

Approved 4-12-23
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**BOIS BLANC TOWNSHIP
Regular Meeting
March 15, 2023
Bois Blanc Township Hall**

Meeting was called to order at 5:00 pm Supervisor Brent Sharpe

Pledge of Allegiance

Present: Diane Akright, Brent Sharpe, Keri Viers, Anne Kennedy Absent: Tom Wybranowski,
Agenda was reviewed and accepted with the addition of Island Parking review.

Minutes were submitted to all board members prior to the meeting. Motion was made by K Viers, 2nd by D Akright to accept minutes for 2/8/23 as submitted. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2023-017 carried.**

Treasurer's report was read.

Budget Amendment: There were none

Motion was made by K Viers, 2nd by D Akright to pay the bills as submitted. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2023-018 carried.**

Department Reports:

Airport: All is well.

Fire: No report

Marina: No report – Next meeting will be Saturday 3/18/23 in Mt Pleasant

Law: Joe Fitzgerald will be returning as the island deputy in 2023.

Cemetery: No report

Parks and Rec: Nichols Point: We have a confirmation from the surveyor to be here in April. A thank you letter for all contributors to Nichols Point Park project is posted on our website. Attorney has reviewed the title search and we should be good to go. Bright Waters Park's Grand Opening is planned for July 1st with a Kite Flying event. We have had communication with Douglas and Van Horn families requesting their participation and that we meet in the spring to get their input regarding the final barrier area along their property. (Note that fencing should only be installed up to the high water line.) A "mock up" for the Park Sign was submitted to board members. We still have one additional opening on Parks & Rec.

Planning: The Planning Commission will be meeting at the end of the month (March 27th) for the PIE&G land use permit.

Transfer Station: No report - The township board wishes to extend condolences to the family of Matt Northrop in his recent passing. Matt will be greatly missed.

Zoning: Motion was made by D Akright, 2nd by A Kennedy to appoint Tom Wybranowski to the position of Zoning Administrator. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2023-019 carried.**

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Maintenance: No report

Health Committee: No report

Old Business:

2023 Ferry Rates: Curt has presented revised pricing to be reviewed. Discussion. Motion was made by K Viers, 2nd by D Akright to accept the newly adjusted prices on the 8 items returned (version 1). Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2023-020 carried.** A letter of acceptance and confirmation of all prices will be sent back to Plaunt Transportation.

A motion was made by Brent Sharpe, 2nd by Keri Viers to require the Harbor Commission to carry out any future pricing negotiations and provide an initial response (recommendation) to township board for final approval. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2023-021 carried.**

To this end, the clerk will pull the November CPI-U the end of December and utilize it to show the max rate changes per contract. This will be distributed to Harbor Commission members, the Township Board and Plaunt Transportation so discussions can start early.

PIE&G land request: We have confirmed that the township is exempt from the land division requirements. We can either divide off the land by the Airport to be used for the new PIE&G building, or we can leave it as part of the whole and simply measure it off and use the description of the area in a land use lease. We will pull a copy of the original leaser for the land/building currently used by the Marina and see what can be duplicated from it. In the meantime, we can take measurements and stake the area, creating a physical description to be used in the building site/lease agreement.

Public Comment:

New Business:

- Township free trash bag program: Motion was made by D Akright, 2nd by K Viers to extend the program for 10 free bags program again this year (available beginning 4/15/23) Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2023-022 carried.** A notice will also be posted for the Transfer Station Manager position. The current job description will be revised slightly before posting.
- A Quote from IT Right was reviewed for hardware and programing required for wi-fi in the township hall. Motion was made by K Viers, 2nd by D Akright to approve the quote and move forward with installation. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2023-023 carried.** Anne will follow up with IT Right and we can put together a work order for Maintenance to help with installation.
- Elizabeth Zabik's contract as assessor expires the end of March. She is willing to extend the contract, but suggests we alter the ending dates to April rather than March so as to fully cover anything from BOR. Motion was made by K Viers, 2nd by D Akright to extend the contract for Assessing services with amended dates for another 2 years. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2023-024 carried.**
- A verbal agreement has been made to rent 1218 Michigan Ave for law housing. Per Joe Fitzgerald, the owners (Leanna McNamara & Char McLaren) have agreed to lease from April 1 – Dec. 31st for \$7500 with the utilities

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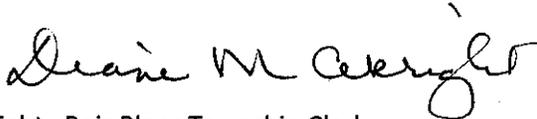
being the responsibility of the designated deputy) Motion was made by D Akright, 2nd by K Viers to accept and move forward with a written contract. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2023-025 carried. (Diane will follow up with Joe/Char for a contract)**

Correspondence and Meetings :

- The following pieces of correspondence were distributed to the board for their information.
 - HC communication to Plaunt Transportation regarding the Memorandum of Understanding (River Property)
 - Mackinac County Meeting Notice/Invitation for Open Meetings Act Training
 - Letter Received from Constance Gask regarding FEMA letter. (A brief response will be drafted by the township Clerk)
 - Notice of Recycling Infrastructure & Community Education Grants
 - Notice from Mackinac County Road Commission regarding dust control (It was noted during budget planning that the cost of island wide dust control was still cost preventative (estimated at \$30,000 + freight and truck time) and that since EGLE has noted that they believe new legislation needs to take place in regard to the use of Calcium Chloride and its negative impact on the water, we as good stewards will again skip spending tax dollars for its usage.)

There being no further business, the meeting was closed at 6:09 pm

Respectfully Submitted,



Diane M Akright , Bois Blanc Township Clerk

Check Date	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
03/03/2023	19271	JAHN TRUST	PAUL A JAHN REVOCABLE TRUS	PAUL A JAHN REVOCABLE TRUS	CHEBOYGAN RIVER PARCEL - PAYMENT	57,000.00
03/03/2023	19272	AIRGAS2	AIRGAS USA, LLC	AIRGAS USA, LLC	OX CYL RENTAL	34.05
03/03/2023	19273	BLOOM	BLOOM SLUGGETT MORGAN	BLOOM SLUGGETT MORGAN	ATTORNEY FEES	23.50
03/03/2023	19274	TDS	TDS TELECOM	TDS TELECOM	TELEPHONE AND INTERNET CHARGES	693.85
03/03/2023	19275	QUILL	QUILL	QUILL	COPY PAPER	34.98
03/03/2023	19276	PIE & G	PRESQUE ISLE ELECTRIC & GA	PRESQUE ISLE ELECTRIC & GA	ELECTRIC SERVICE	1,648.72
03/03/2023	19277	DEP	MICHIGAN DEPARTMENT OF TRE	MICHIGAN DEPARTMENT OF TRE	WITHOLDING LATE FINE PENALTY	167.84
03/03/2023	19278	CITZ CARD	CARDMEMBER SERVICE-CITZENS	CARDMEMBER SERVICE-CITZENS	CREDIT CARD CHARGES - SEE DETAILS	222.67
03/15/2023	19279	BRENT	BRENT SHARPE CONSTRUCTION	BRENT SHARPE CONSTRUCTION	SNOW REMOVAL AND EQUIP USAGE - AI	350.00
03/15/2023	19280	MTA	MICHIGAN TOWNSHIPS ASSOCIA	MICHIGAN TOWNSHIPS ASSOCIA	MTA CONFERENCE REG	780.00
03/15/2023	19281	ST. IGNACE	ST. IGNACE NEWS	ST. IGNACE NEWS	PC ADVERTISEMENT	139.88
03/15/2023	19282	MTA	MICHIGAN TOWNSHIPS ASSOCIA	MICHIGAN TOWNSHIPS ASSOCIA	PAYROLL WEBINAR	25.00
03/15/2023	19283	BLOOM	BLOOM SLUGGETT MORGAN	BLOOM SLUGGETT MORGAN	ATTORNEY FEES	540.50
03/15/2023	19284	CITZ CARD	CARDMEMBER SERVICE-CITZENS	CARDMEMBER SERVICE-CITZENS	CREDIT CARD CHARGES - WAGNER RM B	551.57
03/15/2023	19285	MTSC	ELIZABETH ZABIK	ELIZABETH ZABIK	SUPPLIES FOR SENDING ASSESSMENTS	862.95
03/15/2023	19286	TOM	TOM WYBRANOWSKI	TOM WYBRANOWSKI	REIMBURSEMENT FOR IMAS MEETING	179.18

CNBGI TOTALS: 63,254.59
 Total of 16 Checks: 0.00
 Less 0 Void Checks: 0.00
 Total of 16 Disbursements: 63,254.59

CASH SUMMARY BY FUND FOR BOIS BLANC TOWNSHIP

FROM 02/01/2023 TO 02/28/2023
 FUND: 101 206 207 226 295 594
 CASH ACCOUNTS

Fund	Description	Beginning Balance 02/01/2023	Total Debits	Total Credits	Ending Balance 02/28/2023
101	GENERAL FUND	311,833.26	15,550.19	12,470.97	314,912.48
206	FIRE FUND	234,193.67	30,993.16	6,199.62	258,987.21
207	LAW FUND	159,504.55	5,982.66	47.14	165,440.07
226	TRANSFER STATION FUND	117,624.22	4,511.42	487.65	121,647.99
295	AIRPORT FUND	300,312.13	7,084.91	3,298.86	304,098.18
594	MARINA FUND	366,630.85	9,298.03	1,780.14	374,148.74
	TOTAL - ALL FUNDS	1,490,098.68	73,420.37	24,284.38	1,539,234.67