

Approved 11/11/22

BOIS BLANC TOWNSHIP
Regular Meeting
Oct 12, 2022
Bois Blanc Township Hall

Meeting was called to order at 7:00 pm Supervisor Brent Sharpe

Pledge of Allegiance

Present: Anne Kennedy, Diane Akright, Tom Wybranowski, Brent Sharpe, Keri Viers
Agenda was reviewed and accepted.

Minutes were submitted to all board members prior to the meeting. Motion was made by T Wybranowski, 2nd by A Kennedy to accept minutes for 9/14/22 as submitted. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, K Viers & D Akright, Nays: none **Motion 2022-92 carried.**

Treasurer's report was read by Anne Kennedy.

Budget Amendment: Motion was made by A Kennedy, 2nd by T Wybranowski to move \$504.18 from General Fund Contingency (101-890-890-000) to Professional Services (101-265-801-000). Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, K Viers & D Akright, Nays: none **Motion 2022-93 carried.**

Motion was made by T Wybranowski, 2nd by K Viers to pay the bills as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, K Viers & D Akright, Nays: none **Motion 2022-94 carried.**

Special Guest: Tom Sobeck with PIE&G

Tom introduced himself to the board and public present. As a Co-op, they try to visit each of the municipalities that they service from time to time. We have 539 meters and 49 miles of lines on the island. He gave the board a packet of information about PIE&G, their business model, cost regulations and comparisons as well as projects. One of those projects is the AMI (Advanced Metering Infrastructure system). There were two maps of the island presented. The first showing meter locations and their communication with the AMI. The second showing their proposed placement of their AMI communication poles to "boost" or relay the meter readings. Tom answered questions by the board and public present. We were also informed that all meters on the island have now been transitioned to the "smart meters" and that until the space for a meter reading is eliminated from the bill, you should still continue to read your meter. There will be line trimming taking place yet this month. PIE&G will need to work through the Planning Commission and Zoning in regard to the AMI poles moving forward. No action will most likely be taken before next spring.

Department Reports:

Airport: Pretty much set for winter. There are some trees that still need to be removed. An Emergency Response Plan and an Airport Rules and Regulations document were submitted for board review/approval. Motion was made by T Wybranowski, 2nd by A Kennedy to approve the Bois Blanc Island Airport Rules and Regulations. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe & D Akright Nays: none Abstain: K Viers **Motion 2022-95 carried.** Motion was made by T Wybranowski, 2nd by A Kennedy to approve the Bois Blanc Island Emergency Response Plan with requested revision by Law. Ayes: A Kennedy, T Wybranowski, B Sharpe & D Akright Nays: none Abstain: K Viers. **Motion 2022-96 carried.**

Chris also updated the board on the last communications with FAA/MDOT regarding the snow blower purchase. The FAA did not approve our "BUY US" waiver for the selected snow blower. We have asked for a more detailed

Approved 11/11/22

reason for their denial as this piece of equipment has been approved in the past for other airports. We will need to start over looking for a new piece of equipment. This will also affect the new AIP. All projects listed in the 5-year plan will be pushed out and the snowblower added back in as the 1st priority.

Fire: Damien Nelson was presented to the board to be added to the Fire Dept. roster. Motion was made by D Akright, 2nd by T Wybranowski to approve D Nelson to the roster. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe K Viers & D Akright Nays: none **Motion 2022-97 carried.**

Marina: No report

Law: Joes last official date on the island will be in October. He has enjoyed his service here and the island and board have been great to work with. His reasons for leaving are personal and family related. He has agreed to help out the sheriff's dept. however on the weekends and as needed. All the equipment will be taken care of for winter. He will continue to monitor the calls (work cell phone) and get us through the end of the year. We will see if we can cancel the rental housing as of the end of Nov. (giving them 30-day notice) instead of Dec. Plan will be to utilize the B&B as needed in Dec and possibly April. We will regroup with the Sheriff's office after the opening has been posted and candidates screened.

Cemetery:

Parks and Rec: Motion was made by D Akright, 2nd by A Kennedy to accept with regret Karen Beauchamp's resignation from the Bois Blanc Township Parks & Rec Commission. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, K Viers & D Akright, Nays: none **Motion 2022-98 carried.**

The final paperwork has been received with the approval of the permit for Bright Water's Park drive/parking area from the USACE. The previously distributed Advertisement for Bid was distributed to the board. There were no suggested changes. Bids will be due to the township hall by 11/9/22 with consideration and award to be done at the 11/11/22 township meeting. Job will need to be completed by 12/31/22.

Have a snag with the N Shore outhouses. DNR is suggesting we may need to wait until Spring. Will call and work with them. We'd like to get confirmation and move forward with things now. Funds have started coming in from the Nichols Pointe Project letter. To date we have received \$9931 in donations. \$1245 for P&R in General and \$8686 to Nichols Pointe specifically.

Planning: They are continuing to meet every 2 weeks, going over the Master Plan chapter by chapter and getting near completion.

Transfer Station: Matt requested we make a change to the hours. We will need to re-visit this next spring depending on boat schedules. For now, we will change the operational hours for Tuesdays thru Saturdays to 8:30 – 11:30. Notation about bags over 30 gallons will be changed to read: "Will be charged extra & can be refused" Considering Rob Cochran had to leave the island to attend to damages from the hurricane in Florida, we will post that we will not be accepting metal for recycling at this time. This can resume once Rob is back.

Zoning: Damien Nelson reported it has been a quiet month. Request was made to purchase a magnetic sign to be used on the side of his truck when working as the zoning administrator.

Maintenance: Still no applicants at this time.

Health Committee: E-mail was received today. We have a new Clinic Director. (Information will be passed along to the Health Committee.) Straits has completed the hiring process for Maureen Randall and should be putting a plan together soon for her to begin providing care within the clinic and scheduling a flu clinic. The carpeting

Approved 11/11/22

squares we had discussed for replacement flooring in the offices is fine with the hospital as long as it is not in the examination room.

Old Business:

FEMA: Floodplain Mgmt. – NFIP: We have been part of this program since 1987. A new Flood Insurance Rate Map (FIRM) for Mackinac County has been completed. Some laws have changed since 1987 and we will need to accept the maps via an Ordinance as well as have an intergovernmental agreement with LARA since we do issue building permits or do any of the inspections. This is a very new situation for this board. We would like to investigate more the benefits and responsibilities of this program before moving forward. Special meeting was set for Oct 25, 2022 @ 9:00am to finalize.

Resolution Regarding Attorney Contact/Billing Policy: The following revisions were recommended by the board for the policy:

- a) Threshold for work without board approval be revised from 2 hours to 1 hour
- b) When a project will exceed 1 hour, and written estimate should be provided to the board for their approval.

Motion was made by A Kennedy, 2nd by T Wybranowski to accept the resolution with revisions. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, K Viers & D Akright Nays: none **Motion 2022-099 carried. Copies of the new resolution will be presented to all township departments that might in any way contact the township attorney.**

Public Comment:

New Business:

Feasibility Study – Bright Water Park: Motion was made by T Wybranowski, 2nd by K Viers to contract with UP Engineering and Architects to do the feasibility study for a more permanent dock for Bright Water Park. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, K Viers & D Akright Nays: none **Motion 2022-100 carried.** *Harbor Commission already approved the utilization of the MDARD grant refunded 10,000 (skid pier) to be utilized for this purpose with Township Approval.*

Scrap Tire Grant Opportunity: EGLE grant opportunity has been brought to our attention. Clerk asked for a volunteer to investigate and pursue if feasible as deadline is Oct 28, 2022. Trustee Tom Wybranowski agreed to investigate this opportunity further.

Correspondence and Meetings :

Township Website is currently up and available, but there are still some bugs to be worked out. Also need to verify if all board members wish to be on the distribution for the “contact us” inquiries. It actually is easier to handle if only a couple people get the e-mails and then can distribute as required. Treasurer and Clerk will remain the contacts. A note was made that the Transfer Station is not listed on the new website and needs to be added.

November Township meeting. Clerk requested a change in date for the November meeting as it is currently set to happen the day after the election. Per board discussion the November meeting will be moved to Friday, Nov 11th @ 7:00pm. A revision will be posted.

A letter to a township vendor was presented to the board for their information and approval to send. No conflict was seen; therefore, the letter will be sent by Treasurer Kennedy.

There being no further business, the meeting was closed at 9:05 pm

Respectfully Submitted,

Approved 11/11/22

A handwritten signature in blue ink that reads "Diane M Akright". The signature is written in a cursive style with a large, looped initial "D".

Diane M Akright , Bois Blanc Township Clerk

CASH SUMMARY BY FUND FOR BOIS BLANC TOWNSHIP
 FROM 09/01/2022 TO 09/30/2022
 FUND: 101 206 207 226 295 594
 CASH ACCOUNTS

Fund	Description	Beginning Balance 09/01/2022	Total Debits	Total Credits	Ending Balance 09/30/2022
101	GENERAL FUND	219,524.79	30,424.49	53,527.61	196,421.67
206	FIRE FUND	216,870.30	8,571.79	17,448.06	207,994.03
207	LAW FUND	166,352.77	3,146.28	5,371.92	164,127.13
226	TRANSFER STATION FUND	104,605.90	7,172.29	13,097.75	98,680.44
295	AIRPORT FUND	273,695.10	1,828.78	4,555.50	270,968.38
594	MARINA FUND	284,421.05	2,129.27	4,353.82	282,196.50
	TOTAL - ALL FUNDS	1,265,469.91	53,272.90	98,354.66	1,220,388.15

Read -

Budget Amendment for 10/12/22

General Fund

101-890-890-000 (Contingency) -- 504.18

101-265-801-000 (Prof Services) +504.18

Cover overages for the annual audit.

(m) A.K.
2nd T.W.
all eyes -

10/12/2022 04:09 PM
 User: CLERK
 DB: Boblio

CHECK REGISTER FOR BOIS BLANC TOWNSHIP
 CHECK DATE FROM 09/15/2022 - 10/12/2022

Check Date	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount		
09/22/2022	19155	BLOOM	BLOOM SLUGGETT MORGAN Void Reason: QUESTION ON CHARGES	BLOOM SLUGGETT MORGAN	ATTORNEY CHARGES THROUGH 8/31/22	1,584.50	V C	
09/22/2022	19156	BBMF, LLC	CHRISTOPHER YATOOMA	CHRISTOPHER YATOOMA	LAW RENTAL FOR SEPT & OCT 2022	2,600.00	C	
09/22/2022	19157	DINGES	DINGES FIRE COMPANY	DINGES FIRE COMPANY	HELMET SHIELDS	523.92	C	
09/22/2022	19158	KSS	KSS ENTERPRISES	KSS ENTERPRISES	HAND SOAP & SANITIZER AND DISPENS	197.99	C	
09/22/2022	19159	IMAS	IMAS	IMAS	PERMIT FEE FOR NORTH SHORE VAULT	224.00	C	
09/22/2022	19160	MACKINAC	MACKINAC COUNTY CLERK	MACKINAC COUNTY CLERK	AUGUST ELECTION EXPENSES	220.98	C	
09/22/2022	19161	PIE & G	PRESQUE ISLE ELECTRIC & GA	PRESQUE ISLE ELECTRIC & GA	ELECTRIC SERVICES	576.59	C	
09/22/2022	19162	BLOOM	BLOOM SLUGGETT MORGAN	BLOOM SLUGGETT MORGAN	ATTORNEY SERVICES	1,164.00	C	
10/05/2022	19168	CITZ CARD	CARDMEMBER SERVICE-CITZENS	CARDMEMBER SERVICE-CITZENS	CREDIT CARD CHARGES	1,191.54	C	
10/05/2022	19169	CVIERS	CHRIS VIERS	CHRIS VIERS	MAINT MILEAGE FOR SEPT	55.00	C	
10/05/2022	19170	DAMIEN	DAMIEN NELSON	DAMIEN NELSON	CELL PHONE STIPEND - OCTOBER 2022	40.00	C	
10/05/2022	19171	QUILL	QUILL	QUILL	ZONING MILEAGE FOR AUG/SEPT 2022	95.00	C	
10/05/2022	19172	TDS	TDS TELECOM	TDS TELECOM	CLEANING SUPPLIES	13.47	C	
10/05/2022	19173	TOM	TOM WYBRANOWSKI	TOM WYBRANOWSKI	OFFICE AND CLEANING SUPPLIES	550.50	C	
10/05/2022	19174	WILLIAMS	WILLIAMS OFFICE EQUIPMENT	WILLIAMS OFFICE EQUIPMENT	TELEPHONE AND INTERNET	563.97	C	
10/12/2022	19177	AIRGAS2	AIRGAS USA, LLC	AIRGAS USA, LLC	ZONING MILEAGE - SEPT	664.78	C	
					PARKS & REC DONATION LETTER - PRI	17.50	C	
					OXY CYL RENTAL	400.00	C	
					1 CYL OXYGEN AND REQUALIFICATION	33.18	C	
						138.68	C	
						171.86	C	
10/12/2022	19178	AGP	AMERICAN GAS PRODUCTS	AMERICAN GAS PRODUCTS	PROpane DELIVERY 101222 - 208.1 G	654.43	C	
10/12/2022	19179	ANDERSON	ANDERSON, TACKMAN & COMPAN	ANDERSON, TACKMAN & COMPAN	AUDIT FINAL AND F-65 REPORTING	917.50	C	
10/12/2022	19180	NCP GEN	NORTH COUNTRY POWER GENERA	NORTH COUNTRY POWER GENERA	FULL SERVICE TO TOWNSHIP BACK-UP	375.00	C	
10/12/2022	19181	PLAUNT	PLAUNT TRANSPORTATION	PLAUNT TRANSPORTATION	TRANSPORTATION CHARGES	138.50	C	
10/12/2022	19182	R & R FIRE	R & R FIRE TRUCK REPAIR IN	R & R FIRE TRUCK REPAIR IN	ANNUAL EQUIP MAINTENANCE (WORK DA	693.75	C	
CNBG1 TOTALS:								
Total of 21 Checks:							13,015.81	
Less 1 Void Checks:							1,584.50	
Total of 20 Disbursements:							11,431.31	

Handwritten notes:
 (M) T.V.D.
 all into

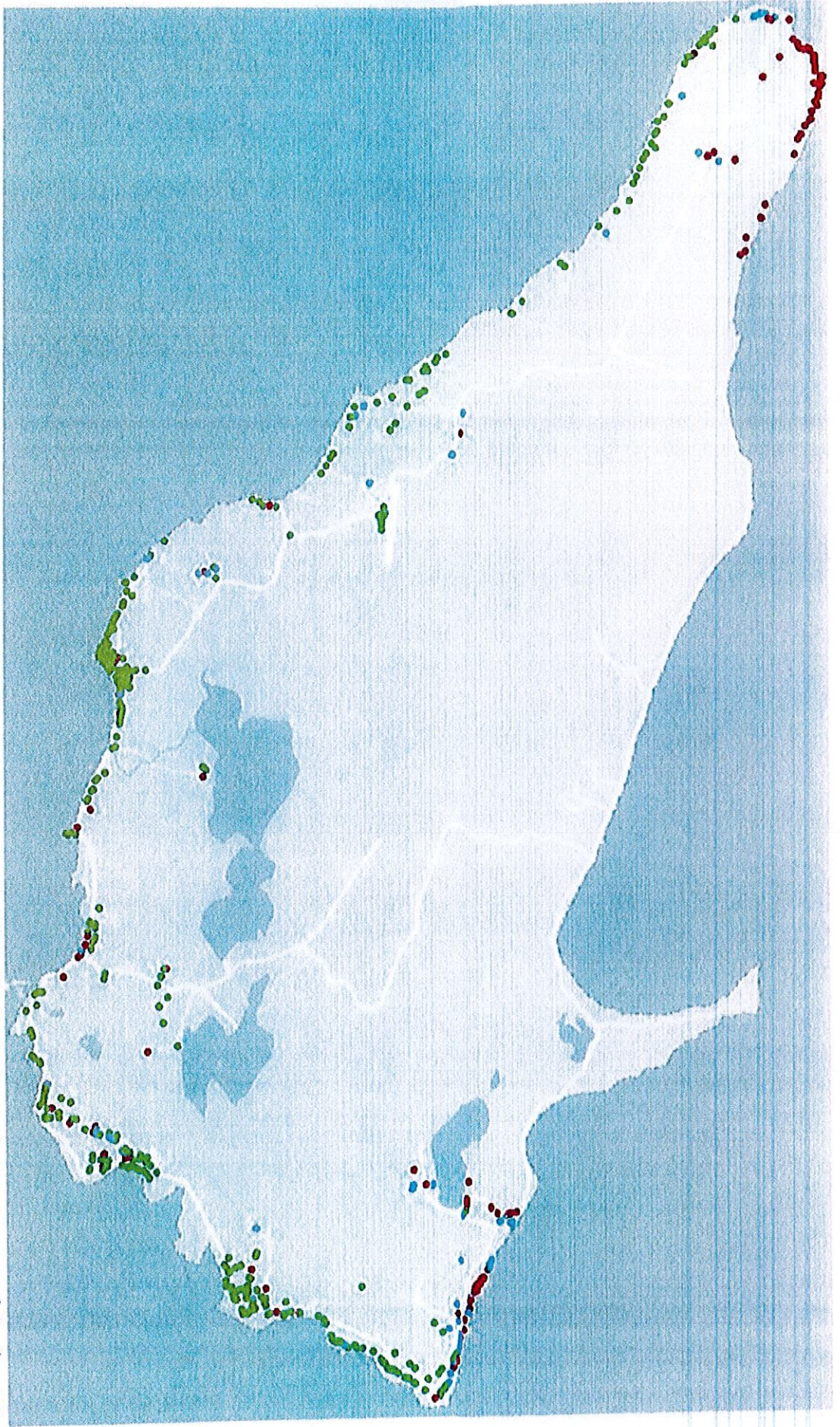


East & West End = Proposed AM1 Poles
Front ? = Possible Booster to existing line Poles,

Green = bring read
Meter Locations

Blue = Sometimes read

Red = not communicating



******* ADVERTISEMENT FOR BIDS*******

**Bois Blanc Township
Mackinac County
BOIS BLANC ISLAND TOWNSHIP
BRIGHT WATER PARK PROJECT**

Bois Blanc Township is taking bids for the clearing, leveling and top dressing of an upland & wetland area of parcel # 001-014-005-01 at 3250 Lime Kiln Pt Dr., for a drive and parking area for water/park access. This bid will consist of:

- *Clearing and removal of all trees and stumps in the designated area. Removed debris must be disposed of appropriately and off site.*
- *Leveling of the proposed parking area and top dressing with the appropriate fill for the use intended (to sustain weight of the expected trucks, boats and trailers).*
- *Installation of a driveway to run from Lime Kiln Pt Dr to the Lakeshore turn area along the staked area of the western boundary of the property.*
- *Installation of (2) 18" coverts x 30' under the road in the marked area of the driveway.*
- *Top dressing of the drive with well packed, island sourced bank run gravel. (Fill over the coverts must be a minimum 6" deep)*
- *Silt fence must be utilized in conjunction with the LMAS SESC permit.*
- *Split rail fencing to be installed along the Western side of the property & Northern edge of Parking area.*

Permits from DNR, USACE and LMAS have been issued and all restrictions should be followed. Please contact Bois Blanc Township for a drawing of the area and all additional information.

All applicants must submit a proof of liability insurance and workers compensation (or a letter of exemption from workers comp.) Bids will be considered and job awarded by Friday 11/11/22. Project completion is required by 12/31/22.

Please contact Diane Akright, Township Clerk to request drawings and any additional information, or to arrange an on-site meeting at 231.634.7275 or bbiclerk@tds.net.

Bids are due by 4:00PM on Nov. 9, 2022 at the
**Bois Blanc Township Hall
P.O. Box 898
431 Sioux Ave
Pointe Aux Pins, Michigan
Fax: 231.634.7021 or e-mail bbiclerk@tds.net**

The Township reserves the right to reject any or all bids or any portion of the bid, to waive irregularities in the bid, or to select other than the low bid, as may be in the best interest of the Township.

2022

BOIS BLANC TOWNSHIP TRANSFER STATION - 634-7154

HOURS

DECEMBER-APRIL

Sunday 12:30 p.m. to 2:30 p.m.

MAY, JUNE, SEPTEMBER, OCTOBER, NOVEMBER

Sunday and Monday..... 9:00 a.m. to 5:00 p.m.

Thursday 8:30 a.m. to 11:30 a.m.

JULY AND AUGUST

Sunday and Monday..... 9:00 a.m. to 5:00 p.m.

Tuesday through Saturday..... 8:30 a.m. to 11:30 a.m.

CLOSED New Years Day, Easter, 4th of July, Thanksgiving, Christmas and New Years Eve
When closed for a holiday the Transfer Station will be open the following day/same hours.

Transfer Station will be open on for Memorial Day & Labor Day

TRANSFER STATION RATES:

Township Printed Bags: (available at the Township Hall)	\$3 each or 17 Bags for \$45
NON-Township 30 Gal Bag	\$4 each

****BAGS OVER 30 GAL SIZE WILL BE CHARGE EXTRA & CAN BE REFUSED**

Small Household Appliances, Microwave Ovens, TV's, etc.	\$4.00
EACH Piece of Household Furniture or Bed Mattress	\$8.00
Carpeting or Large Household Appliances	\$8.00
ALL Couches	\$20.00
Refrigerator	\$30.00

Littering Laws Shall Be Strictly Enforced

**BOIS BLANC TOWNSHIP
MACKINAC COUNTY, MICHIGAN
(Resolution No. 2022-098)**

At a regular meeting of the Township Board for Bois Blanc Township held at the Township offices on October 12, 2022, at 7:00 p.m., the following Resolution was offered for adoption by Township Board Member Anne Kennedy and was seconded by Township Board Member Tom Wybranowski:

**A RESOLUTION TO ADOPT A TOWNSHIP POLICY REGARDING
CONTACTING AND USE OF THE TOWNSHIP ATTORNEY AND
RELATED MATTERS.**

RECITALS

A. Periodically, Bois Blanc Township (the "Township"), as well as its officials, employees and bodies, need the assistance of the Township Attorney and/or the Township Attorney's office.

B. In order to be fiscally prudent and conservative, the Township desires to incur attorney fees and related costs only where it is reasonably necessary or helpful for the Township and will not be duplicative of the efforts of other Township officials or other Township professionals.

C. This Resolution is intended to implement such goals and intentions.

RESOLUTION

BE IT RESOLVED AS FOLLOWS:

1. In order for the Township Attorney or the Township Attorney's office to commence and pursue legal work for the Township regarding a Planning Commission matter, such request for legal work by the Township Attorney shall be made jointly by a member of the Township Board and the Chairperson of the Planning Commission.

2. In order for the Township Attorney or the Township Attorney's office to commence legal work for the Township regarding a Zoning Board of Appeals matter, such request for legal work by the Township Attorney shall be made jointly by a member of the Township Board and the Chairperson of the Zoning Board of Appeals.

3. For any matter not directly involving the Planning Commission or Zoning Board of Appeals, the Township Supervisor, the Township Clerk, the Township Treasurer or the Township Fire Chief may request that the Township Attorney or the Township Attorney's office commence and pursue legal work for the Township on a particular matter for the Township or attend a particular Township meeting.

4. With regard to matters involving the Township Zoning Administrator, the Township Attorney or the Township Attorney's office will not become involved unless requested by both the Zoning Administrator and one other member of the Township Board.

5. This policy applies only to matters and projects where the anticipated or projected total amount of attorney fees will exceed one (1) billable hour of the Township Attorney or the Township Attorney's office for a particular matter. Any projects exceeding the 1 hour threshold will require an estimate to the township board for approval. Absent that threshold, any Township official or officer may contact the Township Attorney or Township Attorney's office to have legal work done for the Township not to exceed one (1) billable hour in total for a particular matter.

The vote to adopt this Resolution was as follows:

YEAS: (5) Anne Kennedy, Tom Wybranowski, Brent Sharpe, Keri Viers, Diane Akright

NAYS: (0) _____

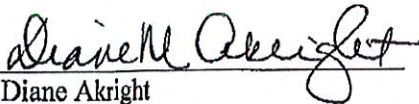
ABSENT/ABSTAIN: (0) _____

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Bois Blanc Township Board at the time, date and place specified above pursuant to the required statutory procedures.

Respectfully submitted,

By 
Diane Akright
Bois Blanc Township Clerk