

## Bois Blanc Township Website Policy

The Township of Bois Blanc owns and controls the Bois Blanc Township official website located at <http://www.boisblanctownship.org>. The purpose of the website is to provide information of the Township's choosing to the public in order to conduct the Township's business, advise the public of useful and practical information and promote the Township's purposes as guided by the Township Board.

To keep the website information current and accurate, updates are necessary in an ongoing basis.

All employees, managers, board, commission and committee members are encouraged to subscribe to the website and report any inaccuracies and outdated information observed and report them to Township Board members. This is easily done through "Contact Us" on the home page or calling the Township office at 231-634-7275.

The annual meeting schedules for the Township Board, Planning Commission, Harbor Commission and Parks & Recreation Committee are set and published at the beginning of the year.

When these annually scheduled meetings are cancelled or changed or when special meetings or public hearings are added, it is the responsibility of the head of the board, committee or commission to notify either the Township Clerk or Treasurer in a timely manner to fulfill the requirements of the Open Meetings Act regarding meeting notices and be published to the Townships website.