

BOIS BLANC TOWNSHIP
Regular Meeting
April 16, 2025
Bois Blanc Township Hall

Meeting was called to order at 7:00 pm Supervisor Brent Sharpe

Pledge of Allegiance

Present: Diane Akright, Brent Sharpe, Megan Hawver-Vallance Absent: Tom Wybranowski, Sue Winters

Agenda was reviewed and accepted.

Motion was made by D Akright, 2nd by M Hawver-Vallance to accept the 03/12/25 regular minutes as submitted.

Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance Nays: none Absent: T Wybranowski, S Winters **Motion 2025-032 carried**

Motion was made by M Hawver-Vallance, 2nd by D Akright to accept the 03/12/25 special meeting minutes as submitted.

Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance Nays: none Absent: T Wybranowski, S Winters **Motion 2025-033 carried**

Motion was made by D Akright, 2nd by M Hawver-Vallance to accept the 03/26/25 special meeting minutes as submitted.

Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance Nays: none Absent: T Wybranowski, S Winters **Motion 2025-034 carried**

Treasurers report was read by M Hawver-Vallance.

Budget Amendments: (1 submitted)

Motion was made by D Akright, 2nd by M Hawver to transfer \$248.72 from BOR Salary (101-247-702-000) to multiple line items as presented. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance Nays: none Absent: T Wybranowski, S Winters **Motion 2025-035 carried**

Motion was made by M Hawver, 2nd by D Akright to pay the bills as submitted. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance Nays: none Absent: T Wybranowski, S Winters **Motion 2025-036 carried**

Department Reports:

Airport: No issues.

A letter was submitted for approval to be sent to Greg Shannon regarding the upcoming Avigation clearing project and the piles of logs in particular. Motion was made by D Akright, 2nd by M Hawver to have B Sharpe sign and mail with a revised response date of May 8. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance Nays: none Absent: T Wybranowski, S Winters **Motion 2025-037 carried**

Fire: A big thank you to Brent and Chris for getting the airport open so quickly after the ice storm and everyone else that jumped in so quickly to assist with road opening and everything else needed. It was a group effort and very appreciated. Brandon asked if I had heard anything from Northern Drilling on the West End fire well. (Clerk will follow up)

Marina: No report. Meeting scheduled for May. Harbormaster position is still open. Diane will contact J Parent to see if he would fill as interim since he was Jay's back-up last year.

Law: Deputy Fitzgerald is back and the law now has a side by side. Law truck went over for some repairs/maintenance.

Cemetery: There is a tree top hanging in the center of the cemetery. We need to get it down before anyone starts going in there to do any cleaning.

Parks and Rec: No meeting in April.

Planning: Meeting tomorrow and the following week. Received the rough draft of the STR ordinance and working on that.

Transfer Station: Everything is good.

Zoning: Motion was made by D Akright, 2nd by M Hawver to have Brent serve as interim while we seek to fill. In the case of a conflict he can appoint another board member to serve for that application. Roll call vote: . Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance Nays: none Absent: T Wybranowski, S Winters **Motion 2025-038 carried** There are currently 2 applications that did not get completed before Damien resigned.

We also have one written letter of interest for the open zoning administrator position and 1 inquiry that I need to get information out to.

Maintenance: Rick will be back May 3rd and can start picking up maint. as well as serving as Deputy Clerk while I'm out.

Health Committee: Nothing

Old Business:

- There has been no response from the 3/26 letter to Plaunt Transportation regarding rates adjustments. Discussion. Motion was made by M Hawver 2nd by D Akright to have a letter sent from Bloom Sluggett in regards to the transportation fares in question. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance Nays: none Absent: T Wybranowski, S Winters **Motion 2025-039 carried**
- Motion was made by D Akright, 2nd by M Hawver to increase the Airport Mngr position from \$275/mo to \$300/mo & the AI Project Mngr salary from \$507/mo to \$543/mo per the approved budget. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance Nays: none Absent: T Wybranowski, S Winters **Motion 2025-040 carried**
- Motion was made by M Hawver, 2nd by D Akright to purchase the JD rotary cutter for the airport. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance Nays: none Absent: T Wybranowski, S Winters **Motion 2025-041 carried**
- Motion was made by M Hawver, 2nd by D Akright to approve the revised engineering and administrative fees for the Runway Rehab project. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance Nays: none Absent: T Wybranowski, S Winters **Motion 2025-042 carried**
- Final review of overall bids for the Runway Rehabilitation project have been tabled so all board members can review the number closer. Of all the inquiries to bid, only 1 actually placed a bid on the job and that one was almost double what was initially estimated siting logistics issues. Board will call a special to finalize if necessary.

Public Comment: Question was asked about what could be done with debris from the storm.

New Business:

- We were approached to use the vacant river lot in Cheboygan for a staging area for construction of a new tank on the adjacent property. We have a tentative contract that has been sent to the attorneys for review. Project has an estimated completion of Sept 2025. Motion was made by D Akright, 2nd by M Hawver to approve B Sharpe to sign a final copy once presented by the attorney. . Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance Nays: none Absent: T Wybranowski, S Winters **Motion 2025-043 carried**

Correspondence & Meetings: Notification was received about a road commission meeting tomorrow night.

There being no further business, the meeting was closed at 7:37 pm.

Respectfully submitted,

Diane M Akright , Bois Blanc Township Clerk

CASH SUMMARY BY FUND FOR BOIS BLANC TOWNSHIP

FROM 03/01/2025 TO 03/31/2025
FUND: 101 206 207 226 295 594
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning	Total		Ending
		Balance 03/01/2025	Debits	Credits	Balance 03/31/2025
101	GENERAL FUND	447,769.86	57,031.71	24,124.66	480,676.91
206	FIRE FUND	361,737.23	49,201.72	28,993.81	381,945.14
207	LAW FUND	216,725.92	23,348.30	2,353.58	237,720.64
226	TRANSFER STATION FUND	179,690.31	17,484.21	1,421.44	195,753.08
295	AIRPORT FUND	375,001.57	23,892.47	7,841.10	391,052.94
594	MARINA FUND	417,750.20	39,920.40	1,180.76	456,489.84
	TOTAL - ALL FUNDS	1,998,675.09	210,878.81	65,915.35	2,143,638.55

Budget Amendments 4/16/25 (based on expenditures through 3/31/25)

Transfer \$248.72 from BOR Sallary 101-247-702-000 \$-248.72

To 101-253-726-000 (Treas/Supplies)	\$49.00
To 101-253-958-000 (Treas. Ed/Train)	\$51.25
To 101-410-958-000 (ZBA Ed/Train)	\$124.25
To 101-411-958-000 (Zoning Ed/Train)	\$24.22

Check Date	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount	S
Bank CNBG1 GENERAL CHECKING ACCOUNT							
03/24/2025	19907	AUTO-WARES	AUTO-WARES		PARTS - FIRE DEPT	58.68	0
03/24/2025	19908	BLOOM	BLOOM SLUGGETT MORGAN		ATTORNEY SERVICES	49.00	0
03/24/2025	19909	CVIERS	CHRIS VIERS		APRIL 2025 CELL PHONE STIPEND	40.00	0
					MAR 2025 MAINT MILEAGE	14.00	0
						54.00	
03/24/2025	19910	WITEK	DENNIS WITEK		LAW RENTAL APRIL 2025	875.00	0
03/24/2025	19911	CITZ CARD	ELIAN FINANCIAL SERVICES		TRAINING PACKAGE - MTA	1,000.00	0
			ELIAN FINANCIAL SERVICES		AMAZON - SEE BELOW	283.89	0
			ELIAN FINANCIAL SERVICES		USPS - POSTAGE	49.43	0
			ELIAN FINANCIAL SERVICES		LATE FEES/INTEREST	59.09	0
						1,392.41	
03/24/2025	19912	CITZ CARD	VOID				0
			Void Reason: Created From Check Run Process				V
03/24/2025	19913	ISLAND CON	ISLAND CONTRACTORS INC		TOWNING EMERGENCY ASSIST	225.00	0
03/24/2025	19914	MISC	LINDA GERLE		MARCH MAINT MILEAGE 60 X .70	42.00	0
03/24/2025	19915	MTA	MICHIGAN TOWNSHIPS ASSOCIA		PRE-CONFERENCE SESSION - SUE WINT	125.00	0
			MICHIGAN TOWNSHIPS ASSOCIA		PRE-CONFERENCE SESSION - MEGAN HA	125.00	0
						250.00	
03/24/2025	19916	PIE & G	PRESQUE ISLE ELECTRIC & GA		ELECTRIC SERVICE	1,942.24	0
03/24/2025	19917	QUILL	QUILL		COPY PAPER & RUBBER BANDS	49.48	0
03/24/2025	19918	TDS	TDS TELECOM		TELEPHONE AND INTERNET CHARGES TH	690.50	0
03/24/2025	19919	UNEMPLOYM	UNEMPLOYMENT INSURANCE AGE		LATE REPORTING FEES	250.00	0
04/14/2025	19922	CVIERS	CHRIS VIERS		MAY 2025 CELL PHONE STIPEND	40.00	0
					RUNWAY LIGHT BUYS - AIRPORT	16.21	0
						36.21	
04/14/2025	19923	WITEK	DENNIS WITEK		LAW RENT FOR MAY 2025	875.00	0
04/14/2025	19924	FRESH COAS	FRESH COAST PLANNING, LLC		PROGRESSIVE BILLING - PC/ZONING W	742.00	0
04/14/2025	19925	MISC	GRANT TOWNSHIP		1/2 OF ROOM COSTS - MTA CONFERENCE	332.76	0
04/14/2025	19926	PLAUNT	PLAUNT TRANSPORTATION		LAW TRANSPORTATION BULK TICKETS	930.00	0
04/14/2025	19927	ST. IGNACE	ST. IGNACE NEWS		AIRPORT CLEARING BID NOTICE	70.00	0
04/14/2025	19928	TDS	TDS TELECOM		TELEPHONE AND INTERNET	677.69	0
CNBG1 TOTALS:							
Total of 20 Checks:						9,561.97	
Less 1 Void Checks:						0.00	
Total of 19 Disbursements:						9,561.97	

M A A

2nd D.A

all day