

**BOIS BLANC TOWNSHIP
REGULAR MEETING
July 11, 2018
Bois Blanc Township Hall**

Meeting was called to order at 7:00pm by Township Supervisor, Brent Sharpe
Pledge of Allegiance.

Members present were: Brent Sharpe, Anne Kennedy, Diane Akright, Louise Sullivan and Tom Wybranowski

Agenda was submitted and approved without revisions.

Approval of the Minutes:

Minutes for General Meeting 6/13/18 were read. Amendments were requested.

Motion was made by L Sullivan, 2nd by T Wybranowski to accept the amended minutes.

Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none

Motion: 2018-069 -carried

Treasurer's report was presented for review.

Budget Amendment: A budget amendment to FY 2017 was suggested by the Clerk, Diane Akright to redistribute part of the capital outlay expenditure for the Township Campus Generator from the General Fund (101) to both the Fire (206) and Law (207). Overall cost would be distributed as 50% general, 40% Fire and 10% Law. Motion was made by D Akright, 2nd by L Sullivan to adjust the expenditure for the 2017 Generator purchase as explained above. Roll Call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan and B Sharpe – Nays; none **Motion: 2018-070 – carried.**

Motion was made by L Sullivan, 2nd by T Wybranowski to move \$180.90 from Contingency(295.890.890.000) to Insurance (295.537.910.000) for the Airport Fund to cover the additional insurance cost. Roll Call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan and B Sharpe – Nays; none **Motion: 2018-071 – carried.**

Motion was made by L Sullivan, 2nd by A Kennedy to move \$328.70 from Contingency(206.890.890.000) to Insurance (206.336.910.000) for the Fire Fund to cover the additional insurance cost. Roll Call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan and B Sharpe – Nays; none **Motion: 2018-072 – carried.**

Approval of Bills: List of bills for approval were submitted. Motion was made by Louise Sullivan and seconded by T Wybranowski to pay the bills as presented. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-073 -carried**

Department Reports:

Airport: Kathy reported on her activities at the airport. The annual airport inspection was done. There is a new inspector. The west end of the airport runway mowed area had to be expanded 150'. This has been done. It was very informative and the airport passed. A request for one of the cigarette butt dispenser to be moved to the airport was approved. Kathy proposed a mapped out plan for parking at the airport and submitted it to the board for review.

Kathy noted that next year we need to prepare for sealcoat and repaint of the runway. A letter was sent to Brent and Kathy for signatures. This request was to add to the current SRE building grant. We do not wish to include. The SRE building will remain the only project on the grant. The AIP (Airport Improvement Plan) has the maintenance on the runway scheduled for next year and can be addressed through our regular budget.

Fire: No report. It was noted that the fund raisers went well and \$3242 was raised.

Marina: Walkways at Lake Mary and Thompson still need raised, but they are currently out of the water now that levels have gone down. Signage needs ordered. List will be given to the township clerk. Picnic tables ordered for the Thompson Lake dock (like Lake Mary) and should be completed and delivered/installed soon. Transportation contract with Plaunt is going well. By next week we should have something firm to offer and hopefully complete in the next few weeks.

Harbor Commission is recommending Chris Suchner for the open seat on the harbor Commission. Harbor Parking/New Ordinance is in affect and the Deputy Harbor Masters will start giving warnings that tickets will be issued. With the new ordinance, any vehicle with a trailer is 24/hr., a vehicle alone is 48hrs and there is long term parking (by permit only) across the road. Parking fine for violation will be \$100. Handicap regulation is that we have a min. (2) – closest to access point. Causeway parking is for load and unload only.

Fire Extinguishers need to be re-charged and certified. (Northern Fire & Safety will do this through CarQuest in Cheboygan.)

New flag is flying and the back-up is in storage. There will be a flag burning ceremony Aug. 4th for the old flag. There was discussion about a drop off spot for additional flags that need to be retired.

Electrical work is being bid for upgrades. New camera's are in and installation will begin next week. There was discussion about using the old camera's at the transfer station as we have had some issues there lately. MIOSHA is watching harbors closely due to a recent drowning. We will be ordering life jackets to be available for those working @ the docks. 2 Life Rings with new ropes are currently out and available at the Marina.

Mower was purchased and is on sight for maintenance use. Aerators have been removed and stored. Ramp on S pier needs to be removed and repaired. We have a portable to put in place temporarily. Motion was made by D Akright, 2nd by L Sullivan that we appoint Chris Suchner to the Harbor Commission. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B

Sharpe - Nays; none **Motion: 2018-074 -carried**

Law: Pretty busy due to the 4th. Main issues were safety on ORV's. Had some friendly, informative stops just helping people to know the rules and how to stay safe. Logged 4 complaints last month. Requesting information anyone might have on some B&E's out by Lake Mary last winter. There was a thank you offered for the quick response to a call regarding dogs. Discussion about the 25mph speed limit signs. There aren't a lot of them on the island. Perhaps we should consider adding a smaller sign below them that says, "island wide".

Cemetery: Request was presented to purchase burial rights for Joan Schroka: Motion was made by A Kennedy, 2nd by D Akright to award burial rights to Joan Schroka for VII, C, 3 at a cost of \$100. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-075 -carried** Request was also received from the Purdy family to sell back their plots in III B, 7, 8, & 9 & III C, 7, 8, & 9 for the original purchase price of \$10 ea. Motion was made by D Akright, 2nd by L Sullivan that we purchase back the Purdy plots for the \$60. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-076 -carried**

Parks & Rec: Kathy reported that a land use permit was granted by the DNR to spruce up or extend the deer browse areas. Also granted was the land use permits for the picnic areas for the North Shore and McCrea Bay. Land use permits for dispersed camping still being reviewed by DNR. There are a lot of things going on this summer. The community calendars are available and there has been a lot of community participation so far with the events. There is a "dark sky" event being added for late August. Motion was made by A Kennedy, 2nd by L Sullivan to confirm Steve Burt to the open position on the Parks & Recreation Committee. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-077 -carried**

Planning: Louise reported the planning commission met with 4 members, 3 representatives from the public and the zoning administrator. Good meeting with discussion regarding trailers. The new recruitment letter and the surveys went out and they are getting a really good response. They will be tabulating and analyzing the statistics from those surveys to help guide the master plan directions. They are currently reviewing the Master Plan and pages 91-110 of the township guide to planning for the next meeting. Planning Committee is recommending Jessica Laporte for one of the open seats on the Planning Commission. Motion was made by A Kennedy, 2nd by L Sullivan to appoint Jessica LaPorte to the Planning Commission. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-078 -carried**

Transfer Station: A little crowded at the moment. Having a little difficulty with Republic having availability for pick-ups. Need to have a couple loads of gravel brought in for the yard. Motion was made by D Akright, 2nd by L Sullivan that we hire Matt Northrup to the open transfer station attendant position. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-079 -carried**

Zoning: Currently trying to catch up. We have 11 new permits so far this year as apposed to 7 all year last year, so we are seeing growth. Working with the planning commission on trailers to

address issues like waste disposal. Some items from last year still require some follow up over the next couple of months and Mike's just working through the permits.

Maintenance: Margi La Porte has been hired. All paperwork is in and a list of functions by department were listed out and given to her.

Clinic: Connie presented a public "Thank You" to Tom Wybranowski for his service on the health committee. He's been there from the beginning and will be missed as he shifts his efforts to serve on the Harbor Commission. On 7/24/18 @ 7:00 the clinic will sponsor bleed control training. This is a National movement to help save lives during a tragic event. Maureen (Nurse Practitioner) will do the training and 1st responders will get CEU credits. Foundation helped fund the bleed control kits so they will be wherever we have AED's. The second thing the committee is doing to help the clinic and the 1st responders is to purchase EKG 's for the clinic and the rescue vehicle. Training will be provided to our 1st responders also.

Old Business:

- Golf Cart resolution: Copy of the resolution was submitted for review/discussion. Confirmed that the law already stipulates they cannot be used from ½ hour prior to sunset to ½ hour after sunrise. Motion was made by A Kennedy, 2nd by T Wybranowski that we implement the Golf Cart resolution to allow for golf cart usage on the Bois Blanc Township roads. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-080 -carried**

Public Comment: Question was brought up about the flag poles at the cemetery and at Veteran's Park in the pines and how if the flags are left up every day, they need to have lights on them. Will investigate. Kathy asked that the new maint. person be reminded of the new trash receptacles at the airport and the dock area. Confirmed that the airport maint. will all be handled by Kathy, but Margi will be reminded to take care of the new receptacle by the picnic table at the marina. Question about posting the plowing position – this still needs to be done.

New Business:

- Joint Appraisal with Douglas Farms: Motion was made by T Wybranowski, 2nd by D Akright that we sign the joint appraisal agreement. Discussion followed. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-081 -carried**
- QOE contract: Motion was made by L Sullivan, 2nd by D Akright to have Supervisor Brent Sharpe sign the Professional Services Agreement – Amendment NO 02. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-082 -carried**
- MDOT Contract: Motion was made by L Sullivan, 2nd by T Wybranowski to sign the MDOT contract for the SRE building. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-083 -carried**

Question regarding when the purchase of the snow blower for the airport was planned. This is part of the following years Improvement Plan. Suggestion was made than that we look into possibly replacing some of the hydraulic lines on the loader than B/4 winter as some of them are

getting bad.

- **Correspondence and Meetings: William Akright's resignation from the Transfer Station and Tom Wybranowski's resignation from the Health clinic were presented.** Motion was made by Brent Sharpe, 2nd by Tom Wybranowski to accept with regret Bill Akright's resignation. Roll call vote: Ayes; A Kennedy, T Wybranowski, D Akright, L Sullivan & B Sharpe - Nays; none **Motion: 2018-084 -carried** Motion was made by L Sullivan , 2nd by D Akright that we accept with regret Tom Wybranowski's resignation. Roll call vote: Ayes; A Kennedy, D Akright, L Sullivan & B Sharpe - Nays; none Abstained: T Wybranowski **Motion: 2018-085 –carried**
- **Request was received from Lani White:**
 - **Can the emergency shed on the west end be moved from the cut off road to the triangle of land by the mailboxes? (This is Douglas Farms land and it is not advised.)**
 - **Could we have a fire extinguisher day were residents could have their extinguishers checked and services? (Determined to post info regarding Northern Fire and Safety being able to service through CarQuest in Cheboygan.**

There being no further business, meeting was adjourned at 8:45pm

Respectfully Submitted,

Diane M Akright

Bois Blanc Township Clerk