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**BOIS BLANC TOWNSHIP**  
**Regular Meeting**  
**Nov 13, 2019**  
**Bois Blanc Township Hall**

Meeting was called to order at 7:00 p.m. by Supervisor, Brent Sharpe

Pledge of Allegiance.

Members present were: Anne Kennedy, Diane Akright, Tom Wybranowski, and Brent Sharpe. Via phone, Louise Sullivan

Agenda was reviewed with one addition. An e-mail from Lynn Turner was added to the agenda under Correspondence and Meetings.

Minutes for the general meeting 10/09/19 were previously submitted for approval. Motion was made by T Wybranowski, 2<sup>nd</sup> by A Kennedy to accept minutes as submitted. Roll call vote: Ayes: L Sullivan, A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-109 carried.**

Treasurer's Report: Treasurer's Report was read.

Budget Amendments: 3 budget amendments were submitted for approval. A: \$4500 from General Contingency to Prof Services B: \$2142.35 from Marina Contingency to Prof Services C: \$2487.44 from Marina Contingency to Marina Repair Motion was made by D Akright, 2<sup>nd</sup> by T Wybranowski to approve the amendments as presented. Roll call vote: Ayes: L Sullivan, A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-110 carried.**

Motion to pay the bills: Motion was made by A Kennedy, 2<sup>nd</sup> by T Wybranowski to pay the bills. Roll call vote: Ayes: L Sullivan, A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-111 carried.**

**Department Reports:**

**Airport:**

Crack seal is done and the mowing is finished. Repairs and bed replacement has been completed for the Dodge. Good guys would scrap the bed. Estimate was that we would get \$50. We have an offer to purchase the old bed "as is" for \$75. Motion was made by B Sharpe, 2<sup>nd</sup> by T Wybranowski that we accept the \$75 salvage offer. Roll call vote: Ayes: L Sullivan, A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-112 carried.**

Jim is busy doing maintenance and getting ready for winter. The Community Foundation would like to schedule a "Fly In" for a fund raiser again. Dates would be Aug. 1<sup>st</sup>, 2020 with an alternate rain date of Aug 2, 2020. There is some additional information the township would like in order to consider. Diane will put a list of questions together and get to Jimmy as well as checking with our insurance. We will table approval until the December meeting. If we can get approval in December **then** the event can be published for notification to pilots.

**Fire** – FD is still considering some type of racking system for storage. Sent the “Jaws of Life” over for repairs. General vehicle maintenance currently being done. Will be repainting the 6 x 6 this winter. Bryce Tracy was over and did some radio upgrades/work. They may be looking at installing antennas in the spring.

**Harbor** – No report

**Law:** - All equipment is cleaned and put away. 4 wheeler is cleaned and working. There was some general discussion regarding equipment (vehicle) replacement. This will be discussed in more detail during budget meetings. Also some general discussion regarding Law Enforcement contract lengths (beginning and ending dates) and whether or not year round law enforcement present on the island is needed. Current contract is April through December.

**Cemetery** – No report

**Parks & Recreation**- No report

**Planning** – Planning commission presented a “Rental Registration Ordinance” for single family homes that they would like the township board to review. Copies will be submitted to Brandon Schlund as Fire Chief and Mike Johnson as zoning administrator for their feedback as well. All questions/concerns and suggestions regarding the proposal are to be submitted to the clerk to be compiled and passed to planning for their next meeting Dec. 8<sup>th</sup>. Ordinance will be discussed further at the next business meeting.

**Transfer Station** – 2 more new dumpsters are to be coming on Wed. Old dumpsters are still in the back parking lot waiting for removal.

**Zoning** –no report

**Maintenance**- Nothing major. We will still be installing some bubblers for the winter in the Marina.

**Clinic Committee** – no report

**Old Business:**

- Final resolution for West End property: Motion was made by D Akright, 2<sup>nd</sup> by A Kennedy to adopt the final resolution regarding the purchase of the West End property. Roll call vote: Ayes: L Sullivan, A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-113 carried.**
- Survey estimate was reviewed from Ecker Surveying for West End Property. In light of additional stakes having been placed and flagged along the survey line this fall, we will not do anything more at this time. There should be ample marking to stake in a proposed drive in the spring.
- Job Openings: Motion was made by D Akright, 2<sup>nd</sup> by T Wybranowski to promote Matt Northrup to Transfer Station Manager. Roll call vote: Ayes: L Sullivan, A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-114 carried.**
- Motion was made by B Sharpe, 2<sup>nd</sup> by A Kennedy to hire Shawn Nelson for the Transfer Station Attendant opening. Roll call vote: Ayes: L Sullivan, A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-115 carried.**
- Snow plow position: There was one application received for the plowing position. The applicant

has experience with driving truck, but no snow plowing experience noted. There would be a need for training. Brent Sharpe noted publicly that he would consider moving from back-up snow plow person to the primary snow plow person. After much discussion, Motion was made by L Sullivan, 2<sup>nd</sup> by T Wybranowski to extend the application time and repost. Roll call vote: Ayes: L Sullivan, T Wybranowski, B Sharpe and D Akright **Nays: A Kennedy Motion 2019-116 carried.**

Public Comment: No public comment

### **New Business:**

- Press Release regarding the purchase of the West End property was submitted to the board for approval. Motion was made by D Akright, 2<sup>nd</sup> by T Wybranowski to approve the press release for publication. Roll call vote: Ayes: L Sullivan, A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-117 carried.**
- Prein & Newhof invoices 51792 & 52231 were submitted for approval. Motion was made by D Akright, 2<sup>nd</sup> by L Sullivan to table approval until after the final inspection. Roll call vote: Ayes: L Sullivan, A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-118 carried.**
- A proposed “Thank You” letter to the Mackinac County Road Commission was submitted for board review and approval. The letter references their assistance in the road vacation of the west end. Motion was made by Brent Sharpe, 2<sup>nd</sup> by D Akright to approve and mail the thank you letter as submitted. Roll call vote: Ayes: L Sullivan, A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-119 carried.**
- A proposed Letter of Thanks with legal clarifications for future communications to UPEA was presented to the board for review/approval. Motion was made by B Sharpe, 2<sup>nd</sup> by L Sullivan to approve the letter as submitted and mail it to UPEA. Roll call vote: Ayes: L Sullivan, A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-120 carried.**

### **Correspondence and Meetings:**

- A letter received from Glen & Judy Munro regarding their cemetery stone variance was received and discussed. A motion was made by Brent Sharpe, 2<sup>nd</sup> by T Wybranowski to accept the variance with the contingency that all additional expenses incurred due to the removal of existing foundations, placement of a new larger foundation and movement/placement of the cemetery stone will be billed to Glen and Judy Munro. Roll call vote: Ayes: L Sullivan, A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-121 carried.**
- An e-mail proposal for grant research work was received from Lynn Turner. The proposal was to supply some grant funding research with a deliverable of a list of potential funding organizations and a calendar associated with each to include grant cycle deadlines. Initial proposal would be to cap at two hours of research @ \$25/hour. In order to best utilize the time, the final decision on this has been tabled until next month. Contact will be sent by the Clerk to all major departments/funds to pool together a list of possible items we wish to research grant funding for.

There being no further business the board adjourned at 8:25pm.

Respectfully Submitted,

Diane M Akright  
Bois Blanc Township Clerk