

**Bois Blanc Township  
Budget Hearing and Special Meeting for Approval  
March 26, 2019  
Bois Blanc Township Hall**

Meeting was called to order by Supervisor, Brent Sharp at 4:20pm (after a public hearing beginning at 4:00pm)

Members Present: Diane Akright, Anne Kennedy, Brent Sharpe. Conferenced in: Tom Wybranowski and Louise Sullivan (in compliance with Gov Whitmer's executive order 2020-15 (COVID-19))

1. **Resolution to Establish Supervisor Salary No. 2020-023** – see attached resolution
2. **Resolution to Establish Clerk Salary No. 2020-24** – see attached resolution
3. **Resolution to Establish Treasurers Salary No. 2020-25** – see attached resolution
4. **Resolution to Establish Trustee Salary No. 2020-26** – see attached resolution
5. **Resolution to Adopt the General Appropriations Act for Bois Blanc Township No. 2020-27** – see attached resolution.
6. **All mileage set to expire was reviewed.**
  - a. Motion was made by A Kennedy, 2<sup>nd</sup> by T Wybranowski to propose an increase to the general fund from 2 mil to 2.5 mil. Roll call vote: Ayes: B. Sharpe, A. Kennedy, T Wybranowski, L Sullivan and D Akright. Nays: none **Motion 2020-028 carried.**
  - b. Motion was made by D Akright, 2<sup>nd</sup> by A Kennedy to propose an increase to the transfer station fund from .8562 mil to 1.5 mil. Roll call vote: Ayes: B. Sharpe, A. Kennedy, T Wybranowski, L Sullivan and D Akright. Nays: none **Motion 2020-029 carried.**
  - c. Motion was made by T Wybranowski, 2<sup>nd</sup> by A Kennedy to propose a renewal of the Law fund at 2 mil. Roll call vote: Ayes: B. Sharpe, A. Kennedy, T Wybranowski, L Sullivan and D Akright. Nays: none **Motion 2020-030 carried.**
7. Motion was made by L Sullivan, 2<sup>nd</sup> by T Wybranowski to purchase the remote devise for the lift on the old ramp in the Marina per H. C. recommendation for \$1800. Roll call vote: Ayes: B. Sharpe, A. Kennedy, T Wybranowski, L Sullivan and D Akright. Nays: none **Motion 2020-31 carried.**
8. Motion was made by D Akright, 2<sup>nd</sup> by A Kennedy that due to the Governor's Executive Order 2020-21, the April meeting be moved to April 15, 2020 at 7:00pm (after the stay home order has expired). Should the stay home order be extended, we will make the necessary arrangements to handle as a tele-conference meeting. Roll call vote: Ayes: B. Sharpe, A. Kennedy, T Wybranowski, L Sullivan and D Akright. Nays: none **Motion 2020-032 carried.**

9. **2020-2021 Budget.** Motion was made by L Sullivan, second by T Wybranowski to adopt the 2020-2021 budgets for the General fund and all Special Revenue Funds as presented with no amendments having been made during the public hearing. Roll call vote: Ayes: B. Sharpe, A. Kennedy, T Wybranowski, L Sullivan and D Akright. Nays: none **Motion 2020-033 carried.**
10. Motion was made by L Sullivan, 2<sup>nd</sup> by T Wybranowski to pay the remaining bills submitted for approval. Roll call vote: Ayes: B. Sharpe, A. Kennedy, T Wybranowski, L Sullivan and D Akright. Nays: none **Motion 2020-034 carried.**
11. Final Budget Amendments for 2019-2020 year were presented for approval (see attached). Motion was made by B Sharpe, 2<sup>nd</sup> by L Sullivan to make all the suggested budget amendments as presented. Roll call vote: Ayes: B. Sharpe, A. Kennedy, T Wybranowski, L Sullivan and D Akright. Nays: none **Motion 2020-035 carried.**

There being no further business, the special meeting adjourned at 4:45pm.

Respectfully submitted,

Diane Akright  
Bois Blanc Township Clerk

**RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY  
NO. 2020-23**

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the board of Bois Blanc Township deems it desirable to adjust the salary of the Township Supervisor to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office, now

THEREFORE BE IT RESOLVED, that as of April 1, 2020, the salary for the following township office shall be:

**SUPERVISOR**..... \$8,900.00, if the supervisor is not certified at the appropriate assessor level and/or is not actively involved in preparing the township assessment roll.  
Also, \$17,460.00, if the supervisor is certified at the appropriate assessor level and is actively involved in preparing the township assessment roll.

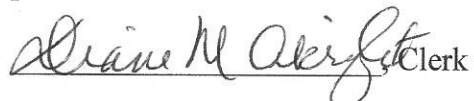
The foregoing resolution offered by board member Diane Akright

Supported by board member A Kennedy

Upon a roll call vote, the following voted:

“Aye” 4  
“Nay” 0  
“Absent”  
“Abstain” 1

The supervisor declared Resolution No. 2020-23 adopted.

 Clerk

March 26, 2020 Date

**RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY  
NO. 2020-024**

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the board of Bois Blanc Township deems it desirable to adjust the salary of the Township Supervisor to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office, now

THEREFORE BE IT RESOLVED, that as of April 1, 2020, the salary for the following township office shall be:

**CLERK** ..... \$19,130.00.

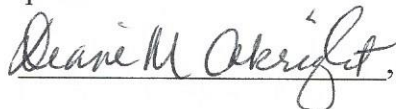
The foregoing resolution offered by board member Brent Sharpe

Supported by board member Louise Sullivan

Upon a roll call vote, the following voted:

“Aye” 4  
“Nay” 0  
“Abstain” 1

The supervisor declared Resolution No. 2020-024 adopted.

 , Clerk

March 26, 2020 \_\_\_\_\_ Date

**RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY  
NO. 2020-025**

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the board of Bois Blanc Township deems it desirable to adjust the salary of the Township Supervisor to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office, now

THEREFORE BE IT RESOLVED, that as of April 1, 2020, the salary for the following township office shall be:

**TREASURER** ..... \$19,510.00.

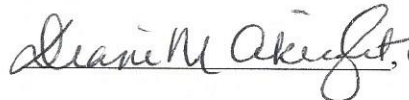
The foregoing resolution offered by board member Tom Wybranowski

Supported by board member Diane Akright

Upon a roll call vote, the following voted:

“Aye” 4  
“Nay” 0  
“Abstain” 1

The supervisor declared Resolution No. 2020-025 adopted.

 Clerk

March 26, 2020 \_\_\_\_\_ Date

**RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY  
NO. 2020-026**

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the board of Bois Blanc Township deems it desirable to adjust the salary of the Township Supervisor to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office, now

THEREFORE BE IT RESOLVED, that as of April 1, 2020, the salary for the following township office shall be:

<b>TRUSTEE</b> .....	\$ 2,940.00 and
	\$ 30.00 per meeting

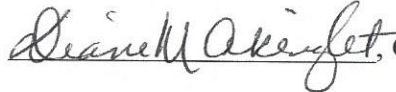
The foregoing resolution offered by board member Diane Akright

Supported by board member Anne Kennedy

Upon a roll call vote, the following voted:

“Aye” 3  
“Nay” 0  
“Abstain” 2

The supervisor declared Resolution No. 2020-26 adopted.

 Clerk

March 26, 2020 \_\_\_\_\_ Date

**General Appropriations Act**  
**Bois Blanc Township**  
**2020-027**

A resolution to establish a general appropriations act for Bois Blanc Township: to define the powers and duties of the Bois Blanc Township officers in relation to the administration of the budget, and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Bois Blanc Township resolves:

**Section 1: Title**

This Resolution shall be known as the Bois Blanc Township General Appropriations Act.

**Section 2: Chief Administrative Officer**

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

**Section 3: Fiscal Officer**

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

**Section 4: Public Hearings on the Budget**

Pursuant to MCLA 141.412: MCLA 141.413, notice of a public hearing on the proposed budget was posted on March 12, 2020 and a public hearing on the proposed budget was held on March 26, 2020.

**Section 5: Adoption of Budget by Reference**

The general fund budget and all special revenue fund budgets of Bois Blanc Township are hereby adopted by reference, with revenues and activity expenditures as indicated in the attached budgets.

**Section 6: Appropriation not a Mandate to Spend**

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town orders for expenditures that exceed appropriations.

**Section 7: Periodic Fiscal Reports**

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations.

**Section 8: Budget Monitoring**

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

**Section 9: Violations of this Act**

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in

PA 621 (1978).

**Section 10: Board Adoption**

Motion by Brent Sharpe, seconded by Diane Akright to adopt the foregoing resolution.

Upon roll call vote:

The following voted aye: Anne Kennedy, Diane Akright, Brent Sharpe, Tom Wybranowski, and L Sullivan

The following voted nay: 0

The following were absent: 0

The Supervisor declared **Motion 2020-027** carried and the resolution duly adopted on the 26th day of March, 2020.

  
\_\_\_\_\_  
Diane M Akright, Township Clerk



BUDGET AMMENDMENTS FOR APPROVAL <sup>3/24/20</sup>~~3/25/20~~ BY BOARD VOTE

From the General Fund

OVERAGE IN ATTORNEY/PROF SERVICES

From Cat	G/L#	Amt	To Cat	G/L	Amt
Supervisor/Ed & Train	101.171.958.000	-500	Attorney / Prof Serv	101.210.801.000	1047.85
Town Bd / Ed & Train	101.101.958.000	-500			
Election Wages	101.191.702.050	-47.85			
		-1047.85			

OVERAGE IN CAPITAL OUTLAY/OFFICE EQUIP (NEW SERVER)

From Cat	G/L#	Amt	To Cat	G/L	Amt
Township Bd/Salary Per Diem	101.101.702.000	-1048.3	Cap Outlay/Office Equip	101.900.980.000	5048.3
Deputy Treasurer	101.253.702.050	-1000			
Town Hall/Software Support	101.265.731.100	-1000			
Planning/Prof Services	101.400.801.000	-1000			
Town Hall/Insurance Bond	101.265.910.000	-500			
Town Hall/Utilities	101.265.920.000	-500			
		-5048.3			

From the Marina Fund

OVERAGE IN DEPT 210 ATTORNEY & DEPT 900 CAPITOL OUTLAY

Professional Services	594.210.801.000	Over by \$3,027.68 - increase the budget number to \$19370.03 accordingly
Install Pub Ramp/Dock	594.900.972.000	Over by \$3800.00 - increase the budget number to \$3800.00 accordingly