

BOIS BLANC TOWNSHIP
P.O. BOX 898
POINTE AUX PINS, MI 49775
231.634.7275

NOTICE

HELP WANTED/POSITION AVAILABLE

BOIS BLANC TOWNSHIP HAS AN OPEN POSITION AVAILABLE AS

Transfer Station Manager

The role and responsibility of the Transfer Station Manager is to coordinate and supervise all aspects of the Bois Blanc Township Transfer Station, including and not limited to, removal of waste from the island, training and scheduling of attendants and fiscal responsibility. This position reports directly to the township board. For a full job description, please contact the Bois Blanc Township Clerk @ 231.634.7275 or bbiclerk@tds.net.

Qualifications Required:

- Reading, Writing and Arithmetic normally obtained through successful completion of high school education or GED.
- Valid Driver's License
- Ability to establish and maintain effective working relationships with township officials, employees and the public.
- Ability to do physical activities such as lifting, climbing, raking etc.

Applications will be taken until the position is filled.

APPLICATIONS AND FULL JOB DESCRIPTION IS AVAILABLE AT THE BOIS BLANC TOWNSHIP HALL OR SEND A LETTER OF INTEREST TO: BOIS BLANC TOWNSHIP
PO BOX 898
POINTE AUX PINS, MI 49775
OR E-MAIL TO: bbiclerk@tds.net