

Unapproved

**BOIS BLANC TOWNSHIP**  
**Regular Meeting**  
**April 10, 2024**  
**Bois Blanc Township Hall**

Meeting was called to order at 5:00 pm Supervisor Brent Sharpe

Pledge of Allegiance

Present: Diane Akright, Brent Sharpe, Keri Viers, Anne Kennedy Absent: Tom Wybranowski,  
Agenda was reviewed and accepted.

Others Present: Clover Schlund, Richard Berger, Rick Navarre, Chris Viers, Damien Nelson

Minutes were submitted to all board members prior to the meeting. Motion was made by D Akright, 2<sup>nd</sup> by A Kennedy to accept the 3/13/24 Special Meeting minutes as presented. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2024-049 carried**

Motion was made by A Kennedy, 2<sup>nd</sup> by K Viers to accept the 3/13/24 regular meeting minutes as presented. . Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2024-050 carried**

Treasurers report was read.

Budget Amendment: 2 Budget Amendments to the 23-24 FY were presented.

Motion was made by K Viers, 2<sup>nd</sup> by A Kennedy to move \$538.83 from General Fund Prof Services to Assessing Supplies. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2024-051 carried**

Motion was made by K Viers, 2<sup>nd</sup> by A Kennedy to move \$3286.32 from Airport Capitol Outlay – Equip to Repairs. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2024-052 carried**

**Final to date revenue and expenditure reports for all funds were submitted to the board. For the next 60 days any delayed invoicing received will need to be post dated to 3/31 per our auditor which might require additional budget amendments to FY 23-24.**

Motion was made by K Viers, 2<sup>nd</sup> by A Kennedy to pay the bills. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2024-053 carried**

**Department Reports:**

**Airport:** There are some items on the agenda farther into the meeting that will be addressed then, otherwise nothing new.

**Fire:** Sunday there was a reported possible gas leak for the Fire barn/Wagner Room. However, it has been determined that the cause of that event (odor) to be an overheating/failing battery. Straits Mechanical was here to inspect and found no leaks and batteries have been replaced.

**Marina:** Fielding a lot of calls regarding new rules and opening. Skid pier and finger piers are in. Questions regarding pre-season and post-season charges for mooring. This will be clarified with the HC and put in writing.

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**Law:** Joe will be flying over on 3/31 to start work 4/1. We were also notified of a mobile speed sensor that has been donated for use on the island this year.

**Cemetery:** No report

**Parks and Rec:** Resignation and received and read from Tom Bach. Motion was made by A Kennedy, 2<sup>nd</sup> by K Viers to accept with regret. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2024-054 carried** Position will be posted to serve out the remainder of the year and if willing perhaps a new term.

**Planning:** A hold is currently being placed on a policy regarding STR (short term rentals) pending recent state laws regarding the same. PC has started working through the policies regarding campers/trailers and updating that ordinance.

**Transfer Station:** Posting for the Transfer Station Attendant position is still open. Cleaning up the yard. Would like to get the trailer emptied. Trying to confirm what options will be for metal and if Rob is going to be servicing the island. We will review the township contract with Rob regarding metal recycling.

**Zoning:** There have been some zoning permits processed and some special permits applied for that are in the works. An updated version of the Special Zoning Application form was presented along with the associated fees for approval. There were a couple of suggestions for revisions to the form. Motion was made by D Akright, 2<sup>nd</sup> by K Viers to approve the new Zoning Special Applications form with the requested revisions. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2024-054 carried.**

**Maintenance:** Removing the remaining silt fence out to Bright Water Park. Will check lake Mary for downed trees etc. and working on the Fire Office flooring.

**Health Committee:** no report

#### **Old Business:**

- North Shore Project Bids: Only one bid has been received. It will be opened and reviewed at the P&R meeting tomorrow.
- F/U regarding Fire Dept gas leak procedure – Tabled to next month again.
- Parking Ordinance – A couple of wording issues to be revised regarding writing citations. A copy will be sent to Mackinac County Sheriff and we will re-visit at the next available meeting.

#### **Public Comment:**

Clover had some questions about the Marina and made us aware that the ramp to the dock on Lake Thompson needed repairs.

#### **New Business:**

- 3 mower options were presented by Chris Viers (Airport Manager) for purchase. 2 John Deere models and 1 Cub Cadet. Quotes were reviewed and products discussed. Motion was made by B Sharpe, 2<sup>nd</sup> by K Viers to purchase the John Deere Z545R from Hutson for the Airport at \$5,948.51. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2024-055 carried.**
- A designated signer was requested to assist in the execution of airport sponsor contracts for MDOT, Office of Aeronautics block grants. A resolution was offered up by D Akright, 2<sup>nd</sup> by K Viers to authorize Supervisor, Brent Sharpe and direct him to execute airport sponsor contracts. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright Nays: none Absent: T Wybranowski, **Motion 2024-056 carried.**

**Correspondence and Meetings :**

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- LMAS water sampling letter was received and forwarded to Don Balbaugh (as Don takes care of this for the township)
- We have a request for a virtual meeting with the MDARD regarding BWP. D Akright will attend as board liaison for Parks & Rec and grant contact. Supervisor Sharpe will attend as well. Will see if another member of Parks & Recreation can be available as well.
- Election training opportunities were discussed as well as the possible costs of travel and options we might have.
- L-4029 training is available virtually on 5/9 – Clerk would like to attend. Cost is \$25

There being no further business, the meeting was closed at 7:57 pm

Respectfully Submitted,

Diane M Akright , Bois Blanc Township Clerk