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BOIS BLANC TOWNSHIP
Regular Meeting
July 20, 2022
Bois Blanc Township Hall

Meeting was called to order at 7:00 pm Supervisor Brent Sharpe

Pledge of Allegiance

Present: Anne Kennedy, Diane Akright, Tom Wybranowski, Brent Sharpe Absent: Louise Sullivan

Agenda was reviewed and accepted as with an addition.

Minutes were submitted to all board members prior to the meeting. Motion was made by T Wybranowski, 2nd by A Kennedy to accept minutes for 6/8 with corrections submitted. Roll call vote: Ayes: A Kennedy, T Wybranowski, Brent Sharpe & D Akright, Nays: none Absent: L Sullivan **Motion 2022-067 carried.**

Motion was made by T Wybranowski, 2nd by A Kennedy to Accept the minutes from 6/24 as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, Brent Sharpe & D Akright, Nays: none Absent: L Sullivan **Motion 2022-068 carried.**

Treasurer's report was read by Anne Kennedy.

Motion was made by T Wybranowski, 2nd by A Kennedy to pay the bills as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, Brent Sharpe, D Akright, Nays: none Absent: L Sullivan **Motion 2022-069 carried.**

Department Reports:

Airport: Update was given by Chris Viers. The tree obstructions have been removed. Parking signs and policies are now in place. Contracts have been finalized for the runway rehab and Aero Condo's are interested in dovetailing on the work. Still working with MDOT and FAA on snowblower purchase.

Fire: Started the on-call in June and that is going well for fire permits. Have had a few calls, but nothing life threatening. Michelle Satchell, Jessi LaPorte and Jim Gilligan all passed their FFI & II training. Fire well estimate was reviewed. At this time we are going to postpone since there is a greater need for a well on the west end. FD is currently waiting to verify a CPR/First Aid Training date. Questions have been raised about training on the AED's. We may be able to include that and open it to the public.

Marina: Harbor has been very busy. Larry is wrestling with on going parking issues. Robiadek should be coming soon, but we don't have a confirmed date for the rip-rap placement. (Brent will follow up with Chuck) Flag has a tear already, but we don't have a back-up (on back order). Do we remove it now or let it fly? Larry will continue to try to source a) replacement flag & b) someone that would repair.

Law: No report

Cemetery: There have been 3 interments. Another one is scheduled for August. In Sept a memorial headstone is to be placed (no burial). Another clean-up day is scheduled for August.

Parks and Rec:

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Parks & Rec has started setting up an informational booth at the Farmers Market as well as taking donations and selling items donated for sale for Parks & Rec. They will be putting together a letter to distribute in an effort to gain corporate sponsors for the Nichols Pointe Park project.

Planning: Met the 11th to organize. Next meeting is set for 27th at 10:00am. They have multiple things to look at one of which is a land use/zoning request for the Suchner property. There is a need for Planning members to get some basic training. MTA training has changed. There is less in person and more on line. They also now have subscription packages for on line training. Because we have multiple people in need of training, it was suggested we look at the MTA plus online subscription package for \$1000.00. Motion was made by D Akright, 2nd by T Wybranowski to enroll in the MTA Plus package and make sure all township users are set up to access it. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright, Nays: none Absent: L Sullivan Motion 2022-070 carried.

Transfer Station: No report – We know they are very full. – Brent will follow up with Matt after he get's back on the island.

Zoning: We have one application for the Zoning Administrator, (Damian Nelson). After discussion, Motion was made by D Akright, 2nd by A Kennedy to hire Damian as the ZA apprentice for 90 days. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright, Nays: none Absent: L Sullivan Motion 2022-071 carried.

After the 90 day trial, if all goes well, Damian can move into the role fully and Tom Wybranowski will only assist when needed.

Maintenance: No report

Health Committee: Health Committee is requesting 2 AED's and 2 Blood Stop Kits be purchased to go into the county grader trucks (Purchased with clinic \$'s). They are on the roads often and would be probably the quickest way to respond. Motion was made by T Wybranowski, 2nd by A Kennedy to approve the request. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright, Nays: none Absent: L Sullivan Motion 2022-072 carried.

Clinic also reported we have someone on the island that is qualified and has been in contact with Karen Cheesman (Straits Hospital) about the open position for a NP. If all works out that would put someone here @ all times.

Old Business:

Food Truck Ordinance: After much discussion it was agreed that Diane would put a revised rough draft together from the previously submitted legal ordinance and submit it to the planning commission to continue to tweak.

Update was given on the Pavilion Project. The committee has been meeting and working diligently to find the right location for the Gibbons Pavilion. Several locations were considered in regard to a very specific set of criteria:

- ✓ **Limited or no additional cost for land**
- ✓ **Centrally located for maximum use**
- ✓ **Near the dock in order to best serve the market**
- ✓ **Buildable area to accommodate a minimum 30 x 50 pavilion**
- ✓ **Near to or able to accommodate parking**
- ✓ **Restrooms accessible or in the general proximity**
- ✓ **Provide a gathering area that would not be disruptive to area residents**
- ✓ **Serve as a park like setting that would also showcase the island's beauty.**

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After great consideration the committee feels the best location is to utilize a portion of the 2.3 acres parcel (Gibson Park) north of the School and Comanche Drive. The school is willing to work in tandem with them on further developing and maintaining this Park to be inclusive of a Pavilion that would be open to the whole island. There was a request of the Township Board to work with the school to put together a site plan for the Pavilion.

There was discussion that this land is not Township owned, but schoolboard owned. This might cause issues with the township providing maintenance in the future. There was also discussion that the deed has some very specific restrictions and that the if the school board has not already checked with an attorney regarding this, the Association/Foundation might want to make sure there aren't any issues and be aware of all the constraints; specifically, what happens to the land should the school cease to exist. Lastly, the township board really has nothing to approve here, but it was discussed that a site plan for development would most likely need to be submitted to the Planning Commission for approval.

Public Comment:

Beth Beson noted concerns to the board regarding speeding and ORV's riding on protected areas and places they should not be. When witnessed, this should be reported directly to DNR or Law Enforcement.

New Business:

Motion was made by A Kennedy, 2nd by T Wybranowski to accept with regrets Tony Antonetti's resignation from the Township Maintenance position. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright, Nays: none Absent: L Sullivan Motion 2022-073 carried.

Motion was made by B Sharpe, 2nd by A Kennedy to accept with regrets the written resignation of Louise Sullivan as Trustee to the township board. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, and D Akright Nays: none Motion 2022-074 carried.

Motion was made by D Akright, 2nd by T Wybranowski to accept with regrets the written resignation of Richard Burger from the Harbor Commission. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, and D Akright Nays: none Motion 2022-075 carried.

Correspondence and Meetings :

Attorney Craig Horn's letter of appeal was received regarding the Curt Plaunt FOIA request from May 9, 2022 and requesting we submit unredacted documents. There was much discussion. 2 members of the board had to recuse themselves from voting therefore no action could be taken. Attorney Bloom and Attorney Horn will both be contacted.

There being no further business, the meeting was closed at 8:44 pm

Respectfully Submitted,

Diane M Akright , Bois Blanc Township Clerk

CASH SUMMARY BY FUND FOR BOIS BLANC TOWNSHIP
 FROM 06/01/2022 TO 06/30/2022
 FUND: 101 206 207 226 295 594
 CASH ACCOUNTS

Fund	Description	Beginning Balance 06/01/2022	Total Debits	Total Credits	Ending Balance 06/30/2022
101	GENERAL FUND	240,881.96	23,290.27	47,250.97	216,921.26
206	FIRE FUND	240,421.57	2,687.53	8,925.73	234,183.37
207	LAW FUND	163,466.94	344.42	771.84	163,039.52
226	TRANSFER STATION FUND	112,384.04	6,501.34	8,082.68	110,802.70
295	AIRPORT FUND	282,850.15	834.48	1,668.96	282,015.67
594	MARINA FUND	373,627.44	2,768.09	1,123.10	375,272.43
TOTAL - ALL FUNDS		1,413,632.10	36,426.13	67,823.28	1,382,234.95

Read

Check Date	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount	S
Bank CNBG1 GENERAL CHECKING ACCOUNT							
06/21/2022	19064	AIRGAS2	AIRGAS USA, LLC	AIRGAS USA, LLC	OXY CYL RENTAL	34.05	0
06/21/2022	19065	TONY A	ANTHONY ANTONETTI	ANTHONY ANTONETTI	REIMB FOR MAINT SUPPLIES	33.57	0
06/21/2022	19066	BLOOM	BLOOM SLUGGETT MORGAN	BLOOM SLUGGETT MORGAN	ATTORNEY FEES	353.00	0
06/21/2022	19067	CITZ CARD	CARDMEMBER SERVICE-CITZENS	CARDMEMBER SERVICE-CITZENS	OPERATING SUPPLIES	276.92	0
					CREDIT CARD CHARGES	2,162.78	0
						<u>2,439.70</u>	
06/21/2022	19068	DINGERS	DINGERS FIRE COMPANY	DINGERS FIRE COMPANY	FIRE FIGHTER HELMETS	2,137.22	0
06/21/2022	19069	ELEC SOURC	ELECTIONSOURCE	ELECTIONSOURCE	VOTER ID CARDS AND MASTER CARDS	71.06	0
06/21/2022	19070	GFL	GFL ENVIRONMENTAL USA INC	GFL ENVIRONMENTAL USA INC	TRASH REMOVAL 5/12/22	1,731.16	0
06/21/2022	19071	IMAS	IMAS	IMAS	SESC PERMIT BRIGHT WATER PARK	376.00	0
06/21/2022	19072	MACKINAC	MACKINAC COUNTY EQUALIZATI	MACKINAC COUNTY EQUALIZATI	GIS SUPPORT FEES	931.00	0
06/21/2022	19073	MACKINAC C	MACKINAC COUNTY ROAD COMM	MACKINAC COUNTY ROAD COMM	ROAD PROJECT 50% DEPOSIT	5,000.00	0
06/21/2022	19074	STATE DNR	STATE OF MICHIGAN	STATE OF MICHIGAN	LAND USE PERMIT FEE	50.00	0
06/21/2022	19075	MTA	MICHIGAN TOWNSHIPS ASSOCIA	MICHIGAN TOWNSHIPS ASSOCIA	ANNUAL DUES	613.24	0
06/21/2022	19076	QUILL	QUILL	QUILL	OFFICE AND CLEANING SUPPLIES	338.41	0
					OFFICE AND CLEANING SUPPLIES	65.48	0
						<u>403.89</u>	
07/19/2022	19081	ACCIDENT F	ACCIDENT FUND INSURANCE CO	ACCIDENT FUND INSURANCE CO	WORKMAN'S COMP (ACCIDENT INS)	5,114.00	0
07/19/2022	19082	AIRGAS2	AIRGAS USA, LLC	AIRGAS USA, LLC	OX CYL RENTAL	33.18	0
07/19/2022	19083	ANDERSON	ANDERSON, TACKMAN & COMPAN	ANDERSON, TACKMAN & COMPAN	PROGRESSING BILLING AUDIT	241.05	0
07/19/2022	19084	APEX	APEX SOFTWARE	APEX SOFTWARE	SKETCHING SOFTWARE RENEWAL	470.00	0
07/19/2022	19085	BLARNEY	BLARNEY CASTLE OIL CO	BLARNEY CASTLE OIL CO	E-10 FUEL - LAW 140 GAL	573.47	0
					E10 FUEL LAW/FD 200.1 GAL	875.81	0
						<u>1,449.28</u>	
07/19/2022	19086	BLOOM	BLOOM SLUGGETT MORGAN	BLOOM SLUGGETT MORGAN	ATTORNEY FEES	45.00	0
07/19/2022	19087	BSA	BS&A SOFTWARE	BS&A SOFTWARE	SOFTWARE SUPPORT - AP/CR/GL/PR	1,541.00	0
07/19/2022	19088	CARQUEST	CARQUEST AUTO PARTS	CARQUEST AUTO PARTS	ECO HYDROLIC OIL - MARINA	276.92	0
					(2) BATTERY'S - FIRE DEPT	275.44	0
						<u>552.36</u>	
07/19/2022	19089	CVIERS	CHRIS VIERS	CHRIS VIERS	MILEAGE - AIRPORT MAINT	12.50	0
07/19/2022	19090	CITY	CITY OF CHEBOYGAN	CITY OF CHEBOYGAN	TAX PROP# 16-052-W59-035-001-00 -	5,829.67	0
07/19/2022	19091	GFL	GFL ENVIRONMENTAL USA INC	GFL ENVIRONMENTAL USA INC	GARBAGE P/U 6/30	1,731.16	0
07/19/2022	19092	MACKINC	MACKINAC COUNTY TREASURER	MACKINAC COUNTY TREASURER	TAX PAPER & ENVELOPES	225.00	0
07/19/2022	19093	NORTHROP	MATTHEW NORTHROP	MATTHEW NORTHROP	MILEAGE P&R	17.50	0
07/19/2022	19094	MCKESSON	MMSGS	MMSGS	BLEED CONTROL KITS	179.65	0
07/19/2022	19095	PETERSON	PETERSON MCGREGOR & ASSOCI	PETERSON MCGREGOR & ASSOCI	AIRPORT LIABILITY INS	1,411.00	0
					INSURANCE COVERAGE	16,745.00	0
						<u>18,156.00</u>	
07/19/2022	19096	PIE & G	PRESQUE ISLE ELECTRIC & GA	PRESQUE ISLE ELECTRIC & GA	ELECTRIC	490.09	0
					ELECTRIC SERVICES	704.01	0
						<u>1,194.10</u>	
07/19/2022	19097	PLAUNT	PLAUNT TRANSPORTATION	PLAUNT TRANSPORTATION	TRANSPORTATION COSTS	2,788.00	0
07/19/2022	19098	ROBIADEK	ROBIADEK & SONS EXCAVATION	ROBIADEK & SONS EXCAVATION	RIP RAP - MARINA PROJECT PARTIAL	30,000.00	0
07/19/2022	19099	TDS	TDS TELECOM	TDS TELECOM	TELEPHONE AND INTERNET	676.94	0

User: CLERK

DB: Boblo

CHECK DATE FROM 06/09/2022 - 07/19/2022

Check Date	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount	S
07/19/2022	19100	TOM WILLIAMS CVIERS	TOM WYBRANOWSKI WILLIAMS OFFICE EQUIPMENT CHRIS VIERS	TOM WYBRANOWSKI WILLIAMS OFFICE EQUIPMENT CHRIS VIERS	MILEAGE - ZONING COPIES FOR PLANNING COMMISSION CELL PHONE STIPEND JULY	45.00 65.00 40.00	0 0 0

CNBG1 TOTALS:

Total of 35 Checks:

Less 0 Void Checks:

Total of 35 Disbursements:

84,640.28
0.00
84,640.28

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