

Approved 7/12/23

BOIS BLANC TOWNSHIP
Regular Meeting
June 14, 2023
Bois Blanc Township Hall

Meeting was called to order at 7:00 pm Supervisor Brent Sharpe

Pledge of Allegiance

Present: Diane Akright, Brent Sharpe, Anne Kennedy, Tom Wybranowski, Keri Viers
Agenda was reviewed and accepted.

Minutes were submitted to all board members prior to the meeting. Motion was made by T Wybranowski, 2nd by K Viers to accept minutes for 5/15/23 as submitted. Roll call vote: Ayes: A Kennedy, B Sharpe, D Akright, T Wybranowski, K Viers Nays: none
Motion 2023-041 carried.

Treasurer's report was read.

Budget Amendment: None

Motion was made by K Viers, 2nd by T Wybranowski to pay the bills as submitted. Roll call vote: Ayes: A Kennedy, B Sharpe, D Akright, T Wybranowski, K Viers Nays: none **Motion 2023-042 carried.**

Department Reports:

Airport: No report

Fire: No report

Marina: Things are picking up at the Marina and expectation is it will get busier over the next few weeks. Some maintenance to do but things are going well. A request from the Harbor Commission was received to have a formal "policy" for use of the South Ramp. Discussion. A policy for use by Plaunt Transportation for deliveries not capable of being able to be delivered on the North Ramp was submitted for approval. A secondary policy for other carriers without a lease, including a rate will be investigated (we may have one) and verified or completed at a future meeting. Motion was made by D Akright, 2nd by K Viers to approve the policy as written (attached) specific to Plaunt Transportation usage. Roll call vote: Ayes: A Kennedy, B Sharpe, D Akright, T Wybranowski, K Viers Nays: none **Motion 2023-043 carried.**

A proposal was made for the cameras at the Marina, involving usage, licensing, updating if necessary and availability for public viewing. Discussion. The decision was made to move the issue back to the Harbor Commission for review and discussion.

Law:

Cemetery: Missy updated the board regarding clean up efforts and general cemetery schedules.

On May 30th a text was received regarding last years request for disinterment. A copy of that text along with an attorney opinion to the matter has been given to each board member. All communications were reviewed and discussed. Motion was made by D Akright, 2nd by T Wybranowski to respond to Ms Cook and include our attorney opinion correspondence, acknowledging that our decision from last year still stands. Roll call vote: Ayes: A Kennedy, B Sharpe, D Akright, T Wybranowski, K Viers Nays: none
Motion 2023-044 carried.

We have another request from a family member of someone buried in the cemetery to "turn" the headstone as it was originally placed the wrong direction as we are a "Sunrise Cemetery". Discussion. Motion was made by D Akright, 2nd by K Viers to accommodate the request to reposition the stone as long as township employees do the work and Missy coordinates it. Roll call vote: Ayes: A Kennedy, B Sharpe, D Akright, T Wybranowski, K Viers Nays: none **Motion 2023-045 carried.**

Cemetery will be in need of Cedar posts and rails for some repair/expansion. We will clarify the number of posts and rails needed as well as size. Brent will see if he has anything available. We may make a post to alert everyone that if they are doing any clearing and have cedar an acceptable size to consider donating.

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Parks and Rec: Parks and Rec "Park Rules" for Bright Waters Park was reviewed. A line will be added to clarify the park will be open for 4th of July fireworks viewing.

Email from the association was received regarding the Gibson Park property next to the school. Discussion. A response indicating that in the event the school can no longer exist, the township will accept ownership and responsibility of the park as long as it can be transmitted with a clean title.

UP Engineering feasibility study measurements have been completed and we are awaiting drawings/recommendations for a more permanent pier that our skid pier can work off of.

P&R is working on a spark grant application for a project at Lake Mary. Project description was submitted to board members to include clearing and installation of Liedel Landing, fixing the road to the Lake Mary Park/Campground and expansion of two additional camp sites. Discussion. Questions were raised as to whether this needs to go to Planning/Zoning for prior approval. Tom will look into it from a zoning perspective.

Planning: Public hearing regarding the Master Plan went well. More conversations were around specific zoning issues. Next weeks meeting they will move the Master Plan along and start looking at specific ordinances.

Transfer Station: Everything going ok. Can we look at raising the price for hide-a-beds to \$30. Couches are \$20 and Hide-a-beds are heavier. We also need to change the hours on the sign by the road. Motion was made by K Viers, 2nd by D Akright to raise the price on Hide-a-bed disposal to \$30. Roll call vote: Ayes: A Kennedy, B Sharpe, D Akright, T Wybranowski, K Viers Nays: none **Motion 2023-046 carried.**

Zoning: Have had one new application for zoning for building a new home. Several calls however with questions. At the planning meeting there was a lot of discussion about trailers. Cliff did a revision on this policy back in 2018. Estimated cost for review by the attorney would be \$1000. Recommendation is that zoning and planning look it all over first and make their thoughts clear, before sending things to the attorney for review.

Maintenance: Most work is being done primarily on weekends and evenings. Rick asked that his contact information be sent to the dept. heads in case they have maintenance issues come up that need addressed.

Health Committee: Tele-Med equip delivered as well as a new sign. Not sure of any additional info.

Old Business:

Through the Fence Agreement: Communications from Greg Shannon and his attorney were reviewed. They had two specific points of contention with the previous document. Motion was made by K Viers, 2nd by D Akright to change #5 as requested and state that #1 is non-negotiable. The board has no jurisdiction to change what is mandated by MDOT Aeronautics and FAA. A letter to that extent will be sent in response. Roll call vote: Ayes: A Kennedy, B Sharpe, D Akright, T Wybranowski, K Viers Nays: none **Motion 2023-047 carried.**

Additional 3 DNR parcels for Nichols Park: DNR has responded with a purchase price of \$10,500. The Parks and Rec committee has reviewed. We brought in enough funds from our initial fund raiser to cover the purchase and would like to move forward with board approval. Motion was made by D Akright, 2nd by Tom Wybranowski to purchase the additional 3 lakefront pieces for \$10,500. Roll call vote: Ayes: A Kennedy, B Sharpe, D Akright, T Wybranowski, K Viers Nays: none **Motion 2023-048 carried.**

PIE&G land request: Update was given as to the status of the land the current PIE&G building resides on. Once the new building is built, the old building could most likely continue under the land use contract with the DNR but under the township. In the meantime, PIE&G is looking for a copy of a contract with the township regarding the property by the airport. Proposed contract was presented for review. Discussion. We will need a "property description" for the area that will be under contract with PIE&G. Motion was made by D Akright, 2nd by K Viers to accept the proposed contract and send it out to legal for review. Roll call vote: Ayes: A Kennedy, B Sharpe, D Akright, T Wybranowski, K Viers Nays: none **Motion 2023-049 carried.**

Zoning Complaint Form: Motion was made by D Akright and 2nd by A Kennedy to adopt the use of the proposed form and make it available on our website. Roll call vote: Ayes: A Kennedy, B Sharpe, D Akright, T Wybranowski, K Viers Nays: none **Motion 2023-050 carried.** Complaints must be signed.

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Request was made for the Clerk to attend a meeting in Sault Ste Marie with the Board of Elections regarding the changes from proposal 2. Motion was made by A Kennedy, 2nd by K Viers to approve travel expenses necessary for Clerk Akright to attend. Roll call vote: Ayes: A Kennedy, B Sharpe, D Akright, T Wybranowski, K Viers Nays: none **Motion 2023-051 carried.**

Public Comment:

Melissa Freye – voiced concerns regarding speeding on the island. She would like to see more tickets being issued. Discussion. A grant request is being submitted to the Foundation for a speed monitoring devise.

Clover – had a question regarding Cemetery burials. To clarify: The Cemetery is a “Natural Preserve Cemetery” meaning we will not remove trees just to accommodate a burial. This makes it very difficult to find acceptable locations for full casket burials. Because we do not want to mandate cremation burials only, when we lay out the new section we will designate a small area to be cleared and used for full casket burials only. We will do our best to accommodate needs with existing sales.

New Business:

MTA training package: Discussion about purchasing as a package, or purchasing specific training as needed. Decided to monitor this year as we go forward.

Website policy was submitted by A Kennedy for board review. Important to have employee’s and dept. heads to look at the website and report any inaccuracy’s so they can be corrected. This also notes importance of meeting information to be submitted in a timely fashion (Changes & Specials). Motion was made by D Akright, 2nd by A Kennedy that we adopt the website policy and distribute to all boards and committees. Roll call vote: Ayes: A Kennedy, B Sharpe, D Akright, T Wybranowski, K Viers Nays: none **Motion 2023-052 carried.**

Diane will distribute the “policy” to the department and committee heads and board members.

Buying Group OMNIA : Opportunity to join their Master Intergovernmental Cooperative – Motion was made by K Viers, 2nd by T Wybranowski that we approve joining the OMNIA buying group at no charge. Roll call vote: Ayes: A Kennedy, B Sharpe, D Akright, T Wybranowski, K Viers Nays: none **Motion 2023-053 carried.**

Tom Wybranowski gave a short summary of the recent PIE&G liaison meeting.

Correspondence and Meetings :

There being no further business, the meeting was closed at 8:46 pm

Respectfully Submitted,

Diane M Akright , Bois Blanc Township Clerk

CASH SUMMARY BY FUND FOR BOIS BLANC TOWNSHIP
 FROM 05/01/2023 TO 05/31/2023
 FUND: 101 206 207 226 295 594
 CASH ACCOUNTS

Fund	Description	Beginning Balance 05/01/2023	Total Debits	Total Credits	Ending Balance 05/31/2023
101	GENERAL FUND	289,631.05	28,960.00	11,724.68	306,866.37
206	FIRE FUND	287,652.64	0.00	6,768.65	280,883.99
207	LAW FUND	186,013.88	0.00	1,693.72	184,320.16
226	TRANSFER STATION FUND	137,415.26	879.00	2,488.84	135,805.42
295	AIRPORT FUND	319,026.25	110.00	1,351.08	317,785.17
594	MARINA FUND	354,463.00	11,340.00	2,403.58	363,399.42
	TOTAL - ALL FUNDS	1,574,202.08	41,289.00	26,430.55	1,589,060.53

Bank CNBG1 GENERAL CHECKING ACCOUNT

Check Date	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
06/01/2023	19331	T BOULAN	THOMAS M BOULAN II	THOMAS M BOULAN II	DEPOSIT FOR STONEMORK - BRIGHT WA	700.00
06/13/2023	19334	AIRGAS2	AIRGAS USA, LLC	AIRGAS USA, LLC	OXY CYL RENTAL	52.85
06/13/2023	19335	BLARNEY	BLARNEY CASTLE OIL CO	BLARNEY CASTLE OIL CO	E10 GASOHOIL (70.2 GAL)	208.90
06/13/2023	19336	BLOOM	BLOOM SLUGGETT MORGAN	BLOOM SLUGGETT MORGAN	ATTORNEY FEES	1,296.00
06/13/2023	19337	CHAR	CHAR MCLAREN	CHAR MCLAREN	LAW HOUSING JULY 2023	800.00
06/13/2023	19338	CVIERS	CHRIS VIERS	CHRIS VIERS	CELL PHONE STIPEND JUNE & JULY	80.00
06/13/2023	19339	CITZ CARD	ELAN FINANCIAL SERVICES	ELAN FINANCIAL SERVICES	CREDIT CARD CHARGES	712.32
06/13/2023	19340	HUTCHINSON	JAMES HUTCHINSON	JAMES HUTCHINSON	SUPPLIES FOR PARKING INVOICING	119.98
06/13/2023	19341	MACKINACDE	MACKINAC REGISTER OF DEEDS	MACKINAC REGISTER OF DEEDS	REGISTRATION OF DEED FOR NICHOLS	30.00
06/13/2023	19342	MN ST AUTO	MAIN STREET AUTOMOTIVE	MAIN STREET AUTOMOTIVE	MAINT AND REPAIRS 2012 RESCUE VEH	3,125.69
06/13/2023	19343	MISC	MARK BABCOCK & TERRY RADIO	MARK BABCOCK & TERRY RADIO	RETURN OF WAGNER ROOM DEPOSIT	400.00
06/13/2023	19344	MTA	MICHIGAN TOWNSHIPS ASSOCIA	MICHIGAN TOWNSHIPS ASSOCIA	ANNUAL DUES 7/1/23-6/30/24	628.41
06/13/2023	19345	MISC	MIKE ENGLISH	MIKE ENGLISH	CPR CERTIFICATION INSTRUCTIONS -	300.00
06/13/2023	19346	RADALA	PHIL RADALA	PHIL RADALA	EQUIPMENT RENTAL - MARINA	300.00
06/13/2023	19347	CURTIS	PLAUNT CONSTRUCTION CO	PLAUNT CONSTRUCTION CO	TIRE SERVICE - LAW TRUCK - REPLAC	200.00
06/13/2023	19348	PLAUNT	PLAUNT TRANSPORTATION	PLAUNT TRANSPORTATION	TRANSPORTATION CHARGES	1,095.83
06/13/2023	19349	PIE & G	PRESQUE ISLE ELECTRIC & GA	PRESQUE ISLE ELECTRIC & GA	ELECTRIC SERVICES	755.62
06/13/2023	19350	RICK NAV	RICKY NAVARRE	RICKY NAVARRE	MAINT MILEAGE - MAY 2023	61.50
06/13/2023	19351	TDS	TDS TELECOM	TDS TELECOM	CLINIC TELEPHONE CHARGES	732.26
06/13/2023	19352	VC3	VC3, INC	VC3, INC	ANNUAL SERVICE CONTRACT IT RIGHT	3,195.00
06/13/2023	19353	WELD	WELD-TECH UNLIMITED INC	WELD-TECH UNLIMITED INC	FLAG POLE REPAIRS - MARINA	350.00

CNBG1 TOTALS:
 Total of 21 Checks: 15,144.36
 Less 0 Void Checks: 0.00
 Total of 21 Disbursements: 15,144.36

South Ramp Usage – Policy A

On recommendation of the Harbor Commission, we the Bois Blanc Township Board would like to initiate a policy for use of the South Ramp by Plaunt Transportation when needed for large deliveries. This policy will require prior request for use by Plaunt Transportation be submitted to the Harbor Master so he can assure everything is in working order and coordinate any necessary notifications and logistics. We recommend that request be placed with a minimum of 24 hour notice.

In an emergency situation, that minimum notification may be waived and in the event the Harbor Master is not available, the Chairman of the Harbor Commission or the Township Supervisor may be contacted.

It is recommended that the Harbor Master, (or his assignee in his absence) shall be present for the South Ramp usage.

This policy is to go into effect immediately upon a confirming vote of the Bois Blanc Township Board.

Submitted for approval 6/14/23 by Diane Akright.

Seconded by Keri Viers

Roll call vote:

Anne Kennedy Y or N

Tom Wybranowski Y or N

Brent Sharpe Y or N

Keri Viers Y or N

Diane Akright Y or N

Bois Blanc Township Website Policy

The Township of Bois Blanc owns and controls the Bois Blanc Township official website located at <http://www.boisblanctownship.org>. The purpose of the website is to provide information of the Township's choosing to the public in order to conduct the Township's business, advise the public of useful and practical information and promote the Township's purposes as guided by the Township Board.

To keep the website information current and accurate, updates are necessary in an ongoing basis.

All employees, managers, board, commission and committee members are encouraged to subscribe to the website and report any inaccuracies and outdated information observed and report them to Township Board members. This is easily done through "Contact Us" on the home page or calling the Township office at 231-634-7275.

The annual meeting schedules for the Township Board, Planning Commission, Harbor Commission and Parks & Recreation Committee are set and published at the beginning of the year.

When these annually scheduled meetings are cancelled or changed or when special meetings or public hearings are added, it is the responsibility of the head of the board, committee or commission to notify either the Township Clerk or Treasurer in a timely manner to fulfill the requirements of the Open Meetings Act regarding meeting notices and be published to the Townships website.