

Approved 6/11/24

**BOIS BLANC TOWNSHIP**  
**Regular Meeting**  
**May 14, 2025**  
**Bois Blanc Township Hall**

Meeting was called to order at 7:00 pm Supervisor Brent Sharpe

Pledge of Allegiance

Present: Brent Sharpe, Megan Hawver-Vallance, Tom Wybranowski, Sue Winters, Rick Navarre (non-voting Deputy Clerk) Absent: Diane Akright

Agenda was reviewed and accepted.

Motion was made by M Hawver-Vallance, 2<sup>nd</sup> by Sue Winters to accept the 04/16/25 regular minutes as submitted. Roll call vote: Ayes: B Sharpe, M Hawver-Vallance, T Wybranowski, S Winters Nays: none Absent: Diane Akright  
**Motion 2025-045 carried**

Treasurers report was read by M Hawver-Vallance.

Motion was made by T Wybranowski, 2<sup>nd</sup> Megan Hawver-Vallance to pay the bills as submitted. Roll call vote: Ayes: B Sharpe, M Hawver-Vallance, T Wybranowski, S Winters Nays : none Absent: Diane Akright **Motion 2025-046 carried**

**Department Reports:**

**Airport:** No Report

**Fire:** No Report

**Marina:** Meeting scheduled for May was cancelled for lack of Quorum. Harbormaster position is still open, 1 application. Don Balbaugh reported that he is getting estimates on recoating the causeway docking and parking, repair of bathroom fencing, finishing the 4 x 4 mooring bumpers and welding repairs on south loading/unloading ramp. He will check into the Insurance from individual who's vehicle caught fire on causeway paying for asphalt and signage repairs.

**Law:** No Report

**Cemetery:** There is a tree top hanging in the center of the cemetery, Missy is coordinating its removal. Request to purchase burial rights was presented for Ronald E. Dunn and Carolyn Dunn, Michael E. Dunn and Brandie R. Dunn, Isabel Berceau (Dunn), Megan Dunn, Sylvia Dunn, and Mitchell Dunn. Motion was made by M Hawver-Vallance, 2<sup>nd</sup> by Sue Winters to approve burial rights in Block 8 Lot A Plots 3 – 8. Roll call vote: Ayes: : B Sharpe, M Hawver-Vallance, T Wybranowski, S Winters Nays: None Absent Diane Ackright, **Motion 2025-047 Carried**

**Parks and Rec:** No Report

**Planning:** No Report

**Transfer Station:** Everything is good.

**Zoning:** 6 applications so far this year, has met with 2 and approved with permits due out. Will be meeting soon with other applicants

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**Maintenance:** Made visits to Bright Water park and removed numerous down trees from fence line. Visited north shore out house and stocked with toilet paper. Visited Lake Mary to check for tree damage and stocked out house with Toilet Paper.

**Health Committee:** Nothing

**Old Business:**

- Plaunt Transportation presented documentation to the Board with rates adjustments. Board members reviewed rate adjustments. Motion was made by M Hawver-Vallance 2<sup>nd</sup> by T Wybranowski to accept rates as presented. Roll call vote: Ayes: B Sharpe, M Hawver-Vallance, T Wybranowski, S Winters Nays: none Absent: Diane Akright **Motion 2025-048 carried**
- No return correspondence received concerning clarification on the new policy/procedures for county road projects. Follow up when Diane returns. Clover Schlund indicated that Joe Schlund would be speaking with Dirk 5/15/25.
- Tabled bid for airport mulching by Down 2 Earth awaiting more information/bids on project.
- Tabled application for Zoning Admin opening until everyone has had a chance to review.
- Tabled application for Harbormaster opening until everyone has had a chance to review.
- Contract for Wagner room presented to change rental deposit to non-refundable. Motion to change rental deposit to non-refundable was made by Sue Winters and 2<sup>nd</sup> by M Hawver-Vallance Roll call vote: Ayes: B Sharpe, M Hawver-Vallance, T Wybranowski, S Winters Nays: none Absent: Diane Akright **Motion 2025-049 Carried**

**Public Comment:** Question was asked about signage to direct to Wagner Room location. M Hawver-Vallance to bring question to Parks and Rec commission.

**New Business:**

- Treasurer requested to appropriate funds to replace aged and minimally working treasury printer. Several options presented and discussed. S winters motioned to appropriate \$350.00 to replace printer 2<sup>nd</sup> T Wybranowski Roll call vote: Ayes: B Sharpe, M Hawver-Vallance, T Wybranowski, S Winters Nays: none Absent: Diane Akright **Motion 2025-050 carried**
- Proposed updated Ethics policy presented to board members. Tabled to give members more time to review.

**Correspondence & Meetings:** None

There being no further business, the meeting was closed at 7:24 pm.

Respectfully submitted,

Ricky D Navarre , Bois Blanc Township Deputy Clerk

CASH SUMMARY BY FUND FOR BOIS BLANC TOWNSHIP

FROM 04/01/2025 TO 04/30/2025  
FUND: 101 206 207 226 295 594  
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning	Total		Ending
		Balance 04/01/2025	Debits	Credits	Balance 04/30/2025
101	GENERAL FUND	480,676.91	47,505.01	46,793.19	481,388.73
206	FIRE FUND	381,945.14	13,750.92	5,494.43	390,201.63
207	LAW FUND	237,720.64	9,199.25	3,487.20	243,432.69
226	TRANSFER STATION FUND	195,753.08	7,201.65	882.88	202,071.85
295	AIRPORT FUND	391,052.94	9,837.71	2,434.00	398,456.65
594	MARINA FUND	456,489.84	13,799.06	416.24	469,872.66
	TOTAL - ALL FUNDS	2,143,638.55	101,293.60	59,507.94	2,185,424.21

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank CNBG1 GENERAL CHECKING ACCOUNT						
04/18/2025	CNBG1	EFT288(E)	PR	CNBG1	US DEPT OF TREASURY	6,916.19
04/18/2025	CNBG1	EFT289(E)	PR	STATE	STATE OF MICHIGAN	1,357.56
04/23/2025	CNBG1	19929	AP	AGP	AMERICAN GAS PRODUCTS	1,990.13
04/23/2025	CNBG1	19930	AP	BLARNEY	BLARNEY CASTLE OIL CO	321.97
04/23/2025	CNBG1	19931	AP	BLOOM	BLOOM SLUGGETT MORGAN	588.00
04/23/2025	CNBG1	19932	AP	BSA	BS&A SOFTWARE	1,453.00
04/23/2025	CNBG1	19933	AP	CVIERS	CHRIS VIERS	66.60
04/23/2025	CNBG1	19934	AP	WITEK	DENNIS WITEK	875.00
04/23/2025	CNBG1	19935	AP	CITZ CARD	ELAN FINANCIAL SERVICES	232.93
04/23/2025	CNBG1	19936	AP	MISC	LINDA GEKLE	28.00
04/23/2025	CNBG1	19937	AP	M HAWVER	MEGAN HAWVER	105.86
04/23/2025	CNBG1	19938	AP	PIE & G	PRESQUE ISLE ELECTRIC & GAS CO	896.13
04/23/2025	CNBG1	19939	AP	QUILL	QUILL	37.20
04/23/2025	CNBG1	19940	AP	STAN'S	STAN'S EASTSIDE SERVICE LLC	498.12
04/23/2025	CNBG1	19941	AP	TOM	TOM WYBRANOWSKI	959.07
05/01/2025	CNBG1	19942	PR	GEK-385	GEKLE, LINDA	63.44
05/01/2025	CNBG1	19943	PR	SHA-369	SHARPE, BRENT	956.48
05/01/2025	CNBG1	DD1769(A)	PR	AKR-374	AKRIGHT, DIANE	1,542.27
05/01/2025	CNBG1	DD1770(A)	PR	BER-383	BERGER, RICHARD	174.44
05/01/2025	CNBG1	DD1771(A)	PR	BRO-377	BRONKEMA, ADAM	105.72
05/01/2025	CNBG1	DD1772(A)	PR	GIL-369	GILLIGAN, JAMES	565.57
05/01/2025	CNBG1	DD1773(A)	PR	HAW-383	HAWVER, MEGAN	1,718.49
05/01/2025	CNBG1	DD1774(A)	PR	NYE-369	NYE, JAMIE	35.24
05/01/2025	CNBG1	DD1775(A)	PR	PEY-376	PEYERK, POLYANA	105.72
05/01/2025	CNBG1	DD1776(A)	PR	PIC-382	PICKWORTH, CARL	176.20
05/01/2025	CNBG1	DD1777(A)	PR	REYN-374	REYNOLDS, DANIEL	691.48
05/01/2025	CNBG1	DD1778(A)	PR	SAT-367	REYNOLDS, MICHELLE	73.88
05/01/2025	CNBG1	DD1779(A)	PR	SCH-374	SCHLUND, BRANDON	424.87
05/01/2025	CNBG1	DD1780(A)	PR	VAL-367	VALLANCE, CHAD	489.25
05/01/2025	CNBG1	DD1781(A)	PR	VIE-365	VIERS, CHRISTOPHER	1,613.82
05/01/2025	CNBG1	DD1782(A)	PR	WHI-384	WHITE, LANI	138.52
05/01/2025	CNBG1	DD1783(A)	PR	WIN-373	WINTERS, SUSAN	269.35
05/01/2025	CNBG1	DD1784(A)	PR	WYB-374	WYBRANOWSKI, THOMAS	269.35
05/01/2025	CNBG1	DD1785(A)	PR	ZAB-373	ZABIK, ELIZABETH	2,292.21
05/15/2025	CNBG1	19944	AP	TDS	TDS TELECOM	699.86

Total of 35 Checks:

28,731.92

Less 0 Void Checks:

0.00

Total of 35 Disbursements:

28,731.92