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BOIS BLANC TOWNSHIP
Regular Meeting
Feb 12, 2020
Bois Blanc Township Hall

Meeting was called to order at 5:00 p.m. by Supervisor, Brent Sharpe

Pledge of Allegiance.

Members present were: Anne Kennedy, Diane Akright, and Brent Sharpe. Via phone, Louise Sullivan & Tom Wybranowski. It was determined that voting privilege would be awarded to Tom Wybranowski.

Minutes for the general meeting 1/16/2020 were previously submitted for approval. Motion was made by D Akright, 2nd by T Wybranowski to accept minutes as submitted. Roll call vote: Ayes: T Wybranowski, A Kennedy, B Sharpe and D Akright Nays: none **Motion 2020-008 carried.**

Treasurer's Report: Report was read.

Budget Amendments: 4 Budget Amendments were submitted for approval.

- 1) **Increase 101.210.801.000 Professional Services from 19,500 to 27,500** - Motion was made by D Akright, 2nd by A Kennedy to amend the budget as submitted. Roll call vote: Ayes: T Wybranowski, A Kennedy, B Sharpe and D Akright Nays: none **Motion 2020-009 carried.**
- 2) **Transfer from multiple General Fund Dept. to Dept 446 (streets) for the additional repair costs to date in the amount of \$3,706.00** Motion was made by D Akright, 2nd by T Wybranowski to amend the budget as submitted. Roll call vote: Ayes: T Wybranowski, A Kennedy, B Sharpe and D Akright Nays: none **Motion 2020-010 carried.**
- 3) **Increase 101.900.970.000 – General Fund Capital Outlay – to reflect the West End Property Purchase (\$159,724.95)** Motion was made by D Akright, 2nd by T Wybranowski to amend the budget as submitted. Roll call vote: Ayes: T Wybranowski, A Kennedy, B Sharpe and D Akright Nays: none **Motion 2020-011 carried.**
- 4) **Increase to multiple Marina Expenditures as follows: Prof Services increase from 12,142.35 to 16,342.35, Repairs increase from 18,659.44 to 21,859.44, Misc Expenditures increase from 151.59 to 2651.59, and Capital Outlay increase from 20,000 to 22,155.96** Motion was made by D Akright, 2nd by T Wybranowski to amend the budget as submitted. Roll call vote: Ayes: T Wybranowski, A Kennedy, B Sharpe and D Akright Nays: none **Motion 2020-012 carried.**

Motion to pay the bills: Motion was made by T Wybranowski, 2nd by D Aright to pay the bills as submitted. Roll call vote: Ayes: T Wybranowski, A Kennedy, B Sharpe and D Akright Nays: none **Motion 2020-013 carried.**

Department Reports:

Airport: no report

Fire – Quiet. – Painting is complete.

Harbor – Still awaiting the Engineering drawings. Brent will call Jeremy. Some general discussion about utilization of the other ramp as an alternative until the new ramp can be installed.

Law: - no report

Cemetery – no report

Parks & Recreation- The announcement that Bois Blanc Township was awarded the MDARD grant applied for earlier for the West End Park Project was made. We were awarded the full \$100,000 requested. Paperwork has been started. Contracts should be completed by the end of Feb. This is a reimbursement grant, so funds will be paid up front for infrastructure work and then reimbursed by the state.

Planning/Zoning – Revision 3 of the short-term rental ordinance was submitted to the board to review. The board members can review it individually and it will be added to the Workshop agenda for the 5th to add out comments as a group and resubmit to planning.

Transfer Station – Everything is ok. We may run out of room though before we can get a garbage truck over here in the spring.

Maintenance- No report

Clinic Committee – OK

Old Business:

- Ferry Landing insurance claim. Diane will submit both the 2019 earlier engineering inspection report and the ramp failure report along with the video of the ramp going down to the insurance company for consideration.

Public Comment: J Hutchinson noted that if the township plans to utilize the Patten house for Law again this year, he has covered opening the house with Matt since Jim will not be here. However, note that the propane is down below 10%. There is a fireplace, but no baseboard heating.

New Business:

- 1) Proposed new Payroll schedule: In order to avoid weekends/holidays and make payroll processing smoother, a proposed schedule was submitted for board approval. Basically payroll hours will be due to the Clerk the last Monday of the month with checks/deposits scheduled for the first Monday of the next month. Motion was made by B Sharpe, 2nd by T Wybranowski to approve the schedule for 2020. Roll call vote: Ayes: T Wybranowski, A Kennedy, B Sharpe and D Akright Nays: none **Motion 2020-014 carried.**
- 2) A draft letter was submitted for review addressing past due dockage fees for Plaunt Transportation. The letter suggests a compromise of charges in light of an inability to agree on contract. Regardless of a contract, usage fees are appropriate. Motion was made by D Akright, 2nd by T Wybranowski to approve the Dock Fees Compromise letter for 2018-2019 charges and have it sent to Plaunt Transportation. Roll call vote: Ayes: T Wybranowski, A Kennedy, B Sharpe and D Akright Nays: none **Motion 2020-015 carried.**

- 3) Authorizing the ordering of signage for the West End road/park. - It only takes a couple of weeks to get signage and nothing can be done until spring. This is tabled for April.
- 4) Topographical Survey of West End property: Not at this time.
- 5) Authorize the Township's press release for the West End parcel grant approval. Motion was made by T Wybranowski, 2nd by A Kennedy to approve and distribute/post the presented press release. Roll call vote: Ayes: T Wybranowski, A Kennedy, B Sharpe and D Akright Nays: none **Motion 2020-016 carried.**
- 6) Final payment to GP Construction for SRE building is requested at \$43,000. Motion was made by B Sharpe, 2nd by T Wybranowski to approve final through ProjectWise in the amount of \$43,000. Roll call vote: Ayes: T Wybranowski, A Kennedy, B Sharpe and D Akright Nays: none **Motion 2020-017 carried.**

ELECTION INSPECTORS SUBMITTED FOR APPROVAL BY THE ELECTION BOARD.

Motion was made by D Akright (clerk), 2nd by A Kennedy (treasurer) to approve Joan Schroka, Clover Schlund, Anne Kennedy, Lani White and Martha Stowe to work the 2020 March Primary Elections as Inspectors/Alternates as needed. Roll call vote: Ayes: A Kennedy, B Sharpe, D Akright Nays: none Motion Carried.

There being no further business the board adjourned at 5:50 pm.

Respectfully Submitted,

Diane M Akright
Bois Blanc Township Clerk