

BOIS BLANC TOWNSHIP
Regular Meeting
June 11, 2025
Bois Blanc Township Hall

Meeting was called to order at 7:00 pm Supervisor Brent Sharpe

Pledge of Allegiance

Present: Diane Akright, Brent Sharpe, Megan Hawver-Vallance, Tom Wybranowski, and Sue Winters

Agenda was reviewed and accepted with the addition of a burial rights request.

Motion was made by M Hawver-Vallance with a 2nd by S Winters to accept the 05/14/25 regular minutes as submitted. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance, T Wybranowski, S Winters Nays: none **Motion 2025-45 carried**

Motion was made by S Winters, 2nd by T Wybranowski to accept the 05/16/25 special meeting minutes as submitted. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance, T Wybranowski, S Winters Nays: none **Motion 2025- 46 carried**

Treasurers report was read by M Hawver-Vallance.

Budget Amendments: None

Motion was made by M Hawver-Vallance, 2nd by S Winters to pay the bills as submitted. . Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance, T Wybranowski, S Winters Nays: none **Motion 2025-47 carried**

Department Reports:

Airport: Chris Viers had to be off island and submitted a written report of highlighted items. (attached and read out loud)

Fire: Not much to report. Working on the permit for the well at Bright Waters Park.

Marina: Meeting is scheduled for this Saturday @ 9:30am. Materials have been purchased to replace the privacy fence by the Men's bathroom. Pushing the dirt back from the edges of the asphalt in prep for this fall's resurfacing/remarking.

Law: Deputy Fitzgerald has taken a position with the Traverse City airport. This is his last week on the island. Sheriff's dept has purchased a side by side for Law use this year. Joe expressed his thanks to the board and the people of Bois Blanc.

Cemetery: Clean up is scheduled for this Saturday from 9-1. There are 2 interments scheduled for July and a stone setting for August. Still working through the assignments of existing plots with multiple family burial rights. Motion was made by M Hawver-Vallance, 2nd by T Wybranowski to approve burial rights in VI D 6 & 7 to Phillip and Nancy Shannon. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance, T Wybranowski, S Winters Nays: none **Motion 2025-48 carried**

Parks and Rec: P&R meeting has been cancelled for lack of quorum. Top of the vaulted toilet for BWP has been delivered to the island. Waiting on the permit. Monopoly games are in 2nd proof stage and should be ready for the 2nd Farmer's Market in July. All the park kiosks ordered have been delivered and are here ready for installation. J Hutchinson is donating his time to do the Lake Mary install.

Planning: Public Hearing is scheduled for 6/26th and was posted in the St Ignace News today.

Transfer Station: Everything running as normal. Question regarding fill needed for the front drive coming in. Gravel is available @ the second drive. Discussed burn barrel vs shredder for paper/corrugated.

Zoning: no open applications at this time. One inquiry and they were directed to review the zoning on line and the application found there as well.

Maintenance: General grounds maintenance has begun.

Health Committee: Nothing

Old Business:

Harbor Master position: Currently have 2 applications. Motion was made by B Sharpe, 2nd by M Hawver-Vallance to appoint Tom Lower as the Harbor Master. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance, T Wybranowski, S Winters Nays: none **Motion 2025-49 carried** **Contact information will be updated to the HC and on the website.**

Zoning Administrator position: Application for John Bielski was tabled last month. Motion was made by D Akright, 2nd by M Hawver-Vallance to appoint John as Zoning Administrator with a training phase where he would work with/under Brent to start with and then transition that to John filling the role fully and Brent backing him up. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance, T Wybranowski, S Winters Nays: none **Motion 2025-50 carried** **At the end of the year we can review to see how things went for both John and the township.**

Updated Ethics Policy: Previously submitted and tabled so all board members could review. Motion was made by T Wybranowski, 2nd by S Winters to approve the policy submitted by Bloom Sluggett as a replacement of our existing Ethics Policy. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance, T Wybranowski, S Winters Nays: none **Motion 2025-51 carried**

Public Comment:

Emily Helmbold is the new President for the Historical Society and asked about the contract with the township for the building as it is up for renewal next year. – Clerk will pull the existing contract and prepare a new extension.

Tom Lower added to the Harbor report. There are several repair needs the township board needs to be aware of that he will bring up with the HC at their next meeting. (Work needed on the S Pier, Lake Mary Dock and Thompson Lake Dock). Thompson Lake dock needs repositioning. He would like to contact Flotation Docks to get a quote for repairs.

A request was brought to the township to help with the cost of the chloride applications. Discussion. Motion was made by B Sharpe, 2nd by M Hawver-Vallance to contribute \$200 toward the cost. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance, T Wybranowski, S Winters Nays: none **Motion 2025-52 carried**

New Business:

A request was brought to the township to help with the cost of the chloride applications. Discussion. Motion was made by B Sharpe, 2nd by M Hawver-Vallance to contribute \$200 toward the cost. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance, T Wybranowski, S Winters Nays: none **Motion 2025-53 carried**

Back-up generator fuel tank is empty and the replacement tank is scheduled to come over 6/16, shifting suppliers to American Gas Products.

Correspondence & Meetings:

The following notifications/letters were received and distributed to board members.

- a. Public Service Commission notification**
- b. E-mail notification from County Road Commission regarding road match funds**

There being no further business, the meeting was closed at 7:28 pm.

Respectfully submitted,

Diane M Akright , Bois Blanc Township Clerk

CASH SUMMARY BY FUND FOR BOIS BLANC TOWNSHIP

FROM 05/01/2025 TO 05/31/2025
FUND: 101 206 207 226 295 594
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 05/01/2025	Total Debits	Total Credits	Ending Balance 05/31/2025
101	GENERAL FUND	481,388.73	54,041.29	33,015.08	502,414.94
206	FIRE FUND	390,201.63	14,237.41	3,570.82	400,868.22
207	LAW FUND	243,432.69	10,377.48	44.77	253,765.40
226	TRANSFER STATION FUND	202,071.85	7,988.13	473.21	209,586.77
295	AIRPORT FUND	398,456.65	8,373.74	2,002.23	404,828.16
594	MARINA FUND	469,872.66	15,127.83	120.77	484,879.72
	TOTAL - ALL FUNDS	2,185,424.21	110,145.88	39,226.88	2,256,343.21

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Check Date	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount	S
Bank CNBG1 GENERAL CHECKING ACCOUNT							
05/15/2025	19944	TDS	TDS TELECOM	TDS TELECOM	TELEPHONE AND INTERNET	699.86	0
06/02/2025	19949	BLOOM	BLOOM SLUGGETT MORGAN	BLOOM SLUGGETT MORGAN	ATTORNEY FEES THROUGH 04/30/25	1,020.00	0
06/02/2025	19950	DOWN 2 EAR	DOWN 2 EARH CUSTOM LOGGIN	DOWN 2 EARH CUSTOM LOGGIN	50% ADVANCE ON MULCHING PROJECT	10,000.00	0
06/02/2025	19951	FRESH COAS	FRESH COAST PLANNING, LLC	FRESH COAST PLANNING, LLC	CONSULTANT FEES - PROGRESSIVE BIT	1,246.00	0
06/02/2025	19952	MISC	LINDA GEKLE	LINDA GEKLE	MAINT MILEAGE MAY	56.00	0
06/02/2025	19953	MTA	MICHIGAN TOWNSHIPS ASSOCIA	MICHIGAN TOWNSHIPS ASSOCIA	ANNUAL MEMBERSHIP DUES 07/01/25-0	655.87	0
06/02/2025	19954	PLASTIC	PLASTICPLACE	PLASTICPLACE	PRE PRINTED TRASH BAGS	6,243.20	0
06/02/2025	19955	ST. IGNACE	ST. IGNACE NEWS	ST. IGNACE NEWS	PUBLIC NOTICE ADVERTISEMENTS	270.00	0
06/03/2025	19956	CLTZ CARD	ELAN FINANCIAL SERVICES	ELAN FINANCIAL SERVICES	CREDIT CARD CHARGES	237.31	0
06/03/2025	19957	LMAS	LMAS	LMAS	FIRE WELL AND PRIVY PERMITS - BRI	766.00	0
06/03/2025	19958	PTE & G	PRESQUE ISLE ELECTRIC & GA	PRESQUE ISLE ELECTRIC & GA	ELECTRIC SERVICES	858.70	0
06/03/2025	19959	QUILL	QUILL	QUILL	NEW DESKTOP PRINTER FOR TREASURER	309.00	0
06/06/2025	19960	AUTO-WARES	AUTO-WARES	AUTO-WARES	AIR FILTER	36.76	0
06/06/2025	19961	BERNARD	BERNARD BC-CHEBOYGAN	BERNARD BC-CHEBOYGAN	MATERIALS TO REPAIR MARINA BAYHRR	545.98	0
06/06/2025	19962	BLARNEY	BLARNEY CASTLE OIL CO	BLARNEY CASTLE OIL CO	PREMIUM REC FUEL	472.92	0
06/06/2025	19963	CVIERS	CHRIS VIERS	CHRIS VIERS	AIRPORT CELL PHONE STIPEND	40.00	0
					MAY MILEAGE	28.00	0
						68.00	
06/06/2025	19964	FRESH COAS	FRESH COAST PLANNING, LLC	FRESH COAST PLANNING, LLC	STR ZONING UPDATES	602.00	0
06/06/2025	19965	HUTSON	HUTSON, INC	HUTSON, INC	FLEX WING ROTARY CUTTER FOR THE A	18,160.26	0
06/06/2025	19966	MISC	JIM MACKAY	JIM MACKAY	PARKS & REC FUND RAISER SUPPLY -	454.50	0
06/06/2025	19967	MISC	LOGAN HYDE PARMEDIC I/C	LOGAN HYDE PARMEDIC I/C	EMS TRAINING - CPR CERTIFICATION	450.00	0
06/06/2025	19968	PLAUNT	PLAUNT TRANSPORTATION	PLAUNT TRANSPORTATION	TRANSPORT CHARGES	342.08	0
					TRANSPORTATION COSTS	1,170.38	0
						1,512.46	
06/06/2025	19969	RICK NAV	RICKY NAVARRE	RICKY NAVARRE	MAY MILEAGE	32.00	0
06/06/2025	19970	S WINTERS	SUSAN WINTERS	SUSAN WINTERS	MTA CONFERENCE EXPENSES - FROM AP	1,161.85	0
06/06/2025	19971	TDS	TDS TELECOM	TDS TELECOM	JUNE PHONE BILLS	700.50	0
CNBG1 TOTALS:							
Total of 24 Checks:						46,559.17	
Less 0 Void Checks:						0.00	
Total of 24 Disbursements:						46,559.17	

Handwritten notes:
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24th

From: Chris Viers <cjamesviers@gmail.com>
Sent: Monday, June 9, 2025 12:21 PM
To: Akright Diane
Subject: Airport Update

Hi Diane,

I will be off island for this week's township meeting.

Here is an update:

- Scott Jewell plans to start mulching project within the next couple of weeks
- New flex wing mower works well
- We continue to have to ask people not to ride atv's in the safety zone area or cross the runway. Last week I found a trailer hitch ball ON THE RUNWAY (clearly fell off of a machine)
- Runway paving project final approval is still under review by MDOT/FAA; we hope project will be on July MAC transfer meeting for approval but no guarantees.
- New generator has cleared another step in the process but funds probably won't be released until September or later.

Chris