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**BOIS BLANC TOWNSHIP**  
**Regular Meeting**  
**June 12, 2019**  
**Bois Blanc Township Hall**

Meeting was called to order at 7:00 p.m. by Township Supervisor, Brent Sharpe

Pledge of Allegiance.

Members present were: Anne Kennedy, Diane Akright, Tom Wybranowski, Louise Sullivan and Brent Sharpe.

Agenda was reviewed and approved

Minutes for 5/8/18 and the workshop on 6/1/19 were previously submitted to board members for review.

Motion was made by A Kennedy, 2<sup>nd</sup> by L Sullivan to approve the minutes as submitted.

Roll call vote: Ayes: A Kennedy, Brent Sharpe, T Wybranowski, D Akright, L Sullivan

Nays: none **Motion 2019-052 carried.**

Treasurer's report was shared by A Kennedy

Budget Amendment: None

Motion was made by L Sullivan, 2<sup>nd</sup> by T Wybranowski to pay the bills as submitted. Roll call vote:

Ayes: A Kennedy, Brent Sharpe, T Wybranowski, D Akright, L Sullivan

Nays: none **Motion 2019-053 carried.**

Department Reports:

**Airport:** We have a pre-construction meeting and start date of 6/24/19. Loader has had some repairs (replaced seals and shored up the starter). Additional work probably needs to be done on the loader. Jim is contacting Michigan Cat and Tony Easter about doing repairs. AmeriGas will be coming over tomorrow to inspect the propane tanks for leaks. An order has been placed for parts for the lights. Starting the mowing. North and East of the runway is too wet to mow right now. Jim has contacted Paul Fullerton regarding a sealing contractor used in St Ignace so we can consider for crack & seal. Jim's been working on laying out parking and will have some more detailed drawings for the board soon. Would like to include adding some improvements to the FD well similar to what we have at the Chapel.

**Fire:** This month was productive. R&R came over for service maintenance on the truck. Some things need repairs. Awaiting an actual report with recommendations. The same company will be back to service the air compressor and test quality of air it's putting out (FF gear).

Training is on-going. Brandon met with the clinic committee regarding additional training. EMT basic might be the next step for our EMR's. Legally it would then be an "ambulance" and we would have to have a minimum of two EMT's on the truck. This might initiate us having to go to an "on call" rotation. Sept 14 & 15, friends from Jackson FD coming up to do some free training and working on fulfilling a "wish list" of equipment/supplies that BBIFD has. Brandon was able to find a buyer for our old radio equipment. Obsolete stock was sold for \$300. Brandon was asked to work with Jim on the improvements suggested for the FD well at the airport.

**Harbor:** A pier inspection proposal was received from UPEA. Scope of service was read. Fee estimated at \$2100. Motion was made by A Kennedy, 2<sup>nd</sup> by T Wybranowski to accept the UPEA estimate and work scope for \$2100. (Note difference that it should be the North Pier and not the South Pier.) Roll call vote: Ayes: A Kennedy, Brent Sharpe, T Wybranowski, D Akright, L Sullivan Nays: none **Motion 2019-054 carried.** **Graham Whipple to follow up with UPEA.**

Corrections have been made to the loading ramp (Ferry Landing). Thank you to all who worked in getting it quickly fixed. Emergency action was also taken to stop the erosion in front of the west side of the parking lot. Cement blocks/barricade's used. Cheboygan Cement delivered and blocks were set. It will eventually be back filled and the telephone co. will now have a place to bury the fiber line. Curt spoke with TDS on the boat and they will present the possibility of splitting the cost of the fill with the Township. Thank you Plaunt Transportation and Brent Sharpe Construction for your assistance.

Flotation docks here working on repairs at dock finger piers and Lake Mary. Railings on South Finger Piers need replaced. The gap between the finger piers and the main dock is now more of an opening than it used to be. Motion was made by L Sullivan, 2<sup>nd</sup> by T Wybranowski that we purchase safety railing from Flotation Docks similar to that on the North Finger Piers and have it installed. Roll call vote: Ayes: A Kennedy, Brent Sharpe, T Wybranowski, D Akright, L Sullivan Nays: none **Motion 2019-055 carried.**

There is a need to put extensions on the H Beams (Finger Piers) due to the higher water levels. Stema Welding has been pre-approved as a welding vendor. Graham will contact him.

**Law:** Officer Bearup reported there have been a few minor incidents. Regarding the fire last month, the case has been closed from the law's perspective. She has noticed people have been speeding around corners and would strongly urge all to "slow down". Law cell phone needs a new charger. She was asked to pick one up the next time she's in town and turn the receipt into the township for reimbursement. On a side note, Officer Bearup reiterated that she really loves being here on the island.

**Cemetery:** Nothing at this time. Have some stones to be set when we finalize the maintenance position and it looks to be a busy summer with multiple burials in July.

**Parks & Rec:** Diane noted the Great Lakes Island Alliance summit in October will be on Mackinac Island. She will be planning to attend.

**Planning:** L Sullivan thanked Leanna McNamara for attending the Cheboygan Planning meetings all winter with her. They were able to pick up a lot of great information.

**Transfer Station:** Looking good. Everything is caught up. The access road could use some additional clean up/fill.

**Zoning:** A request from Bois Blanc Vineyards LLC was received to approve an "on premise tasting room" permit. A Kennedy shared a little information regarding this permit that she found on line. A motion was made by D Akright, 2<sup>nd</sup> by L Sullivan that we table this until next month and forward to planning for their review/recommendation. Roll call vote: Ayes: A Kennedy, Brent Sharpe, T Wybranowski, D Akright, L Sullivan Nays: none **Motion 2019-056 carried.** **Diane will e-mail to all planning committee members with a request for them to investigate and respond to Bois Blanc**

**Vineyard LLC with any additional actions they need to take and provide recommendation to the township board prior to the 7/10/19 board meeting.**

**Maintenance:** see below

**Clinic:** New schedule posted for the clinic. Maureen should be here every Wednesday from 10:30 – 2:30.

**Old Business:**

Custodial Position: Application received from Michelle Satchell and was distributed to board members in advance. Motion was made by D Akright, 2<sup>nd</sup> by T Wybranowski to award the custodial position to Michelle. Roll call vote: Ayes: A Kennedy, Brent Sharpe, T Wybranowski, D Akright, L Sullivan Nays: none **Motion 2019-057 carried.**

Maintenance Position: The various applications received were discussed. Motion was made by T Wybranowski, 2<sup>nd</sup> by D Akright to appoint Jim Gilligan to the maintenance position. Roll call vote: Ayes: A Kennedy, Brent Sharpe, T Wybranowski, D Akright, L Sullivan Nays: none **Motion 2019-058 carried.** **Diane will follow up with both Michelle and Jim to issue keys and review all job requirements.**

DFF- (due diligence):

- a.) Petitions for Bois Blanc Township and the Mackinac County Road Commission to abandon part of the road going to the point on the west end have been completed. A date needs to be set for “Public Hearing” before the township board can take action. Motion was made by D Akright, 2<sup>nd</sup> by A Kennedy that we post for the “public hearing” to be part of the July 10<sup>th</sup> board meeting. Roll call vote: Ayes: A Kennedy, Brent Sharpe, T Wybranowski, D Akright, L Sullivan Nays: none **Motion 2019-059 carried.**
- b.) Board reviewed funding offers received from the RFP (Request for Proposal). Offers were received from First National Bank of St Ignace, Citizen’s National and 1<sup>st</sup> Community Bank and all were distributed to the board members in advance of the meeting. Discussion followed. Motion was made by L Sullivan, 2<sup>nd</sup> by A Kennedy that we accept the offer and pursue funding for the west end property with First National Bank of St Ignace. Roll call vote: Ayes: A Kennedy, Brent Sharpe, T Wybranowski, D Akright, L Sullivan Nays: none **Motion 2019-060 carried.**

Old Pines Dock: Motion was submitted to authorize the township attorney to file and pursue the quiet title-type lawsuit in the Mackinac County Circuit Court to obtain title to the old pines dock and the boat ramp and to also authorize the Township Supervisor to sign any and all documents to facilitate that lawsuit. This was in continuation of the citizens original inquiry of the township taking ownership of the dock for repair/maint etc. Motion was made to do so by D Akright, 2<sup>nd</sup> by L Sullivan. Item was opened for discussion and questions by the public. Roll call vote was taken: Ayes: A Kennedy, T Wybranowski, B Sharpe, L Sullivan and D Akright Nays: none **Motion 2019-061 carried.**

**Public Comment:**

Clover Schlund asked for an update on where we are with the Law apartment project. Brent will follow up on the prints so we can get it posted for bids and review by the 2<sup>nd</sup> meeting in July. She also wanted the board to be aware that she has found the Wagner room door open/unlocked several times. We discussed looking into other locking options including but not limited to a entry door with a code lock. (Follow up required)

Brandon Schlund asked if the board had considered year round law employment/coverage for the island. Discussion followed. He also noted that the light on the end of the pier at the Marina needs to be fixed. (Graham Whipple will follow up.)

Tom Wybranowski asked if we had any information as to what was going on with the school. He noticed there was no year end program this year. Cindy Riker, as a representative of the school board noted the following. The school ended the year with 3 students. They have a new administrator (Dean Paul) and that he was reaching out to the home school parents/grandparents regarding working with them on any issues.

### **New Business:**

- Prein & Newhof invoice 49803 for construction administration was submitted for approval. Motion was made by L Sullivan, 2<sup>nd</sup> by T Wybranowski that we approve Supervisor Brent Sharpe to authorize payment of Invoice 49803 by MDOT.
- MCRC – Match project road contracts: 3 proposed projects were submitted by Mackinac County Road Commission for approval by Bois Blanc Township for the 2019 Match Project. 1) Sand Bay Road, 2) E Huron at Arnett corner, 3) W Huron – corner between post office and Iafrate Rd. Motion was made by T Wybranowski, 2<sup>nd</sup> by A Kennedy that we approve the road projects for 2019. Roll call vote: Ayes: A Kennedy, Brent Sharpe, T Wybranowski, D Akright, L Sullivan Nays: none **Motion 2019-062 carried.**

### **Correspondence and Meetings:**

New insurance bid was submitted to board members from Peterson McGregor for all township coverage. Agency rep Greg Burroughs had met with Clerk, Diane Akright in advance to go over the proposal. All areas of coverage were either the same or better and there were some areas of conflicting information on the M.U.M insurance currently being used. Board requested we set up a special meeting to hear a proposal from both carriers before determining coverage carrier. Diane will pursue scheduling that date.

There being no further business the board adjourned at 8:40pm.

Respectfully Submitted,

Diane M Akright  
Bois Blanc Township Clerk