

~~Undeapproved~~ Approved 8/13/25

BOIS BLANC TOWNSHIP
Regular Meeting
July 09, 2025
Bois Blanc Township Hall

Meeting was called to order at 7:00 pm Supervisor Brent Sharpe

Pledge of Allegiance

Present: Diane Akright, Brent Sharpe, Megan Hawver-Vallance, Tom Wybranowski, and Sue Winters

Agenda was reviewed and accepted.

Motion was made by S Winters with a 2nd by D Akright to accept the 06/11/25 regular minutes as submitted.

Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance, T Wybranowski, S Winters Nays: none **Motion 2025-54 carried**

Treasurers report was read by M Hawver-Vallance.

Budget Amendments: None

Motion was made by M Hawver-Vallance, 2nd by S Winters to pay the bills as submitted. . Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance, T Wybranowski, S Winters Nays: none **Motion 2025-55 carried**

Department Reports:

Airport: Chris Viers had to be off island. MDOT and FAA have not finalized funding approval for the runway rehab project, but in accordance with our bid package and procedures we have to confirm the awarding of the bid to Reith-Riley Construction as the successful bidder in order to ensure no increases to the bid are put in place. Signing the notice of award does not prevent us from backing out should the funding from MDOT/FAA not be realized. Motion was made by M Hawver, 2nd by T Wybranowski to have Brent sign the Notice of Award and return to Prein & Newhoff. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance, T Wybranowski, S Winters Nays: none **Motion 2025-56 carried**

Fire: No report

Marina: Tom Lower reported he is in the process of getting bids from flotation docks for repairs of floating docks and posts that need to be put back in place on the south wall. Both header docks on the finger piers are sprung. Lake Mary and Thompson docks are also in need of repairs. Not sure when flotation docks can come over. Brent noted we used to have a strong magnet that might help to locate the bottom missing pipe on the N Finger pier. Parking has gotten better. Have written 2 warnings and 1 violation. HC is working on getting a dredge permit and all reports are up to date and filed with the DNR

Law: Mackinac County is still helping cover at this time and working through finding our replacement.

Cemetery: 2 interments coming up. One requested the tent set-up, but the tent we had is not usable. A canopy has been sourced for this interment, however there is a request to change the fee schedule to "remove" the tent rental and to add a \$50 flat fee for the setting of supplied foundations. Motion was made by D Akright, 2nd by M Hawver to revise the fee schedule as recommended. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance, T Wybranowski, S Winters Nays: none **Motion 2025-57**

Unapproved

Parks and Rec: P&R meeting is tomorrow. The Monopoly games are in and will be at the Farmer's Market this weekend. Will be planning a silent auction for the Craft Fair. Still taking registrations for the 5 K run.

Planning: Public Hearing on the STR ordinance went well. PC will be meeting tomorrow and a final determination on the ordinance will be made. Once completed it will be sent to Mackinac County for their review, before coming to the township board for final approval.

Transfer Station: Thanks to Brent for grading the drive coming in. Unfortunately with all the rain it is needed again. Someone left a pile of trash in front of the gates again. Some of it was construction stuff that we typically cannot take. Additional cameras will be ordered. There was some discussion about burning vs shredding vs a compactor, what might be the best approach and if grants can be found to help fund.

Zoning: Going ok. We are keeping up with the requests. John accepted the position but cannot start right away.

Maintenance: Rick gave an overview of all the maintenance projects and work going on. We have a need for a new step ladder. The previous used ladder that was used to access the furnaces etc. belonged to the Harbor. Motion was made by D Akright, 2nd by M Hawver to purchase a heavy fiberglass step ladder (10'). Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance, T Wybranowski, S Winters Nays: none **Motion 2025-58**

Health Committee: Nothing

Old Business:

Road Project: Contract with Mackinac County Road Commission was reviewed. Township's responsibility under the new program is \$19,402.50. Without knowing how much the counties road improvement check will be in September, it is a little difficult to make a decision. This item is tabled while the Clerk contacts the county to see if we can get a verification of amount.

MTA Training on-line: Every board/committee member that is registered in MTA should have gotten a "Welcome to MTA Online" e-mail discussing how to access the online training. Any of the online classes are available to any of the township MTA members. Feel free to look them over and take any on your own for enrichment. Some classes are specific to certain governing bodies and can/will be scheduled to be taken here with an alternate date.

Public Comment:

Emily Helmbold addressed the board on behalf of the Historical Society/Museum. The museum is running out of room and would like to consider options for expansion. Since this is actually the township building/land however, would we be agreeable to their working on some plans/estimates for possible improvements? Brent mentioned that at one time there were plans drawn up to completely replace the building. She might want to discuss with the Association or Michael Leppen. Also realize that the building is very old and it's construction/footings might cause some challenges for an addition. The board has no problem with them seeking out bids/solutions however.

New Business:

Shed at the West End: AED has been moved to the new covered area by the mailboxes. The old fire equipment held in the shed is outdated and most likely not viable for use. Would this shed serve a better purpose elsewhere now?

Discussion: Tom will talk to Duncan about the equipment. The shed would be greatly appreciated at Bright Waters Park. We can re-address next month after we get some additional information about the contents and how/when we can possibly move.

Items to Dispose of: 1) Fiberglass truck cap that is damaged can go to the dump and be crushed into a dumpster. 2) truck cap that is not damaged can be utilized on the top of the old law truck. 3) The 3 tables being discarded from the Wagner Room that are damaged, but usable will be donated to the Association for use at the Farmer's Market. (Fruit/Veg Vendor).

Unapproved

Poverty Exemption policy/procedure: Our assessing audit revealed that we are in need due to current laws to have a policy in place that will detail how a poverty exemption request will be viewed, including income and asset tests. Copies of the Bulletin addressing this and a sample guide, checklist and policy/procedures was provided for all board members to review. Motion was made by Megan Hawver, 2nd by Tom Wybranowski to table until next month for a final review/decision. Roll call vote: Ayes: B Sharpe, D Akright, M Hawver-Vallance, T Wybranowski, S Winters Nays: none
Motion 2025-59

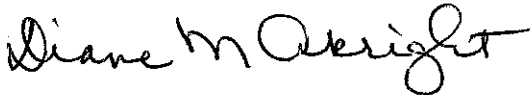
Correspondence & Meetings:

The following notifications/letters were received and distributed to board members.

- a. Letter from Citizens Bank regarding changes to deposit rules (reviewed and we do not see any issues with this for us)
- b. General notification to the board that our annual audit is to take place next week.

There being no further business, the meeting was closed at 7:55 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Diane M Akright". The signature is fluid and cursive, with the first name "Diane" and last name "Akright" clearly distinguishable.

Diane M Akright , Bois Blanc Township Clerk



Member
FDIC



Date: July 8, 2025

Dear Customer:

Due to changes in Federal Regulation CC, the amount of funds that must be made available to you were changed effective July 1, 2025. Depending on the type of the check you deposit, your funds may not be available until the second business day after we receive your deposit. Beginning July 1, 2025, the first \$275.00 of your deposits will be available on the first business day after the day we receive your deposit.

This is a change from the \$225.00 that was previously made available on the first business day after the day we receive your deposit.

In addition, the following changes also apply to those funds you deposit by check which may be delayed for a longer period:

- You deposit checks totaling more than \$6,725.00 on any one day. This is a change from the previous amount of \$5,525.00.
- You are a new customer, and the account is still within the first thirty (30) days from account opening. For a new account, funds from electronic direct deposits to your account will be available on the day we receive the deposit. Funds from deposits of cash, wire transfers, and the first \$6,725 of a day's total deposits of cashier's, certified, teller's, traveler's, and federal, state, and local government checks will be available on the first business day after the day of your deposit if the deposit meets certain conditions.
 - o For example, the checks must be payable to you (and you may have to use a deposit slip). The excess over \$6,725 will be available on the ninth business day after the day of your deposit. If your deposit of these checks (other than a U.S. Treasury check) is not made in person to one of our employees, the first \$6,725 will not be available until the second business day after the day of your deposit. This is a change from the prior amount of \$5,525.

If we delay availability on a deposit, we will provide notice of delayed availability to you promptly.

Should you have any questions, please contact us at 231.627.7111.

Sincerely,

Citizens National Bank of Cheboygan

Cheboygan HQ	Cheboygan South	Onaway	Mackinaw City	Indian River	Alanson	Petoskey
303 N. Main St.	10854 N. Straits Hwy.	20581 State St.	580 S. Nicolet St.	3990 S. Straits Hwy.	8011 S. U.S. 31	324 Michigan St.
231-627-7111	231-627-3851	989-733-8511	231-436-5271	231-238-8961	231-238-8961	231-881-9294

CASH SUMMARY BY FUND BOIS BLANC TOWNSHIP
FROM 06/01/2025 TO 06/30/2025
FUND: 101 206 207 226 295 594
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 06/01/2025	Total Debits	Total Credits	Ending Balance 06/30/2025
101	GENERAL FUND	519,911.17	18,391.88	24,957.56	513,345.49
206	FIRE FUND	388,242.55	9,248.31	11,955.75	385,535.11
207	LAW FUND	245,216.81	834.15	1,217.56	244,833.40
226	TRANSFER STATION FUND	202,333.93	9,804.18	15,695.40	196,442.71
295	AIRPORT FUND	398,498.05	42,805.13	71,943.02	369,360.16
594	MARINA FUND	472,431.00	17,099.10	8,501.66	481,028.44
TOTAL - ALL FUNDS		2,226,633.51	98,182.75	134,270.95	2,190,545.31

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