

Unapproved

**BOIS BLANC TOWNSHIP**  
**Regular Meeting**  
**November 11, 2022**  
**Bois Blanc Township Hall**

Meeting was called to order at 7:00 pm Supervisor Brent Sharpe

Pledge of Allegiance

Present: Diane Akright, Tom Wybranowski, Brent Sharpe, Keri Viers Absent: A Kennedy  
Agenda was reviewed and accepted.

Minutes were submitted to all board members prior to the meeting. Motion was made by T Wybranowski, 2<sup>nd</sup> by D Akright to accept minutes for 10/12/22 as submitted. Roll call vote: Ayes: T Wybranowski, B Sharpe, K Viers & D Akright, Nays: none Absent: A Kennedy **Motion 2022-102 carried.**

Motion was made by D Akright, 2<sup>nd</sup> by T Wybranowski to accept minutes for 10/25/22 as submitted. Roll call vote: Ayes: T Wybranowski, B Sharpe, K Viers & D Akright, Nays: none Absent: A Kennedy **Motion 2022-103 carried.**

Treasurer's report was read by Diane Akright for Anne Kennedy.

Budget Amendment: (See Attached)

Motion was made by T Wybranowski, 2<sup>nd</sup> by K Viers to increase 101-751-740-000 (P&R Operating Supplies) from \$200 to \$700 Roll call vote: Ayes: T Wybranowski, B Sharpe, K Viers & D Akright, Nays: none Absent: A Kennedy **Motion 2022-104 carried.**

Motion was made by T Wybranowski, 2<sup>nd</sup> by K Viers to increase 101-751-967-300 (P&R – Nichols Point Pk Project) from \$00 to \$400 Roll call vote: Ayes: T Wybranowski, B Sharpe, K Viers & D Akright, Nays: none Absent: A Kennedy **Motion 2022-105 carried.**

Motion was made by K Viers, 2<sup>nd</sup> by T Wybranowski to pay the bills as presented. Roll call vote: Ayes: T Wybranowski, B Sharpe, K Viers & D Akright, Nays: none Absent: A Kennedy **Motion 2022-106 carried.**

**Department Reports:**

**Airport:** In good shape and ready for winter.

**Fire:** New turnout gear has been received. It's been a quiet month.

**Marina:** No report

**Law:** Repairs to the Law vehicle have been completed and were right in line with the estimate. Since the insurance check was already received, we are responsible to pay the bill direct. Clerk confirmed that we were able to exit the law rental agreement the end of November rather than December.

**Cemetery:** Recently had another clean up day. No addition information.

**Parks and Rec:** The photo contest and logo contest are completed. **A big thank you to Bois Blanc Island Real Estate and Midwest Power Systems for sponsoring the two events.** A total of \$960 were generated between the two. We now have a new logo to be used on Parks and Recreation signage (see attached) and beautiful pictures for a calendar. The judging was very difficult.

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To date, Parks and Recreation has received a total of \$23,828 between Farmers Market proceeds and Donations from the letter mailed to property owners. In addition, presented tonight we 4 additional checks for Nichols Point. 3 individual donations totaling \$10,000 and a very generous check from the Jahn Foundation Trust for \$63,000. This brings the total up to \$97,788. (It should be noted that 101 individual donations ranging from \$20 to \$5000 have been received as part of these proceeds and all are so greatly appreciated.) But we are not done....

In addition, we have gotten notice from Mackinac County that they will commit from the ARPA funds an additional \$63,000 toward the park development. We will continue to seek out corporate sponsorships as well. The state has been notified that we intend to close in December, but we are awaiting our survey to be completed. The surveyor has indicated he will be here the first week of December.

There was a question recently regarding the Memorial Pavilion project. The Pavillion committee is still evaluating the best location and additional steps that need to be taken. The project is progressing and anyone with questions can contact Carol Blundy directly.

We still have a posting for 2 openings on Parks and Recreation.

**Planning:** Currently making edits to the Master Plan and will be working with the consultant for the final steps.

**Transfer Station:** Last pick-up is scheduled for 11/30.

**Zoning:** Zoning has been relatively quiet. He has fielded some small interest calls.

**Maintenance:** Application was received from Ricky Navarre regarding the opening. He has been in to generally discuss the position and flexibility to be done in the late afternoon/evenings and on weekends. Motion was made by D Akright, 2<sup>nd</sup> by T Wybranowski to appoint Ricky to the maintenance position. Roll call vote: Ayes: T Wybranowski, B Sharpe, K Viers & D Akright, Nays: none Absent: A Kennedy **Motion 2022-107 carried.**

It was noted that we have been having problems with the transfer switch for the township generator. The generator comes on but does not automatically switch to run the Township Building and FD. We know how to manually switch it, but if no one is here it poses a risk. Discussion is that this would be an electrical issue and I can contact someone to correct/repair the transfer switch.

**Health Committee:** no report

### **Old Business:**

**FEMA: Floodplain Mgmt. – NFIP:** Per instructions from the 10/25 meeting, zoning administrator Damien Nelson took a closer look at the FIRM maps (Flood Insurance Rate Maps) and how/where they might affect Bois Blanc Township and its property owners.

- Maps are currently pending until Dec. 15<sup>th</sup>.
- Brown areas on map are a smaller number of areas in general and currently appear to affect about 32-42 pcs of property.
- The Blue zone (designated AE & currently 30-40% of the island coast line) has a base elevation and may affect a much larger number of property owners/properties.
- In most areas the 75' set back would put you out of the flood zone
- The maps go into effect whether we accept and continue participation in the NFIP or not.
- Without participation, anyone within a flood zone could not get insurance if they needed or wanted to and it might cause an issue for them with a mortgage.
- The building requirements on FEMA seem to mirror that of the State.
- New construction in a designated flood zone would require a survey of elevation.
- Additions to existing structures would require that the "floor" be at least a foot above the flood elevation.

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After much discussion, Motion was made by D Akright, 2<sup>nd</sup> by K Viers to move forward with the required ordinance and participation in the NFIP. Roll call vote: Ayes: T Wybranowski, K Viers, and D Akright Nays: B Sharpe Absent: A Kennedy **Motion 2022-108 carried.** (Diane will process the paperwork and pursue the inter-governmental agreement with LARA.)

In follow-up to last months approval for a feasibility study at Bright Water Park, a contract with UPEA (Upper Peninsula Engineering and Architects) was submitted. Motion was made by D Akright, 2<sup>nd</sup> by T Wybranowski to have Supervisor, Brent Sharpe sign the contract with UP Engineers and Architects for the feasibility study for Bright Water Park. Roll call vote: Ayes: T Wybranowski , B Sharpe, K Viers & D Akright, Nays: none Absent: A Kennedy **Motion 2022-109 carried.**

**Bright Water Park bids:** One bid was received from Island Contractors. Bid was reviewed by the board in relationship to the bid request. Motion was made by D Akright, 2<sup>nd</sup> by T Wybranowski to award the work to Island Contractors per their bid of \$58,260. Roll call vote: Ayes: T Wybranowski , B Sharpe, K Viers & D Akright, Nays: none Absent: A Kennedy **Motion 2022-110 carried.** The bid does make note of a concern about being able to haul in the winter and be completed by the project completion date. It was noted that the project needs to be completed no later than the grant extension expiration (2/28/23).

Carpeting for Fire Barn offices: Motion was made by D Akright, 2<sup>nd</sup> by K Viers to purchase the carpeting squares and supplies to have maintenance install over the winter. Roll call vote: Ayes: T Wybranowski , B Sharpe, K Viers & D Akright, Nays: none Absent: A Kennedy **Motion 2022-111 carried.**

**Public Comment:**

Sharon was here with the St Ignace Library all day today. She addressed the board and public with their ability to help the island with access to digital data. To access you would still need a library card. Pamphlets for the St Ignace library and "libby" the library reading app were left to be available in the township office.

**New Business:**

A letter from the township to Greg Shannon was presented for board review. This would include all the additional details required by FAA/MDOT Aeronautics regarding the "through the fence" agreement from 2005. When signed by both parties (Mr Shannon and Bois Blanc Township), it then goes to FAA/MDOT and becomes an addendum to the agreement. There was some discussion as to what a "through the fence" agreement was. Motion was made by D Akright, 2<sup>nd</sup> by K Viers to approve and sign. Roll call vote: Ayes: T Wybranowski , B Sharpe, K Viers & D Akright, Nays: none Absent: A Kennedy **Motion 2022-112 carried.** Greg Shannon was at the township meeting. A copy was provided to him and a date will be set for next week to Greg and Brent to sign in front of a notary.

**Correspondence and Meetings : none**

There being no further business, the meeting was closed at 7:56 pm

Respectfully Submitted,

Diane M Akright , Bois Blanc Township Clerk

11/10/2022 02:08 PM  
 User: TREASURER  
 DB: Boblo

CASH SUMMARY BY FUND FOR BOIS BLANC TOWNSHIP  
 FROM 10/01/2022 TO 10/31/2022  
 FUND: 101 206 207 226 295 594  
 CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2022	Total Debits	Total Credits	Ending Balance 10/31/2022
101	GENERAL FUND	196,408.09	45,413.32	12,660.46	229,160.95
206	FIRE FUND	208,047.02	1,876.76	6,155.51	203,768.27
207	LAW FUND	164,169.80	510.80	685.27	163,995.33
226	TRANSFER STATION FUND	98,698.50	1,253.78	2,741.75	97,210.53
295	AIRPORT FUND	271,037.18	596.14	1,671.21	269,962.11
594	MARINA FUND	282,506.08	525.85	1,815.01	281,216.92
TOTAL - ALL FUNDS		1,220,866.67	50,176.65	25,729.21	1,245,314.11

*Boblo*

Budget Amendments 11/11/22

Parks & Recreation

101-751-740-000 – Operating Supplies            increase line from \$200 to \$700

101-751-967-300 – Nichols Point Park Project    increase from zero to \$400

Note: original budget for Operating supplies was based on historical numbers. However, with the Nichols Point Opportunity we have had additional costs (postage) due to the mailed letters. We have had unbudgeted funds come in that will more than cover the additional funds to the budget.

Unbudgeted General Parks & Rec donations currently exceed \$5000

This would result in an overall increase to expenditures of \$900

Bank CNBG1 GENERAL CHECKING ACCOUNT

Check Date	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
11/08/2022	19187	AIRGAS2	AIRGAS USA, LLC	AIRGAS USA, LLC	2 OXYGEN TANKS AND DELIVERY	103.48
				AIRGAS USA, LLC	OXYGEN TANK RENTAL	34.05
						137.53
11/08/2022	19189	BMF, LLC	CHRISTOPHER YATOOMA	CHRISTOPHER YATOOMA	LAW RENTAL NOVEMBER 2022	1,300.00
11/08/2022	19190	CITZ CARD	CARDMEMBER SERVICE-CITZENS	CARDMEMBER SERVICE-CITZENS	CREDIT CARD CHARGES	1,180.71
11/08/2022	19190	CVIERS	CHRIS VIERS	CHRIS VIERS	AIRPORT SNOW SHOVEL	13.75
11/08/2022	19191	DAMIEN	DAMIEN NELSON	DAMIEN NELSON	OCTOBER ZONING MILEAGE	50.00
11/08/2022	19192	DINGES	DINGES FIRE COMPANY	DINGES FIRE COMPANY	FIRE TURNOUT GEAR	18,821.70
11/08/2022	19193	BALBAUGH	DONALD BALBAUGH	DONALD BALBAUGH	SIGN PERMIT	60.00
11/08/2022	19194	EGLF	EGLF	EGLF	2023 NONCOMMUNITY PUBLIC WATER SU	161.70
11/08/2022	19195	HUTCHINSON	JAMES HUTCHINSON	JAMES HUTCHINSON	OCTOBER MILEAGE - MAINT P&R	15.00
11/08/2022	19196	MISC	JENNA'S SIGNS	JENNA'S SIGNS	ZONING MAGNETIC SIGNS	68.90
11/08/2022	19197	PIE & G	PRESQUE ISLE ELECTRIC & GA	PRESQUE ISLE ELECTRIC & GA	ELECTRIC	413.47
11/08/2022	19198	DO IT	RIVERTOWN DO IT CENTER	RIVERTOWN DO IT CENTER	SIGN MATERIAL - MARINA	84.95
11/08/2022	19199	STATE-MDOT	STATE OF MICHIGAN - MDOT	STATE OF MICHIGAN - MDOT	AIRPORT LICENSE RENEWAL	50.00
11/08/2022	19200	TDS	TDS TELECOM	TDS TELECOM	TELEPHONE AND INTERNET CHARGES	663.76
11/08/2022	19201	TIMBERLINE	TIMBERLINE ELECTRIC LLC	TIMBERLINE ELECTRIC LLC	GENERATOR SERVICE - AIRPORT	240.00
11/09/2022	19202		Void			0
			Void Reason: Added from add void check tool			0
11/09/2022	19203		Void			0
			Void Reason: Added from add void check tool			0
11/09/2022	19204		Void			0
			Void Reason: Added from add void check tool			0
11/09/2022	19205		Void			0
			Void Reason: Added from add void check tool			0

CNMG1 TOTALS:  
 Total of 19 Checks:  
 Less 4 Void Checks:  
 Total of 15 Disbursements:

23,261.47  
 0.00  
 23,261.47

*Handwritten notes:*  
 (M)  
 2nd T.O.  
 All year

Our winner of Bois Blanc Island Parks and Recreation Logo Contest

Emma Kaminski

Thank you everyone for your support.



BOIS BLANC ISLAND  
**PARKS**  
AND RECREATION



707 Ashmun Street Sault Ste. Marie, MI 49783  
906-635-0511 • 800-867-0511 • Fax: 906-635-0612

**AN AGREEMENT FOR THE PROVISION OF LIMITED PROFESSIONAL SERVICES**

*Client:* Bois Blanc Township *Date:* October 25, 2022  
431 Sioux Ave., P.O. Box 898 *Project No:* \_\_\_\_\_  
Pointe Aux Pins, MI 49775  
*Firm:* U.P. Engineers & Architects, Inc.

*Project Name/Location:* A/E Services for Bois Blanc Island Westend Wetland Beach Park in Cheboygan MI.

*Scope/Intent and Extent of Services:* Provide a topographic survey feasibility study for a permanent solution to replace the emergency skid pier at the Westend Wetlands Beach Park project, as described in the 2020 Rural Development Fund Grant Application, per proposal dated October 12, 2021.

*Fee Arrangement:* \$10,000

*Retainer Amount:* \$0.00

*Special Conditions:* N/A

**TERMS AND CONDITIONS**

The Firm shall perform the services outlined in this Agreement for the stated fee arrangement.

**ACCESS TO SITE:**

Unless otherwise stated, the Firm will have access to the site for activities necessary for the performance of the services. The Firm will take precautions to minimize damage due to these activities, but have not included in the fee the cost of restoration of any resulting damage.

**FEE:**

The total fee shall not be exceeded without written approval of the Client. Where the fee arrangement is to be on an hourly basis, the rates shall be those that prevail at the time services are rendered.

**BILLINGS/PAYMENTS:**

Invoices for the Firm's services shall be submitted, at the Firm's option, either upon completion of such services or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. If the invoice is not paid within 30 days, the Firm may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice.



**LATE PAYMENTS:**

Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance (18% true annual rate). In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

**INDEMNIFICATION:**

The Client shall indemnify and hold harmless the Firm and all of its personnel from any and all claims, damages, losses and expenses (including reasonable attorney's fees) arising out of or resulting from their performance of the services, provided that any such claim, damage, loss or expense is caused in whole or in part by the negligent act, omission, and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except the Firm), or anyone for whose acts any of them may be liable. The Firm shall have the right to rely on information furnished by the Client.

**RISK ALLOCATION:**

In recognition of the relative risks, rewards and benefits of the project to both the Client and the Firm, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Firm's total liability to the Client for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this Agreement from any cause or causes, shall not exceed our fee. Such causes include, but are not limited to, the Firm's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

**TERMINATION OF SERVICES:**

This Agreement may be terminated by the Client or the Firm should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay the Firm for all services rendered to the date of termination, all reimbursable expenses and reimbursable termination expenses.

**OWNERSHIP OF DOCUMENTS:**

All documents produced by the Firm under this Agreement shall remain the property of the Firm and may not be used by the Client for any other endeavor without the written consent of the Firm.

**APPLICABLE LAWS:**

Unless otherwise specified, the Agreement shall be governed by the laws of the State of Michigan.

*Offered by:*

**U.P. Engineers & Architects, Inc.**

\_\_\_\_\_  
*(signature)* *(date)*

Timothy S. Purdy, Principal  
*(printed name/title)*

*Accepted by:*

Bois Blanc Township

Brent Sharpe 11-17-22  
*(signature)* *(date)*

Brent Sharpe  
*(printed name/title)*

Continuation Sheet(s) attached (\_pages)



707 Ashmun Street, Sault Ste. Marie, MI 49783

906-635-0511 • 800-867-0511 • Fax: 906-635-0612

[U31-01042]

October 12, 2021

Bois Blanc Township  
431 Sioux Ave, PO Box 898  
Point Aux Pins, MI 49775  
Attn: Diane Akright

**Re: Bois Blanc Island Westend Wetlands Beach Park**

Dear Ms. Akright:

Thank you for meeting with me to discuss the subject project. Based on our conversations and email correspondence you would like UPEA to provide a topographic survey feasibility study for a permanent solution to replace the emergency skid pier at the Westend Wetlands Beach Park project as described in the 2020 Rural Development Fund Grant Application. We are pleased to present our proposed scope of services for the topographic survey and feasibility study below:

- UPEA will provide a topographical survey to create an existing base map of the subject area.
- A meeting between Bois Blanc Island and UPEA will occur in the Sault Ste. Marie area or virtually to discuss the vision for the project.
- UPEA will provide a feasibility study and corresponding report for the proposed vision.
- UPEA will set up a final meeting with Bois Blanc Island in the Sault Ste. Marie Area or virtually to discuss the findings of the study.

Our fee for the proposed scope of services is **\$10,000 (Ten Thousand Dollars)** and will be billed on a lump sum basis. If you have any questions or accept this proposal please email me or contact me at (906) 635-0511 and a contract can be prepared for signatures. Thank you.

Sincerely,

Jeremy  
Gagnon

Digitally signed by Jeremy Gagnon  
DN: cn=Jeremy Gagnon, o=UPEA,  
ou, email=jgagnon@upea.com,  
c=US  
Date: 2021.10.12 09:24:00 -04'00'

Jeremy K. Gagnon  
Sault Office Manager

Offices also in:  
Houghton  
Ishpeming  
Iron Mountain  
Marinette

*U.P. Engineers & Architects, Inc.*

[www.UPEA.com](http://www.UPEA.com)



# OUR MISSION CONNECT WITH US

The mission of the St. Ignace Public Library is to provide materials, resources, and services to foster the evolving educational, informational, cultural, and recreational enrichment of all the people of the communities served by the library.



906 643 8318



[www.StIgnaceLibrary.org](http://www.StIgnaceLibrary.org)

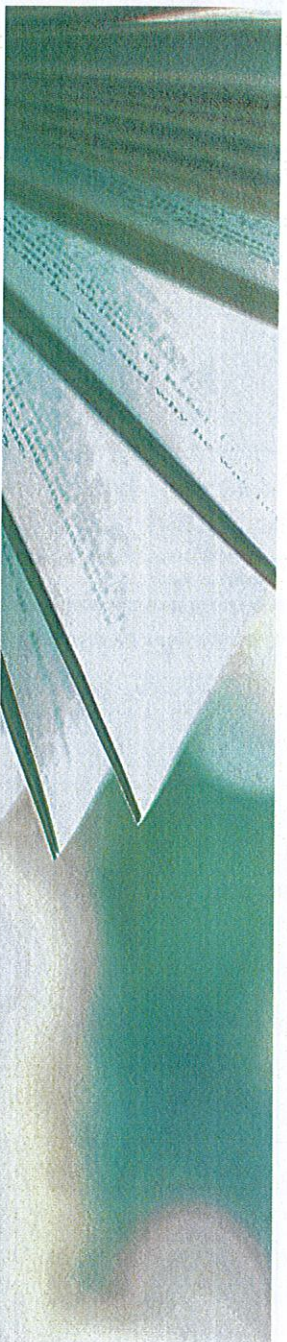


110 W. Spruce St  
St. Ignace, MI 49781



## St. Ignace Public Library

Monday 10:00 AM - 5:00 PM  
Tuesday 10:00 AM - 5:00 PM  
Wednesday 10:00 AM - 7:00 PM  
Thursday 10:00 AM - 5:00 PM  
Friday 10:00 AM - 5:00 PM  
Saturday 10:00 AM - 3:00 PM  
Sunday Closed



## LIBRARY CARDS

Anyone can have a library card! A picture ID and current proof of address is required.

### LIBRARY CARD SPECIFICS

Residents of the City of St. Ignace, St. Ignace Township, Moran Township, and Bois Blanc Island can get a library card for free.

- Non-Residents
- 6 month card - \$20.00
- 12 month card - \$40.00

Go online and fill out our online library card form or come in person and present a valid ID or proof of address.

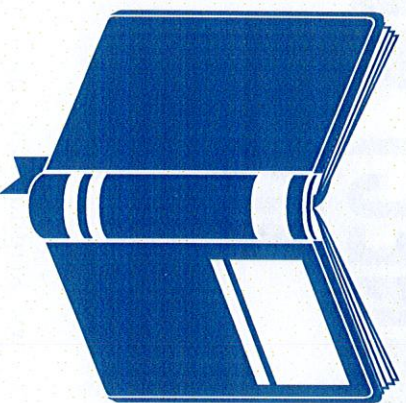
Examples:  
State given picture ID,  
utility bill, voter  
registration, lease, etc.



## HOW TO GET A LIBRARY CARD

## WHAT YOU MAY BORROW

Item	Loan Period
New Books	14 Days
All Other Books	21 Days
DVDs	5 Days
Audiobooks	14 Days
Magazines & eBooks	14 Days
Children's Books	21 Days
Downloadable Audiobooks	14 Days
Video Streaming	3 Days



The St. Ignace Public Library is the essential information center of the community. We foster the spirit of exploration, lifelong learning, the joy of reading, and the pursuit of information and knowledge.

## ONLINE SERVICES

### LIBBY



Over 180,000 titles for eBooks, downloadable audiobooks, and online magazines. Your library card allows you to access 5 different Overdrive/Libby collections on a computer or smart device.

### KANOPY



Over 30,000 movies available on Kanopy. The unique selection offers something for everyone, from award winning indie films to important and timely documentaries, to foreign films, popular cinema, children's shows and more. Patrons have access to 6 credits for movie streaming and 2 credits towards a learning course every month

### MICHIGAN READS



ReadMichigan.org is a statewide eBook collection consisting of eBooks published by local university presses about Michigan and the Great Lakes region. Residents and visitors to the state of Michigan can access these eBooks (with no wait lists or holds) via geolocation at any time.

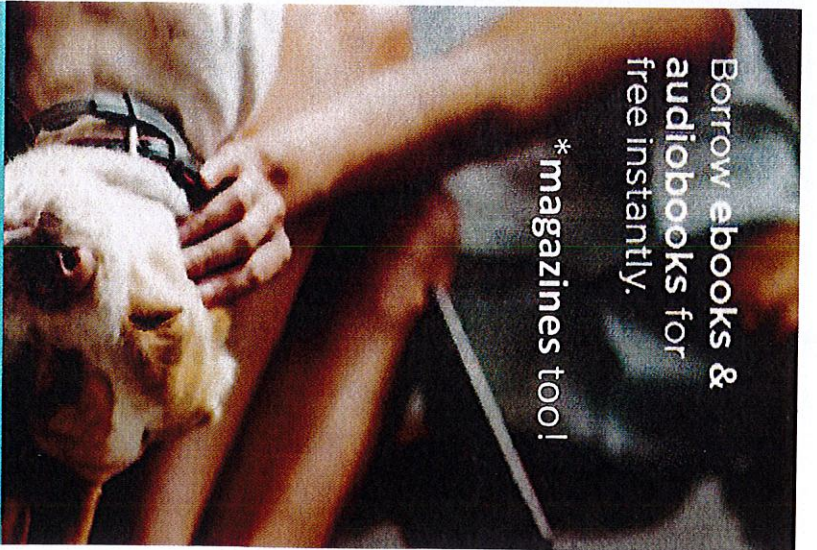
### MEL



Mel is your 24-hour link to quality information on virtually any topic with easy-to-use gateways that allow you to find resources by focused subjects. These resources include books/audivisual materials, magazine/newspaper articles, digital collections, eBooks, and more.

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\*magazines too!



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collections available in Libby!