the purchase of burial rights for Wes and Ann Simpson. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-054 -carried**

Parks & Rec: Presented an example of the tri-fold brochure for island distribution. Some will be available at Plaunt Transportation office, on the boat and at Hawks Landing as well as at the township. Motion was made by L Sullivan, 2nd by T Wybranowski to approve the brochure for publishing. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-055 -carried** Kathy discussed the finalization of the first pocket park by the Marina parking, as well as additional picnic table plans. Free fishing day plans went well.

Planning: New officials were chosen for the year. Sending out a recruitment letter and a survey with the taxes. Requesting 3 of the citizen's planner training programs for a total of \$825.00. Motion was made by D Akright 2nd by A Kennedy to approve the 3 classes for planning commission at a cost of \$825.00. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-056 -carried**

Transfer Station: Everything is up and running. Loader has the bucket on it and can be used.

Zoning: ZBA met and a request was made that we get an attorney opinion regarding whether or not excavation needed to repair/re-enforce footings on a non-conforming structure would be in violation of zoning? Motion was made by B Sharpe, 2nd by D Akright that we contact the attorney for an opinion. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-057 -carried**

Maintenance: One application was rec'd for the maintenance position. Motion was made by B Sharpe, 2nd by L Sullivan to accept Margi Laporte for the Maintenance position pending an interview. Roll call vote: Ayes; A Kennedy, D Akright, L Sullivan & B Sharpe - Nays; Tom Wybranowski **Motion: 2018-058 -carried**

Clinic: Tom Wybranowski is resigning from the health committee. Summer schedule has started and Nurse Practitioner will be here every week. Ordering some "stop the bleed" kits that will be at every AED stations and on the Emergency Vehicle. (Training will be done). Planning a "health fair" type of event for the future to include an "expired meds" drop off as well.

Old Business:

- **Harbor Ordinance Amendment:** Motion was made by T Wybranowski, 2nd by D Akright to accept as written the amendment to the Harbor Ordinance. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none
Motion: 2018-059 -carried
- **Island Parking:** Committee to be assigned to look at all parking issues for the township as a whole. Recommendations for policy, lay-outs, & fees to be submitted to the board. Motion was made by D Akright, 2nd by T Wybranowski that we appoint Airport rep: Kathy Brown, Marina rep: John Sanborn and Township Citizen rep: Lani White as the parking policy committee. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none
Motion: 2018-060 -carried
- **Douglas Farms:** Last communication was May 20th. The attorney put a proposed response together. Motion was made by L Sullivan, 2nd by A Kennedy that we sign and send the proposed response to the May 20th communication to Douglas Farms. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none
Motion: 2018-061 -carried
- **Harbor Commission opening:** Currently have 2 applicants. Discussion. All applicants' names will be forwarded to the Harbor Commission for interviews and a recommendation.
- **Transfer Station Sign:** 3 Designs again reviewed. One was decided upon. Motion was made by L Sullivan, 2nd by A Kennedy to purchase the new transfer station sign. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none
Motion: 2018-061 -carried (Tom Wybranowski will coordinate)

Public Comment: Misty Siebald announced that she and Tom Wybranowski have been working on updating the playground equipment at the school. Clover asked about this year's road work. Discussion.

New Business:

- Dump tickets: Motion was made by L Sullivan, 2nd by D Akright to offer the free dump tickets again this year. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none
Motion: 2018-062-carried
- Motion was made by D Akright, 2nd by T Wybranowski to approve the request for Wildlife Association to hold a raffle fund raiser this fall. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none
Motion: 2018-063 -carried
- Letter was received from the Historical Society regarding the Farmers Market and was read openly. Clarification was discussed as to who will be coordinating what and that the bathrooms may need to be available. Motion was made by A Kennedy, 2nd by L Sullivan that we approve the Farmer's Market to be set up here on township grounds on Saturdays. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none
Motion: 2018-064 -carried
- Departmental Spending Policy: Discussion.
Revise to add all departments, define emergency (like an immediate health or stop progress

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issue) Special meetings are always possible when needed. Motion was made by A Kennedy, 2nd by T Wybranowski to table until the next meeting to get feedback from each dept.

Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-065 -carried**

- Golf cart usage on the roads. Sean explained that we would need to have a township ordinance for allowance. Motion was made by B Sharpe, 2nd by L Sullivan that the township draw up a resolution to allow golf carts to be used on the roads. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-66 -carried**
- Motion was made by T Wybranowski, 2nd by L Sullivan to authorize Mike Harrington to investigate/pursue permits and estimates for a walkway from the back parking lot to the Marina. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-67 -carried**

Correspondence and Meetings

Proof of insurance was received from both Aero Condo's and the Community Foundation for the Fly-In Event.

There being no further business, meeting was adjourned at 8:51pm

Respectfully Submitted,
Diane M Akright
Bois Blanc Township Clerk