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BOIS BLANC TOWNSHIP
Regular Meeting
Dec 11, 2019
Bois Blanc Township Hall

Meeting was called to order at 5:00 p.m. by Supervisor, Brent Sharpe

Pledge of Allegiance.

Members present were: Anne Kennedy, Diane Akright, and Brent Sharpe. Via phone, Louise Sullivan & Tom Wybranowski. It was determined that voting privilege would be awarded to Tom Wybranowski.

Agenda was reviewed with two addition under new business. a) MCRC road repair and b) Credit Card Use Policy

Minutes for the general meeting 11/13/19 were previously submitted for approval. Motion was made by D Akright, 2nd by A Kennedy to accept minutes as submitted. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-122 carried.**

Treasurer's Report: Treasurer's Report was read.

Budget Amendments: A budget amendment was presented to increase revenue line 101.000.628.000 for Grave Openings/Markers/Sets etc. from \$500 to \$1750 (actual amount) Motion was made by A Kennedy, 2nd by D Akright to increase as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-123 carried.**

A budget amendment to increase the following cemetery expense lines was presented: 101.276.702.200 Cemetery maint. Wages from \$300 to \$562.50 & 101.276.870.000 Burial Services from \$329.94 to \$1149.50. Motion was made by D Akright, 2nd by T Wybranowski to accept the presented increases to cemetery expenditure lines as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-124 carried.**

A budget amendment to transfer \$1134.28 from transfer station contingency to Garbage Removal was presented. Motion was made by D Akright, 2nd by T Wybranowski to approve the transfer station Budget Amendment as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-125 carried.**

A budget amendment to transfer \$2955.75 from Airport contingency to Airport repairs was presented. Motion was made by D Akright, 2nd by A Kennedy to approve the Airport Budget Amendment as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-126 carried.**

Motion to pay the bills: Motion was made by T Wybranowski, 2nd by D Akright to pay the bills. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-127 carried.**

Department Reports:

Airport: Final inspection completed on SRE building. Markers out for parking and signage is being sorted and going up.

Fire – Working with Mike English on continuing training. (Spring) estimates are \$3000 - \$4000 plus travel. Currently working on painting the 6 x 6.

Harbor – Bubblers are in. Questions were raised by Plaunt Transportation regarding plowing. Last shopping trip Plaunts plowed. Who’s responsibility? Brent will check the marina and have plowed b/4 the boat get’s in. Confirmed this is the township’s responsibility.

Law: - Everything ready for winter – Truck will be in and stored by next week. There was one accident during deer season to address, but other than that things have been quiet. Joe is looking forward to returning in the Spring and will most likely be the one sent over should we have an issue in the winter.

Cemetery – A letter was mailed to Munroe’s following the last township meeting. Everything is quiet for now.

Parks & Recreation- no new report

Planning – The updated version of the short term rental ordinance was distributed to board members. Suggestion was that there be an additional meeting for planning to continue to tweak. Some questions still remain. Time frame of a public hearing to be set in June and again in Aug (with possible revisions in between) was discussed. There is a goal of implementation for the 2021 season. Any additional questions and information should be directed to the Planning Commission. Next meeting date will be determined and posted.

Transfer Station – Dumpsters are empty and we are set for winter.

Zoning –no report

Maintenance- Nothing

Clinic Committee – Nurse Practitioner was unable to fly over for her last scheduled clinic date. Will try to schedule an alternate date between now and Christmas.

Old Business:

- Fly-in: John Maynard help discuss the details of the BBICF plans for the fly-in. Insurance requirements were discussed as well as parking considerations. Brandon was asked about having the FD and rescue vehicle on site for the event. Joe asked for details as we get closer as well to be passed along to the Mackinac County Sheriff. Jim will be available all day at the airport to make sure pilots needs are taken care of. Foundation will take care of trash removal and suggested a possible donation to the airport for usage. Motion was made by D Akright, 2nd by T Wybranowski to allow the BBI Community Foundation to schedule the Fly-in Event for Aug 1st with a rain date of Aug 2nd. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-128 carried.**
- Snow Plowing position: A letter was received from Rich Berger regarding the plowing position

and read. Rich was requesting that the township board consider hiring 2 people for plowing so that the time could be split and plowing completed sooner. Discussion was that we currently have things set up for there to be 2 people (a primary and a back-up) and there didn't seem to be a need for a 3rd. person. Motion was made by D Akright, 2nd by T Wybranowski to promote Brent Sharpe to the primary plow person position and install Rich Berger to plowing trainee for back-up. Discussion...regarding pay, possible "ride along" training etc. Roll call vote: Ayes: A Kennedy, T Wybranowski, and D Akright Nays: none Abstain: B Sharpe **Motion 2019-129 carried.**

- Grant Research opportunity: Per last months meeting, the decision about accepting the grant research request was tabled for a month in order to get feedback from all township departments regarding possible projects that might qualify for some type of grant funding. That list was put together and presented to the board for review. A list of 25 possible projects were put together. After much discussion, we determined to highlight a few as priority, but submit the full list to Lynn. Motion was made by A Kennedy, 2nd by D Akright to forward the list to Lynn Turner with the priorities noted for research. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-130 carried.**

Public Comment: Wendy Spray – regarding the responsibility and liability for plowing as previously discussed, requested that the township board put in writing for Plaunt Transportation our finding. It was noted that we have no current contract with Plaunt Transportation. We said we would plow and it will be done. Nothing needs to be put in writing.

New Business:

- Prein & Newhof invoices were presented for payment. Motion was made by D Akright, 2nd by T Wybranowski to approve invoice 51792 in the amount of \$1020.85 for payment. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-131 carried.** Motion was made by D Akright, 2nd by T Wybranowski to approve invoice 52231 in the amount of \$18,700.46 for payment. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-132 carried.**
- New CC Policy: (added to the agenda) – One of the things noted by our auditors was that we needed a written policy for CC use. Submitted to the board for approval is a revised MTA sample policy. Policy was distributed to all board members for review. Motion was made by T Wybranowski, 2nd by A Kennedy that we adopt the CC Policy as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-133 carried.**
- MCRC – shared funds for road recovery. Due to the resent storm surge and damages to the main road and Snow Beach area, additional expenses were incurred to repair and add additional water break. There are some additional 3 way match funds left and the County Commissioners met to look into the possibility of using these funds for the recent work. Motion was made by D Akright, 2nd by T Wybranowski to approve the authorization of matching funds for recent road repairs and recovery due to high water. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe and D Akright Nays: none **Motion 2019-134 carried.**

Correspondence and Meetings:

Correspondence regarding a complaint against Plaunt Transportation for an incident from Dec 2, 2019 was submitted and shared by A Kennedy. The altercation in reference resulted in a refusal of service to Tom Bach and Anne Kennedy by Plaunt Transportation. A Kennedy read the details of the account and requested board discussion. It was noted that we do not have a contract with Plaunt Transportation for Ferry Services, but the contract in negotiate would have allowed for a process in which the public could bring complaints to the board. In such a case, the first step would be to inquire of Plaunt Transportation for their rendition of the event. Many things were discussed including the restrictions on gas can transportation. It was noted that a police report was made, but that this would in fact be considered a civil matter. Motion was made by D Akright, 2nd by T Wybranowski that we accept the complaint for file and request an answer to the complaint from Plaunt Transportation. Floor opened for discussion. It was noted that without a contract, we have no authority to proceed under and there is no requirement for Plaunt Transportation to even respond. The 2nd was retracted and the motion died. It was agreed that the complaint will be accepted and kept on file as a point of record.

There being no further business the board adjourned at 6:20pm.

Respectfully Submitted,

Diane M Akright
Bois Blanc Township Clerk