

## BOIS BLANC TOWNSHIP

### Regular Meeting

December 09, 2020

Bois Blanc Township Hall via Teleconference due to Covid-19 precautions

Meeting was called to order at 5:00pm by Supervisor Brent Sharpe

Present: Anne Kennedy, @ 1800 Cheboygan Ave, Bois Blanc Island, Tom Wybranowski, @ Midland, MI Brent Sharpe, @ 3350 N Lakeshore Dr, Bois Blanc Island, Diane Akright, @ BB Township Hall, and Louise Sullivan, @ Cheboygan, MI

No adjustments were made to the Agenda.

Minutes were submitted to all board members prior to the meeting. Motion was made by L Sullivan, 2<sup>nd</sup> by T Wybranowski to accept minutes for 11/11/2020 Regular Meeting and 11/30/2020 special meeting as presented. Roll call vote: Ayes: L Sullivan, A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none **Motion 2020-126 carried.**

Treasurer's report was submitted earlier by Anne Kennedy. Notice was given that if any member of the public would like a copy of the Treasurers report, they need only call the township office. Report was accepted.

Motion was made by A Kennedy, 2<sup>nd</sup> by L Sullivan to pay the Bills. Roll call vote: Ayes: A Kennedy, L Sullivan, T Wybranowski, B Sharpe, D Akright Nays: none **Motion 2020-127 carried.**

#### **Department Reports:**

**Airport:** No report as Jim is out sick. Brent will follow up with Jim regarding a bulb that is out on the rotating beacon.

**Fire:** Brandon could not attend tonight, but called to let us know that they have been notified by 911 that there is supposed to be a COVID vaccine available sometime between now and the end of January that will most likely be presented to Emergency personnel first. He asked if the board would consider covering the transportation costs to have the First Responders sent to town for the vaccination when available. Motion was made by A Kennedy, 2<sup>nd</sup> by L Sullivan that we cover the transportation costs to have our first responders receive the vaccine when available. Roll call vote: Ayes: A Kennedy, L Sullivan, T Wybranowski, Brent Sharpe, D Akright Nays: none **Motion 2020-128 carried.**

**Marina:** Harbormaster Larry Phillips updated the board on the winterization that has taken place to date. Finger Piers still need to be moved and bubblers put in while we are luck enough to still have mild weather.

**Law:** Deputy Fitzgerald reported that things have slowed down and there are no major issues. Everything is fine.

**Cemetery:** Things should be caught up for the season. Last stone is ready to be set. There was a problem with the foundation that needed to be repaired, but all should be repaired and the stone can be put in place.

**Parks and Rec:** Nothing new.

**Planning:** Planning will be meeting monthly with the consultant as they continue to work on updating the master plan. They have had a good response to the survey and would encourage everyone to access it. Planning asked about the posting for a Zoning Administrator. It has been up, but there have been no applicants to date. Treasurer Anne Kennedy noted that she was aware of someone who is interested but would not want to be paid for the position. Suggestion was that they should submit their letter of interest with that stipulated. Tom Wybranowski asked if the results of the survey would be tabulated and put into some kind of a report that the board and others could see. It is believed that the consultant will have that data for distribution once completed. Questions was raised about the Enbridge inquiry for a tower. All the paperwork was submitted to Enbridge along with the requirements for a review so the ball is now back in their court. Township Clerk noted that she still has not received the letter of interest required from Randy Pierce regarding the ZBA opening.

**Transfer Station:** Last garbage truck was in on Monday to clean things out so we are ready for winter.

**Zoning:** Nothing new.

**Maintenance:** No report. Furnace issues in the fire barn. Sprays have been contacted and should be here tomorrow.

**Health Committee:** Nothing new.

**Old Business:**

- Mackinac County Law Contract: Sheriff Ed Wilke could not be available for tonight's meeting and there were last minute financial reports sent to all board members today that should be looked over. It was decided to table this tonight. A special meeting will be scheduled for next Tuesday 12/15/2020 @ 5:00pm to discuss. It was noted that the new undersheriff is Ron Umbarger.
- Harbor Commission Openings: We have to date received the letters of continuance for 4 board members and Tom Wybranowski will be returning as the township liaison. There remain 2 positions to be filled of which the board received 4 letters of interest/applications. Those applicants were: Brent Canup, Ryan Schoenborn, Carl Miller and Dave Carter. All data was sent in advance of this meeting to Harbor Commission members and Township Board members for review. Motion was made by Anne Kennedy, 2<sup>nd</sup> by L Sullivan to appoint Brent Canup and Dave Carter to the two vacant positions on the Harbor Commission. Discussion. Roll call vote: Ayes: A Kennedy, L Sullivan, T Wybranowski, Brent Sharpe, D Akright Nays: none **Motion 2020-129 carried.**

**The board would like to thank all of the applicants for their interest and encourage them to participate in the HC meetings as community members. The clerk will contact all applicants with the appointment information.**

**Public Comment:**

None

**New Business:**

- 2021 Calendar: A meeting schedule and a payroll schedule were submitted to the board for approval. Motion was made by Brent Sharpe, 2<sup>nd</sup> by D Akright to accept the schedules as presented. L Sullivan asked about adding the conference numbers to the posting. Though there is not room on this document, it will

be added to each of the individual entries on the township calendar on our website. Roll call vote: Ayes: A Kennedy, L Sullivan, T Wybranowski, Brent Sharpe, D Akright Nays: none **Motion 2020-130 carried.**

- **Communications/Technology:** L Sullivan asked that we start looking into some communication upgrades (possible use of zoom) and technology hardware needed to be incorporated into the new budget year. Tom Bach has been doing an excellent job as our webmaster and that role may need to be expanded to include other areas of technology for the township. With Tom's assistance we will start to determine a job description and what that roll would look like moving forward along with a manual of procedures that can easily be transferred to a new person filling the role. We will look at a list of software, hardware and or construction necessary to be considered at budget.

**Correspondence and Meetings :**

Clerk noted a FEMA zoom meeting that was attended. Most of the information is probably more relevant to Planning and will be passed along to them. One thing discussed was 3 grant types issued in conjunction with FEMA. One is for infrastructure and may be something to look at in regards to re-building the N Shore Rd or upgrading the portion from Fire Tower Rd moving west.

There being no further business the board adjourned at 5:35 pm.

Respectfully Submitted,

Diane M Akright  
Bois Blanc Township Clerk