

Approved 11/17/2021

BOIS BLANC TOWNSHIP
Regular Meeting
Oct 13, 2021
Bois Blanc Township Hall
Also available to the public via tele-conference

Meeting was called to order at 7:00 pm by Supervisor Brent Sharpe

Pledge of Allegiance

Present: Anne Kennedy, Tom Wybranowski, Diane Akright, Brent Sharpe Absent: L Sullivan

Agenda was reviewed and approved.

Minutes were submitted to all board members prior to the meeting. Motion was made by T Wybranowski, 2nd by D Akright to accept minutes as revised from 9/8 General Meeting & the special meeting minutes of 8/25 as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none **Motion 2021-107 carried.**

Treasurer's report was read by Anne Kennedy.

Budget amendments:

Motion was made by T Wybranowski, 2nd by A Kennedy to increase line item 101.201.801.000- prof services to \$17,846. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none **Motion 2021-108 carried.**

Motion was made by T Wybranowski, 2nd by A Kennedy to increase the zoning dept. line items as follows: 101.411.702.000 – Salary from 3126.00 to 4908.00, 101.411.714.000 Medicare/SS from 300.00 to 375.48, and 101.411.860.000 Transportation from 474.00 to 557.20 Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none **Motion 2021-109 carried.**

Motion was made by T Wybranowski, 2nd by A Kennedy to increase line item 101.446.931.000 Right of Way to 1400.00 to match the state funds received. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none **Motion 2021-110 carried.**

Motion was made by T Wybranowski, 2nd by A Kennedy to transfer 952.72 from Airport contingency to 295.537.910.000 – Insurance & Bond. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none **Motion 2021-111 carried.**

Motion was made by D Akright, 2nd by T Wybranowski to pay the bills as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none **Motion 2021-112 carried.**

Department Reports:

Airport: Chris updated the board on the runway inspection (11,000' +/-) of cracking on our runway. Next year is the year the state is calling for projects for state wide crack sealing & pavement marking contracts. Estimated costs would be \$47,000 with our portion being about \$2600. Discussion. Motion was made by T Wybranowski, 2nd by A Kennedy that we approve inclusion in state wide project and add it to our Airport Improvement Plan – (MAP (Michigan Aeronautics Planning) meeting scheduled for tomorrow.) Roll call vote: Ayes: A Kennedy, T

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Wybranowski, B Sharpe, D Akright Nays: none **Motion 2021-113 carried.** An updated on all other Airport items were reviewed. The next project in line on the AIP is a snow blower for the airport. Looking at equipment choices. We will try to have it for this winter, but most likely it will be spring. Confirmed password for the internet is posted in the lobby.

Fire: Jessi Laporte presented a report on behalf of Brandon. October 2nd the FD had some extraction and stabilization training. It was very successful and the FD wishes to thank both the township and the Summit Jackson FD for helping with the training.

Marina: T Wybranowski reported on an update from the last HC meeting. Many of the items discussed at the last meeting have been addressed/completed. Lights have been replaced where you come into the harbor, locks put on the switches so no one can turn off the lights at the end of the dock, Weld-Tech has been contacted and should be here to finish the bumpers in the next couple of weeks, outhouses have been pumped and Cheboygan cement has been contacted and ask to stop cleaning out their trucks there at the Marina. There will be a meeting with UP Engineering on the 28th to review the initial sketches and layouts for the Cheboygan River Property at 2:00 in the Sault. Members of the HC will be there, but not enough for a quorum, so there will be no Open Meetings issues. Brent will attend as a Township Board representative. Clover noted a problem with the door closing to the doghouse and asking if some kind of rubber sweep could be added because the snakes are getting in. Tom will contact Larry regarding the repair.

Law: Everything is going well. It has been quiet lately. Joe is gathering ideas about possible/additional signage to be discussed at a winter workshop.

There was follow-up discussion regarding Sheila Hyde's request to place signage on Sand Bay Rd. Communication from the Road Commission was shared. Motion was made by B Sharpe, 2nd by T Wybranowski to allow for a no-outlet or dead-end sign to be placed in accordance with MCRC recommendations on the street sign post for Sand Bay Rd. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none **Motion 2021-114 carried.** Diane will contact Sheila.

Cemetery: no report

Parks and Rec: We finally received some of the contacts we needed within Army Corp of Engineers. We worked through the answers we needed to complete the permit application and get it submitted. Both USACE and DEQ contacts were copied on an e-mail that the permit has been submitted. Sue Bright (US Army Corp of Engineers) said she would coordinate with DEQ to have them come over at the same time for the on-sight inspection for the permit to try to limit the wait time. Along with that, I am working on a bid posting for the work to be done (clearing/road install etc.) once the permit is approved. Part of Phase II of the park development would include a feasibility study for a more permanent structure than the skid pier. In anticipation of that, I asked UP Engineering to give us an estimate of what that would cost. We discussed the scope of the project and have an estimate back of \$10,000. We of course don't have to take action on this right now, but the information will be good to know for next years budgeting so we can be ready to move into Phase II. T Wybranowski suggested a closer working relationship between P&R and the HC would be good for the future in regard to master plans and grant opportunities.

Planning: Jessi advised that the Planning commission recently met and have an outline of scheduling for the master plan. She discussed the multiple steps starting with a final draft to be submitted to the township board by February and ending with a final filing/printing (with any amendments necessary by the end of August 2022.

- Planning also discussing the need for accurate mapping. Exploring ideas of how to accurately map not only roads, but multiple layers of information in a format easy to distribute.

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- Planning is also seeking board approval for a secretary to keep minutes for the board. (Discussion) Letter of interest would need to be supplied by the interested party before we can approve.
- Planning Commission survey results are available at the township hall. They will be posted on the township website as soon as we have time to figure out how to do that. Until then, they are available in a pdf format if anyone would like to request it.

Transfer Station: No report

Zoning: Things have quieted down in regard to new permitting. Doing follow up with some of the violations. Issues lately with people putting in roads/drives without official surveys and cutting across other people's property. There is a document on the township website (Dept/Building/Accessing your lot by opening a road) that is an opinion by the township attorney that has some information about this. If this happens it is not actually an issue for the township to fight, the individual property owners would need to contact their own attorneys. Because of NOT using a surveyor, we have some issues of people thinking someone is on their land when they may not be and others who are depending on GPS etc. that is not accurate and actually crossing over property lines when they believe they are doing it accurately.

Maintenance: Tony Antonetti is on board and has jumped in to proactively taking care of things that have needed to be done.

Health Committee: Had a meet and greet for the new Nurse Practitioner as well as a flu shot clinic today. Seems to have had a good turn-out. All EMR's and FF were given their COVID booster as well. New clinic schedule is posted.

Old Business:

FYI – Airport Cares Act reimbursement has been received (\$20,000). ARPA grant for airport has been confirmed as to Bois Blanc Airports participation in it. (\$22,000)

Public Comment:

Dennis Cox asked about meeting minutes availability on line for PC and HC. Diane will double check all the minutes for both that are currently in the book and scan them to be uploaded to the township website.

Treasurer Kennedy noted that it is possible that the next general meeting in November may be a virtual meeting as we are working on getting the hardware and technology set up to be able to offer this through Microsoft Teams.

New Business:

- 2021 Audit – audit has been completed and copies provided to each of the board members. Auditors were very complimentary of how we handle things overall. There are of course some suggestions for improvement. Some policies will be put before the board between now and the end of December. Some additional small procedural changes will take place internally as well.
- Commissions meeting off-island – Attorney opinion letter was reviewed regarding this question. Results are that it can be done, but would be more difficult. Posting would be extremely important as well as having it available via conference call or virtually so that anyone from the island that would have a hardship getting off would be able to attend. Though it is possible, it is frowned on because the feeling is that local government should stay in the local area. Any meeting would have to be open to the public and should generally be in a public location. A copy of the opinion will be forwarded to both the PC and HC chair.
- Planning Commission and Parks & Recreation Committee openings/expired terms of office: Both committees have expired and we should post the full board openings. Letters of interest should be submitted by both existing members interested in continuing and anyone else interested in serving. Post

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letters of interest to be submitted by Nov 8th. We will then review the applicants at the Nov 10th meeting and determine a process for interview and appointment.

- Pending possible recall election – Supervisor Sharpe noted that there is a recall petition for Clerk Akright that is being circulated. Motion was made by B Sharpe, 2nd by A Kennedy that a request for an opinion letter be submitted to the attorneys regarding the clerks conduct to be made public after receipt. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe Nays: none Absent: L Sullivan Abstained: D Akright **Motion 2021-115 carried.**

Motion was made by T Wybranowski, 2nd by A Kennedy that we get an attorney opinion letter regarding a possible conflict of interest regarding the person filing the recall, Cindy Polom, and the PC vote of Sept. 2021 regarding the Enbridge land use permit. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe Nays: none Absent: L Sullivan Abstained: D Akright **Motion 2021-116 carried.**

There was further discussion, comments, and questions. The process was outlined.

The petition wording has been approved and can be passed for signatures on November 21st and beyond. It will take 25% of the turnout of the last Gubernatorial election to force a recall election. The county will supply that number. If the petitions get the needed signatures, then those signatures go through a series of checks for authenticity/approval. Should the petition pass, it will force an election in either May or Nov. depending on which election meets the required lead times. Should a recall election be scheduled, the full cost of that election falls to the township to pay. Not only will the cost of the election fall to the township, but the clerk would normally run the election and in this case that could not happen. The county would then need to run the election and the cost would also be passed on to the township. This could end up costing the township several thousands of dollars. Additional comments and questions were taken and discussed.

Correspondence and Meetings :

A letter was received from Andi Beugly regarding her request that the Township or Parks and Rec consider playgrounds on the island. She included some of the things she has enjoyed elsewhere and would like to see available here. This will be passed along to the new P&R committee. A letter of thanks/acknowledgement will be sent to Andi. Cindy Riker commented that at the current time there is a project underway to develop the park area next to the school in conjunction with Michael Leppen/Hoover Foundation. Goal is to have completed in the 2022-2023 time period. Copy of Andi's letter will be passed along to Cindy as well.

Two additional e-mails were received by island property owners in support of the Bright Water Park project.

Special thanks was offered to Anne Kennedy, by Supervisor Sharpe on behalf of the township board for stepping in and taking on the additional responsibilities with the Planning Commission over the last several months that the Clerk has had to recues herself from involvement.

There being no further business the meeting was adjourned at 8:08pm.

Respectfully Submitted,

Diane M Akright , Bois Blanc Township Clerk