

Unapproved

BOIS BLANC TOWNSHIP
Regular Meeting
November 8, 2023
Bois Blanc Township Hall

Meeting was called to order at 5:00 pm by Supervisor, Brent Sharpe

Pledge of Allegiance

Present: Anne Kennedy, Tom Wybranowski, Diane Akright, & Brent Sharpe Absent: Keri Viers

Others in attendance: Ginger Canup, Rob Cochran, Dave Barnet, Richard Berger, Rick Navarre, Brandon Schlund, Clover Schlund

Agenda was approved with one addition.

Minutes were submitted to all board members in advance. Motion was made by T Wybranowski, 2nd by D Akright to accept minutes for Oct 11, 2023 as submitted. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: K Viers
Motion 2023-089 carried.

Treasurer's report was read.

Budget Amendment: The attached budget amendments were submitted for approval.

Motion was made by A Kennedy, 2nd by T Wybranowski to approve the Airport Budget Amendment as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe & D Akright Nays: none Absent: K Viers **Motion 2023-090 carried.**

Motion was made by T Wybranowski, 2nd by A Kennedy to approve the Law Budget Amendment as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe & D Akright Nays: none Absent: K Viers **Motion 2023-091 carried.**

Motion was made by T Wybranowski, 2nd by D Akright to approve the General Budget Amendment to move from contingency as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe & D Akright Nays: none Absent: K Viers **Motion 2023-092 carried.**

Motion was made by T Wybranowski, 2nd by D Akright to increase the Streets/Project Costs budgeted amount by \$8,601.00 as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe & D Akright Nays: none Absent: K Viers **Motion 2023-093 carried.**

Motion was made by A Kennedy, 2nd by T Wybranowski to pay the bills as submitted. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: K Viers **Motion 2023-0094 carried.**

Department Reports:

Airport: Chris Viers could not be at the meeting, but reported that there was nothing new going on.

Fire: The new furnaces in the Fire Barn have been installed and are working.

Marina: Some winterization has been done. The Harbor Master position is still open and posted. The next Harbor Commission meeting is this Saturday.

Law: No report.

Cemetery: Nothing new.

Parks and Rec: An e-mail was received from Ginger Canup regarding the decisions of the board made at the special meeting of Oct 27, 2023 in light of new information she was presenting to the board. A motion was made by A Kennedy, 2nd by T Wybranowski to reconsider the bids submitted. Motion was on the floor, so discussion could take place. There was discussion regarding licensing

Unapproved

requirements and current licenses held by BBI Lumber Mills and Land Services. An e-mail from Evanne Lehrke (LMAS Health Dept) was also shared and discussed for greater explanation. A motion was made by A Kennedy, 2nd by T Wybranowski to rebid the North Shore project in the spring with a 60-day completion time. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: K Viers **Motion 2023-0095 carried.**

Dates will depend on frost laws etc. The Lake Mary Road project discussed will be reviewed at budget time.

Planning: No report

Transfer Station: Everything is good. Last truck of the year is already scheduled. Rich would like to post an "end date" for large items as we have in the past. Calendar was referred to and 11/24/23 was decided on. Diane will post and laminate 2 notices for the transfer station.

A quote was submitted from Arrow Signs to create a printed aluminum sign to update the existing Transfer Station sign hours/days. Motion was made by T Wybranowski, 2nd by A Kennedy to accept the quote. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: K Viers **Motion 2023-0096 carried.**

Zoning: Been very quiet. One new application.

Maintenance: Floors in the Wagner Room have been cleaned and waxed. Lights outside the township have been fixed so we now have lighting after dark again. He was asked to see if we could get some signage on the Flag drop box and maybe post something to get the word out. Diane will laminate a couple of signs to be put on the box.

Health Committee: Supposed to be having a meeting, but a date/time is not set yet.

Old Business:

Bernath/Sabuda letter: A response was received from LMAS. Diane will draft a response to the Sept 9th letter and distribute to the board for review before sending to the Bernath and Sabuda families.

PIE&G contract update: The contract was sent to Tom Soback with PIE&G. A conversation took place prior, explaining our desire to take over the building by the Marina and some of the reasons why. Tom called me back in follow up and suggested we all try to sit down together and discuss in the spring. They feel they still have a need for the building at the Marina and yet they understand our desire to utilize it for expansion. Motion was made by D Akright, 2nd by T Wybranowski to tale the finalization of the contract until spring. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays:none Absent: K Viers **Motion 2023-0097 carried.**

An e-mail from Bloom Sluggett, PC was shared regarding Michigan Law (MCL 259.156 et seq) pertaining to removing trees from approach protection areas, along with 2 letter templates. It is suggested that we identify the adjacent land owners to the airport that this law might pertain to and 1) send them a pro-active letter letting them know about the requirements of the law. We should then prepare a written policy and action plan in the event that trees are identified in the future that need to be removed. The second letter would come into play at that time.

When Chris returns, he can help identify what land owners should receive letter 1 now and start developing a written plan to be added to the airport procedures for the future.

Public Comment:

Rick mentioned that the FD flag is always up, but should then be lighted. We should look into a flagpole light for the flag that would mount on the top of the pole and shine down.

Unapproved

New Business:

We were approached by a township resident that they heard of the DNR coming to remove some items from our museum as they were found on state land and are state property. This has been confirmed, and although it is true that the artifacts do belong to the State of Michigan, it may be helpful if the township sends a letter to encourage an agreement to be negotiated that would allow the items to be returned on loan to our museum as the items were found here and directly relate to Bois Blanc Island. Motion was made by D Akright, 2nd by A Kennedy to send a letter to the appropriate people within the DNR supporting the return of items to our museum. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: K Viers **Motion 2023-0098 carried.**

In order to secure a quorum, it is necessary to move the date for the December General Meeting. Motion was made by D Akright, 2nd by A Kennedy to move the December General meeting to Tuesday, December 19th @ 5:00pm. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: K Viers **Motion 2023-0099 carried.**

Correspondence and Meetings :

There being no further business, the meeting was closed at 5:51 pm

Respectfully Submitted,

Diane M Akright , Bois Blanc Township Clerk

CASH SUMMARY BY FUND FOR BOIS BLANC TOWNSHIP

FROM 10/01/2023 TO 10/31/2023
 FUND: 101 206 207 226 295 594
 CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2023	Total Debits	Total Credits	Ending Balance 10/31/2023
101	GENERAL FUND	230,174.38	61,665.78	15,344.63	276,495.53
206	FIRE FUND	266,255.62	5,981.94	15,773.88	256,463.68
207	LAW FUND	171,657.79	16,051.56	32,260.91	155,448.44
226	TRANSFER STATION FUND	128,197.71	3,342.21	7,174.56	124,365.36
295	AIRPORT FUND	304,065.65	8,671.79	18,506.25	294,231.19
594	MARINA FUND	354,686.36	4,184.23	7,713.03	351,157.56
	TOTAL - ALL FUNDS	1,455,037.51	99,897.51	96,773.26	1,458,161.76

Check

BUDGET AMENDMENTS (11-8-23)

AIRPORT

Move 297.70 from Capital Outlay to:

Operating Supplies \$160.15

Transportation \$137.55

LAW

Move \$3253.42 from contingency to:

Maint Wages: \$167.87

Transportation: \$1831.67

Repairs: \$1253.88

GENERAL

Move \$4843.51 from contingency to:

Software Support \$765

Repairs \$4087.51

Increase the budget line for Streets/Project Costs by \$8,601.00 to reflect the additional matched grant county road projects we did this year.

Check Date	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
10/23/2023	19481	AGR	AMERICAN GAS PRODUCTS	AMERICAN GAS PRODUCTS	PROPANE - FIRE BARN	1,235.80
10/23/2023	19482	CVTERS	CHRIS VIERS	CHRIS VIERS	CELL PHONE STIPEND - OCT	40.00
10/23/2023	19483	HALLIS	HALLI'S SERV-ALL	HALLI'S SERV-ALL	PUMPING OF OUTHOUSES - MARTINA	575.00
10/23/2023	19484	HUTSON	HUTSON, INC	HUTSON, INC	GPS MAPPING AND SATELLITE FEES FOR	5,702.00
10/23/2023	19485	MN ST AUTO	MAIN STREET AUTOMOTIVE	MAIN STREET AUTOMOTIVE	DODGE PLOW TRUCK - REPAIRS & MAIN	1,982.43
10/23/2023	19486	MERCHANT	MERCHANT EXC. & SEPTIC SER	MERCHANT EXC. & SEPTIC SER	PORTA JOHN RENTAL AND TS PUMP	620.00
10/23/2023	19487	MISC	NORDDMAN-CHRISTIAN FUNERAL	NORDDMAN-CHRISTIAN FUNERAL	RETURN BURIAL RIGHTS - VICTOR BAB	100.00
10/23/2023	19488	STRAIT MEC	STRAITS MECHANICAL	STRAITS MECHANICAL	DEPOSIT FOR FURNACE INSTALLATION	4,837.50
10/23/2023	19489	UPEA	UP ENGINEERS & ARCHITECTS	UP ENGINEERS & ARCHITECTS	FINAL BILLING ON CHEBOYGAN RIVER	1,950.00
10/24/2023	19490	AKRIGHT D	DIANE AKRIGHT	DIANE AKRIGHT	MIAGE FOR 10/18 - ELECTTON TRAIN	102.18
10/31/2023	19494	CVTERS	CHRIS VIERS	CHRIS VIERS	AIRPORT MAINT. MIAGE	52.40
10/31/2023	19495	BALBAUGH	DONALD BALBAUGH	DONALD BALBAUGH	REFUND OF AIRPORT PARKING PER MAN	50.00
10/31/2023	19496	CITZ CARD	ELAN FINANCIAL SERVICES	ELAN FINANCIAL SERVICES	CREDIT CARD CHARGES - SEE BELOW	655.47
10/31/2023	19497	PIE & G	PRESQUE ISLE ELECTRIC & GA	PRESQUE ISLE ELECTRIC & GA	ELECTRIC BILL FOR OCTOBER	944.09
10/31/2023	19498	DEUELL	RICHARD DEUELL	RICHARD DEUELL	BALANCE CONSULTANT FEE	200.00
10/31/2023	19499	RICK NAV	RICKY NAVARRE	RICKY NAVARRE	OCTOBER MAINTENANCE MIAGE	125.00
10/31/2023	19500	SOVA	SOVA ELECTRIC	SOVA ELECTRIC	TOWNSHIP BACKUP GENERATOR ANNUAL	485.00
10/31/2023	19501	MDOT	STATE OF MICHIGAN - MDOT	STATE OF MICHIGAN - MDOT	AIRPORT LICENSE FEE	50.00
10/31/2023	19502	TOM	TOM WYBRANOWSKI	TOM WYBRANOWSKI	ZONING MIAGE	22.93
11/08/2023	19503	MISC	AMANDA THOMAS	AMANDA THOMAS	REIMBURSEMENT OF BURIAL RIGHTS SO	100.00
11/08/2023	19504	BLARNEY	BLARNEY CASTLE OIL CO	BLARNEY CASTLE OIL CO	GASOHL E-10 LAW/FIRE	297.26
11/08/2023	19505	CHAR	CHAR MCLAREN	CHAR MCLAREN	DECEMBER 2023 LAW RENTAL	800.00
11/08/2023	19506	EGLE	EGLE	EGLE	2024 ANNUAL NONCOMMUNITY PUBLIC W	171.92
11/08/2023	19507	GFL	GFL ENVIRONMENTAL USA INC	GFL ENVIRONMENTAL USA INC	TRASH REMOVAL 10/26/23	1,731.16
11/08/2023	19508	TDS	TDS TELECOM	TDS TELECOM	TELEPHONE AND INTERNET CHARGES	692.86
11/08/2023	19509	UPEA	UP ENGINEERS & ARCHITECTS	UP ENGINEERS & ARCHITECTS	BALANCE ON FEASIBILITY STUDY - BM	4,000.00

CNBS1 TOTALS:

Total of 26 Checks: 27,523.00
 Less 0 Void Checks: 0.00
 Total of 26 Disbursements: 27,523.00

M.A.K.
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