

**BOIS BLANC TOWNSHIP HARBOR COMMISSION**  
**MINUTES**  
**June 11, 2022**  
**Bois Blanc Township**

Meeting called to order by Chairman, Chris Suchner, at 10:30 a.m.

**Members Present**, Don Balbaugh, Carl Miller, Chris Suchner, Tom Wybranowski. Also Present: Larry Phillips, Betty Hutchinson, Cliff Bloom. Absent: Brent Canup, Richard Berger, Paul Jahn.

Pledge of Allegiance

**Motion** made by Don Balbaugh to accept the minutes of May 14, 2022, as presented. Second by Tom Wybranowski. Roll call vote: Ayes: D. Balbaugh, C. Miller, T. Wybranowski, C. Suchner. Nays: None. Absent: B. Canup, R. Berger, P. Jahn. **Motion carried.**

**Harbormaster:** L. Phillips said dock activity is increasing as expected for this time of year. Tom Stevenson has volunteered to put the life jacket program into effect for the weekend. Receiving more riprap on the island so that the washed out section of the parking lot can be replaced. Continued problem with the men's restroom filling with water. DEQ may not allow repairs in that location. Question was raised as to whether a bladder may work in that situation. Don will check with Cheboygan Cement. There is a bad seal on the North ramp which will be replaced. There is a spare which can be swapped out while the other is repaired. D. Balbaugh suggested replacing the green light on the breakwall. There was also discussion regarding the life saving rings, which are deteriorated and not safe.

**Motion** made by Carl Miller to purchase four (4) lifesaving rings and a green light for the harbor, not to exceed \$900.00. Second by Don Balbaugh. Roll call vote: Ayes: D. Balbaugh, C. Miller, T. Wybranowski, C. Suchner. Nays: None. Absent: B. Canup, R. Berger, P. Jahn. **Motion carried.**

Question asked regarding the procedure for requesting a boat slip. Larry went over the waiting list procedure. Wesley Peterman asked to be placed on the waiting list. Discussion regarding the newer parking area in the back lot. Currently, there are not numbered lots and people may park there without payment. Suggestion made to encourage boaters to park trailers in that section of the back lot which would relieve congestion at the dock. Suggestion was made to extend the road to Mill Road, making a circular road for easier access to the lot. Will check with Township clerk to see if a notice can be placed on the Township website regarding trailer parking at the back lot.

**Finance:** Tom Wybranowski outlined the finances. The marina fund beginning balance is \$364,340.55, and the ending balance is \$373,548.07. There were no checks written.

**River Development:** Chris Suchner said U.P. Engineering is still working on grants for the Cheboygan property

## **NEW BUSINESS**

**Brightwater Park:** Tom Wybranowski said he and Diane Akright walked with a DEQ representative to look at the road construction site. The report received from the survey showed the modified draft permit requires the road to be narrower, from 55 feet to 25 feet wide. The Township Board signed it so construction of the road can be started.

## **OLD BUSINESS**

No old business.

### **Comments from Harbor Commission Members**

No comments from members.

**Public Comment:** Connie Gask suggested working on the scarcity of boat slips. She suggested that the people that volunteer/donate to the harbor area be acknowledge publicly. She also asked if boat slips can be sublet. The regulations state that the Harbormaster may look at a situation and allow it, with permission from the person renting the slip.

Ryan McLaren addressed the lack of seat covers in the cabins of the ferry. He is looking into finding a durable covering, but the issue is that people place all kinds of items on the seats that tear them. He is considering putting up signage that says items may not be placed on seats, but under them.

Question asked if there will be a launch ramp at Brightwater Park. The answer is yes. The concern was excessive use but the feeling is that it will not be used by a large number of people, but will be important as an emergency access.

Next meeting will be Saturday, July 9, 2022, at 10:30 a.m..

**Motion** made by T. Wybranowski to adjourn the meeting at 11:10 a.m. Second by D. Balbaugh. Roll call vote: Ayes: D. Balbaugh, C. Miller, T. Wybranowski, C. Suchner,. Nays: None. Absent: B. Canup, R. Berger, P. Jahn. **Motion carried.**

Submitted by,

Betty Hutchinson  
Recording Secretary

**Approved by the Bois Blanc Harbor Commission, July 9, 2022**

BOIS BLANC TOWNSHIP HARBOR COMMISSION  
MEETING  
SATURDAY, June 11, 2022, 10:30  
AGENDA

1. Call to Order.
2. Roll Call of the Members Present: Brent Canup, Don Balbaugh, Richard Berger, Carl Miller, Paul Jahn, Chris Suchner, Tom Wybranowski. Other Officials: Brent Sharpe, Larry Phillips, Mick Kimball, Joe Fitzgerald, Betty Hutchinson, Cliff Bloom, Curt Plaunt
3. Pledge of Allegiance
4. Approval of the Minutes of the May 14, 2022 Harbor Commission meeting
5. Report by Brent Sharpe, Township Supervisor
6. Report by Larry Phillips, Harbor Master
7. Report by Tom Wybranowski, Finance Chairman
8. River Development updates by Brent Canup
9. New Business
  - a. Updates for Cheboygan River Property (BBRH)
  - b. Updates for Brightwater Park
  - c. New items to be determined.
10. Old Business
  - a. Grant updates
11. Comments from Members of the Harbor Commission
12. Public Comments
13. Adjournment

REVENUE AND EXPENDITURE REPORT - OR BOIS BLANC TOWNSHIP  
 PERIOD ENDING 05/31/2022

GL NUMBER	DESCRIPTION	2022-23		ACTIVITY FOR	AVAILABLE	% BDT
		AMENDED BUDGET	YTD BALANCE			
		NORMAL	(ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 594 - MARINA FUND						
Revenues						
Dept 000 - NO ACTIVITY						
594-000-403.000	CURRENT REAL PROPERTY TAX-EX.SP.VOTED	100,755.00		0.00	100,755.00	0.00
594-000-410.000	CURRENT PERSONAL PROPERTY TAXES	0.00		0.00	0.00	0.00
594-000-412.000	DEL. REAL PROPERTY TAX-ALLOC	0.00		0.00	0.00	0.00
594-000-413.000	DEL. REAL PROPERTY TAX-EXTRA SPEC VOTED	0.00		0.00	0.00	0.00
594-000-420.000	DELINQUENT PERSONAL PROPERTY TAXES	0.00		0.00	0.00	0.00
594-000-501.000	FEDERAL GRANTS	0.00		0.00	0.00	0.00
594-000-569.000	STATE GRANTS	0.00		0.00	0.00	0.00
594-000-652.000	SEASONAL MOORING	35,700.00		0.00	35,700.00	0.00
594-000-653.000	SEASONAL MOORING	15,000.00		0.00	3,555.00	76.30
594-000-654.000	TRANSIENT MOORING	2,500.00		0.00	2,500.00	0.00
594-000-664.000	AFTER SEASON MOORING	0.00		0.00	0.00	0.00
594-000-664.100	INTEREST AND DIVIDENDS	1,000.00		0.00	0.00	0.00
594-000-664.200	OTHER INTEREST II	0.00		0.00	984.66	3.53
594-000-667.000	RENT/COMMERCIAL LEASE	0.00		0.00	(22.89)	100.00
594-000-675.000	DONATION	5,700.00		0.00	5,700.00	0.00
594-000-676.000	REIMBURSEMENTS	0.00		0.00	0.00	0.00
594-000-677.000	REIMBURSEMENTS FROM OTHER FUNDS	0.00		0.00	0.00	0.00
594-000-696.000	BOND OR INSURANCE RECOVERIES	0.00		0.00	0.00	0.00
594-000-698.000	LOAN PROCEEDS	0.00		0.00	0.00	0.00
Total Dept 000 - NO ACTIVITY		160,655.00		11,445.00	149,151.77	7.16
TOTAL REVENUES						
Expenditures		160,655.00		11,445.00	149,151.77	7.16
Dept 000 - NO ACTIVITY						
594-000-965.000	REF OF OVERPAYMENT	0.00		0.00	0.00	0.00
Total Dept 000 - NO ACTIVITY		0.00		0.00	0.00	0.00
Dept 210 - ATTORNEY						
594-210-801.000	PROFESSIONAL SERVICES	10,000.00		0.00	9,640.00	3.60
Total Dept 210 - ATTORNEY		10,000.00		0.00	9,640.00	3.60
Dept 756 - MARINA						
594-756-702.000	SALARY & MEETING PER DIEM	6,000.00		0.00	5,860.00	2.33
594-756-702.050	PAYROLL 2	800.00		0.00	800.00	0.00
594-756-702.100	SNOW REMOVAL	500.00		0.00	500.00	0.00
594-756-702.200	MAINTENANCE WAGES	3,000.00		0.00	3,000.00	0.00
594-756-714.000	MEDICARE & SOC SEC	1,000.00		0.00	989.30	1.07
594-756-726.000	SUPPLIES	500.00		0.00	500.00	0.00
594-756-732.000	INTERNET SERVICE	800.00		64.00	672.00	16.00
594-756-740.000	OPERATING SUPPLIES	1,500.00		0.00	1,500.00	0.00
594-756-850.000	COMMUNICATIONS	550.00		46.53	456.94	16.92
594-756-860.000	TRANSPORTATION	5,000.00		0.00	5,000.00	0.00
594-756-900.000	PRINTING AND PUBLISHING	0.00		0.00	0.00	0.00
594-756-910.000	INSURANCE AND BOND	5,000.00		0.00	5,000.00	0.00
594-756-920.000	UTILITIES	3,500.00		0.00	3,500.00	0.00
594-756-930.000	REPAIRS	10,000.00		956.95	2,543.05	27.34
594-756-930.100	INLAND DOCKS REPAIR/MAINT	500.00		0.00	10,000.00	0.00
Total Dept 756 - MARINA		36,000.00		0.00	36,000.00	0.00

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2022	NORMAL (ABNORMAL)	MONTH 05/31/2022	INCREASE (DECREASE)	BALANCE	NORMAL (ABNORMAL)	
Fund 594 - MARINA FUND										
Expenditures										
594-756-930.200	FLAG POLE MAINTENANCE AND REPAIR	1,500.00		1,495.95		0.00		4.05		99.73
594-756-955.000	MISCELLANEOUS EXPENDITURE	0.00		0.00		0.00		0.00		0.00
594-756-962.000	BANK CHARGES	0.00		0.00		0.00		0.00		0.00
594-756-964.000	REFUNDS AND REBATES	0.00		0.00		0.00		0.00		0.00
Total Dept 756 - MARINA		40,150.00		2,824.66		1,067.48		37,325.34		7.04
Dept 890 - CONTINGENCY										
594-890-890.000	CONTINGENCY	10,000.00		0.00		0.00		10,000.00		0.00
Total Dept 890 - CONTINGENCY		10,000.00		0.00		0.00		10,000.00		0.00
Dept 900 - CAPITAL OUTLAY										
594-900-970.000	CAPITAL OUTLAY	70,000.00		1,170.00		1,170.00		68,830.00		1.67
594-900-972.000	INSTALL PUBLIC RAMP/DOCK	0.00		0.00		0.00		0.00		0.00
594-900-975.000	CAPITAL OUTLAY/BUILDINGS	0.00		0.00		0.00		0.00		0.00
594-900-991.100	PRINCIPAL LAND PAYMENTS	0.00		0.00		0.00		0.00		0.00
594-900-995.000	INTEREST PAYMENTS	0.00		0.00		0.00		0.00		0.00
Total Dept 900 - CAPITAL OUTLAY		70,000.00		1,170.00		1,170.00		68,830.00		1.67
Dept 906 - DEBT SERVICE										
594-906-991.100	PRINCIPAL LAND PAYMENTS	47,842.00		0.00		0.00		47,842.00		0.00
594-906-995.100	INTEREST LAND PAYMENTS	16,792.00		0.00		0.00		16,792.00		0.00
Total Dept 906 - DEBT SERVICE		64,634.00		0.00		0.00		64,634.00		0.00
Dept 960 - SPECIAL APPROPRIATION/CONTINGENCY										
594-960-990.890	CONTINGENCY/SPEC APPROPRIATION	0.00		0.00		0.00		0.00		0.00
Total Dept 960 - SPECIAL APPROPRIATION/CONTINGENCY		0.00		0.00		0.00		0.00		0.00
TOTAL EXPENDITURES		194,784.00		4,354.66		2,237.48		190,429.34		2.24
Fund 594 - MARINA FUND:										
TOTAL REVENUES		160,655.00		11,503.23		11,445.00		149,151.77		7.16
TOTAL EXPENDITURES		194,784.00		4,354.66		2,237.48		190,429.34		2.24
NET OF REVENUES & EXPENDITURES		(34,129.00)		7,148.57		9,207.52		(41,277.57)		20.95