

Planning Commission Meeting
August 21, 2008

Present: Jack Bruce, Cheryl St. Germaine, Anne Kennedy, Jim Hutchinson, Betty Hutchinson (clerical).

Meeting was called to order at 12:35 p.m. by Jack Bruce

No Visitors

Approval of Minutes

The minutes were amended as follows: Under Master Plan, second paragraph, last line, "The commission has until 2011 to comply with the Michigan Planning and Enabling Act." This replaces, "to finish the Master Plan." Under New Business, second paragraph, the time for the August 21 meeting was changed from "10:00 a.m." to "12:30 a.m."

Motion to approve minutes as amended by Cheryl. Seconded by Jim. Approved.

Old Business

Discussion regarding revision of the Master Plan. Current Planning Commission was created by resolution on November 29, 1976. The Township will need to develop ordinance approving the Planning Commission.

Group discussed new form and content of the Master Plan. The Commission must file an intent to plan after September 1, 2008, and send to adjacent counties and utilities. They will have 65 days in which to make comments before the Commission can proceed.

The group decided to each take a section, work on it prior to the next meeting, and bring back with recommendations.

Cheryl made a motion to establish guidelines for a budget to complete the Master Plan. Seconded by Anne. Approved. Projected expense categories include postage, printing/publishing, clerical services, phone, and consultants. Legal expenses are not included in these projected expenses as the Township will cover legal fees when the draft of the Master Plan is given to the Township for their approval.

Jack listed three topics to be worked on at the next meeting: 1) Mission Statement; 2) Forms for notification of intent to plan; and 3) Screen the list of categories suggested for developing a Master Plan.

Public Comment

None

Reports

Township Board Representative - Anne reported on the wind energy seminar she attended.
ZBA member - Paul indicated that he will be investigating a possible set back violation.

The next meeting will be Thursday, August 28, at 10:00 a.m.

There being no further business, a motion was made by Jack to adjourn the meeting. Seconded by Anne. Approved.

Submitted by,

Anne Kennedy
Secretary