

Approved 1/10/24

BOIS BLANC TOWNSHIP
Regular Meeting
November 8, 2023
Bois Blanc Township Hall

Meeting was called to order at 5:00 pm by Supervisor, Brent Sharpe

Pledge of Allegiance

Present: Anne Kennedy, Tom Wybranowski, Diane Akright, & Brent Sharpe Absent: Keri Viers

Others in attendance: Ginger Canup, Rob Cochran, Dave Barnet, Richard Berger, Rick Navarre, Brandon Schlund, Clover Schlund

Agenda was approved with one addition.

Minutes were submitted to all board members in advance. Motion was made by T Wybranowski, 2nd by D Akright to accept minutes for Oct 11, 2023 as submitted. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: K Viers **Motion 2023-089 carried.**

Treasurer's report was read.

Budget Amendment: The attached budget amendments were submitted for approval.

Motion was made by A Kennedy, 2nd by T Wybranowski to approve the Airport Budget Amendment as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe & D Akright Nays: none Absent: K Viers **Motion 2023-090 carried.**

Motion was made by T Wybranowski, 2nd by A Kennedy to approve the Law Budget Amendment as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe & D Akright Nays: none Absent: K Viers **Motion 2023-091 carried.**

Motion was made by T Wybranowski, 2nd by D Akright to approve the General Budget Amendment to move from contingency as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe & D Akright Nays: none Absent: K Viers **Motion 2023-092 carried.**

Motion was made by T Wybranowski, 2nd by D Akright to increase the Streets/Project Costs budgeted amount by \$8,601.00 as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe & D Akright Nays: none Absent: K Viers **Motion 2023-093 carried.**

Motion was made by A Kennedy, 2nd by T Wybranowski to pay the bills as submitted. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: K Viers **Motion 2023-0094 carried.**

Department Reports:

Airport: Chris Viers could not be at the meeting, but reported that there was nothing new going on.

Fire: The new furnaces in the Fire Barn have been installed and are working.

Marina: Some winterization has been done. The Harbor Master position is still open and posted. The next Harbor Commission meeting is this Saturday.

Law: No report.

Cemetery: Nothing new.

Parks and Rec: An e-mail was received from Ginger Canup regarding the decisions of the board made at the special meeting of Oct 27, 2023 in light of new information she was presenting to the board. A motion was made by A Kennedy, 2nd by T Wybranowski to reconsider the bids submitted. Motion was on the floor, so discussion could take place. There was discussion regarding licensing

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requirements and current licenses held by BBI Lumber Mills and Land Services. An e-mail from Evanne Lehrke (LMAS Health Dept) was also shared and discussed for greater explanation. A motion was made by A Kennedy, 2nd by T Wybranowski to rebid the North Shore project in the spring with a 60-day completion time. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: K Viers **Motion 2023-0095 carried.**

Dates will depend on frost laws etc. The Lake Mary Road project discussed will be reviewed at budget time.

Planning: No report

Transfer Station: Everything is good. Last truck of the year is already scheduled. Rich would like to post an "end date" for large items as we have in the past. Calendar was referred to and 11/24/23 was decided on. Diane will post and laminate 2 notices for the transfer station.

A quote was submitted from Arrow Signs to create a printed aluminum sign to update the existing Transfer Station sign hours/days. Motion was made by T Wybranowski, 2nd by A Kennedy to accept the quote. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: K Viers **Motion 2023-0096 carried.**

Zoning: Been very quiet. One new application.

Maintenance: Floors in the Wagner Room have been cleaned and waxed. Lights outside the township have been fixed so we now have lighting after dark again. He was asked to see if we could get some signage on the Flag drop box and maybe post something to get the word out. Diane will laminate a couple of signs to be put on the box.

Health Committee: Supposed to be having a meeting, but a date/time is not set yet.

Old Business:

Bernath/Sabuda letter: A response was received from LMAS. Diane will draft a response to the Sept 9th letter and distribute to the board for review before sending to the Bernath and Sabuda families.

PIE&G contract update: The contract was sent to Tom Sobeck with PIE&G. A conversation took place prior, explaining our desire to take over the building by the Marina and some of the reasons why. Tom called me back in follow up and suggested we all try to sit down together and discuss in the spring. They feel they still have a need for the building at the Marina and yet they understand our desire to utilize it for expansion. Motion was made by D Akright, 2nd by T Wybranowski to tale the finalization of the contract until spring. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: K Viers **Motion 2023-0097 carried.**

An e-mail from Bloom Sluggett, PC was shared regarding Michigan Law (MCL 259.156 et seq) pertaining to removing trees from approach protection areas, along with 2 letter templates. It is suggested that we identify the adjacent land owners to the airport that this law might pertain to and 1) send them a pro-active letter letting them know about the requirements of the law. We should then prepare a written policy and action plan in the event that trees are identified in the future that need to be removed. The second letter would come into play at that time.

When Chris returns, he can help identify what land owners should receive letter 1 now and start developing a written plan to be added to the airport procedures for the future.

Public Comment:

Rick mentioned that the FD flag is always up, but should then be lighted. We should look into a flagpole light for the flag that would mount on the top of the pole and shine down.

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New Business:

We were approached by a township resident that they heard of the DNR coming to remove some items from our museum as they were found on state land and are state property. This has been confirmed, and although it is true that the artifacts do belong to the State of Michigan, it may be helpful if the township sends a letter to encourage an agreement to be negotiated that would allow the items to be returned on loan to our museum as the items were found here and directly relate to Bois Blanc Island. Motion was made by D Akright, 2nd by A Kennedy to send a letter to the appropriate people within the DNR supporting the return of items to our museum. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: K Viers **Motion 2023-0098 carried.**

In order to secure a quorum, it is necessary to move the date for the December General Meeting. Motion was made by D Akright, 2nd by A Kennedy to move the December General meeting to Tuesday, December 19th @ 5:00pm. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: K Viers **Motion 2023-0099 carried.**

Correspondence and Meetings :

There being no further business, the meeting was closed at 5:51 pm

Respectfully Submitted,

Diane M Akright , Bois Blanc Township Clerk

CASH SUMMARY BY FUND FOR BOIS BLANC TOWNSHIP

FROM 10/01/2023 TO 10/31/2023
FUND: 101 206 207 226 295 594

CASH ACCOUNTS

Fund	Description	Beginning	Total	Total	Ending
		Balance 10/01/2023	Debits	Credits	Balance 10/31/2023
101	GENERAL FUND	230,174.38	61,665.78	15,344.63	276,495.53
206	FIRE FUND	266,255.62	5,981.94	15,773.88	256,463.68
207	LAW FUND	171,657.79	16,051.56	32,260.91	155,448.44
226	TRANSFER STATION FUND	128,197.71	3,342.21	7,174.56	124,365.36
295	AIRPORT FUND	304,065.65	8,671.79	18,506.25	294,231.19
594	MARINA FUND	354,686.36	4,184.23	7,713.03	351,157.56
TOTAL - ALL FUNDS		1,455,037.51	99,897.51	96,773.26	1,458,161.76

Read

BUDGET AMENDMENTS (11-8-23)

AIRPORT

Move 297.70 from Capital Outlay to:

Operating Supplies \$160.15

Transportation \$137.55

LAW

Move \$3253.42 from contingency to:

Maint Wages: \$167.87

Transportation: \$1831.67

Repairs: \$1253.88

GENERAL

Move \$4843.51 from contingency to:

Software Support \$765

Repairs \$4087.51

Increase the budget line for Streets/Project Costs by \$8,601.00 to reflect the additional matched grant county road projects we did this year.

11/08/2023 01:44 PM
User: CLERK
DB: Boblio

CHECK REGISTER FOR BOIS BLANC TOWNSHIP
CHECK NUMBERS 19481 - 19509

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Check Date	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount	S
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10/23/2023	19481	AGP	AMERICAN GAS PRODUCTS		PROPANE - FIRE BARN	1,235.80	0
10/23/2023	19482	CVIERS	CHRIS VIERS		CELL PHONE STIPEND - OCT	40.00	0
10/23/2023	19483	HALLS	HALL'S SERV-ALL		PUMPING OF OUTHOUSES - MARINA	575.00	0
10/23/2023	19484	HUTSON	HUTSON, INC		GPS MAPPING AND SATELLITE FEES FOR	5,702.00	0
10/23/2023	19485	HN ST AUTO	MAIN STREET AUTOMOTIVE		DODGE PLOW TRUCK - REPAIRS & MAINT	1,982.43	0
10/23/2023	19486	MERCHANT	MERCHANT EXC. & SEPTIC SER		PORTA JOHN RENTAL AND TS PUMP	620.00	0
10/23/2023	19487	MISC	NORDMAN-CHRISTIAN FUNERAL		REFUND BURIAL RIGHTS - VICTOR BAB	100.00	0
10/23/2023	19488	STRAIT MEC	STRAITS MECHANICAL		DEPOSIT FOR FURNACE INSTALLATION	4,837.50	0
10/31/2023	19489	UPBA	UP ENGINEERS & ARCHITECTS		FINAL BILLING ON CHEBOYGAN RIVER	1,950.00	0
10/31/2023	19490	AKRIGHT D	DIANE AKRIGHT		AIRPORT MAINT. MILEAGE	102.18	0
10/31/2023	19494	CVIERS	CHRIS VIERS		REFUND OF AIRPORT PARKING PER MAN	52.40	0
10/31/2023	19495	BALBAUGH	DONALD BALBAUGH		CREDIT CARD CHARGES - SEE BELOW	50.00	0
10/31/2023	19496	CITY CARD	ELIAN FINANCIAL SERVICES		ELECTRIC BILL FOR OCTOBER	655.47	0
10/31/2023	19497	PIE & G	PRESQUE ISLE ELECTRIC & GA		BALANCE CONSULTANT FEE	944.09	0
10/31/2023	19498	DEUEL	RICHARD DEUEL		OCTOBER MAINTENANCE MILEAGE	200.00	0
10/31/2023	19499	RICK NAV	RICKY NAVARE		TOWNSHIP BACKUP GENERATOR ANNUAL	125.00	0
10/31/2023	19500	SOVA	STATE OF MICHIGAN - MDOT		AIRPORT LICENSE FEE	485.00	0
10/31/2023	19501	MDOT	TOM WYBRANOWSKI		ZONING MILEAGE	50.00	0
10/31/2023	19502	TOM	AMANDA THOMAS		REIMBURSEMENT OF BURIAL RIGHTS SO	22.93	0
11/08/2023	19503	MISC	BLARNEY CASTLE OIL CO		GASCHOL E-10 LAM/FIRE	100.00	0
11/08/2023	19504	CHAR	CHAR MCILAREN		DECEMBER 2023 LAW RENTAL	297.26	0
11/08/2023	19505	EGLE	EGLE		2024 ANNUAL NONCOMMUNITY PUBLIC W	800.00	0
11/08/2023	19506	GEL	GEL ENVIRONMENTAL USA INC		TRASH REMOVAL 10/26/23	171.92	0
11/08/2023	19507	TDS	TDS TELECOM		TELEPHONE AND INTERNET CHARGES	1,731.16	0
11/08/2023	19508	UPBA	UP ENGINEERS & ARCHITECTS		BALANCE ON FEASIBILITY STUDY - BW	692.86	0
11/08/2023	19509	UPBA	UP ENGINEERS & ARCHITECTS			4,000.00	0

CNBI TOTALS:

Total of 26 Checks:
Less 0 Void Checks:

Total of 26 Disbursements:

27,523.00
0.00
27,523.00

m
P.K.
10-20-23
all done